

THE AUSTRALIAN NATIONAL UNIVERSITY

Graduate Awards Rules (No. 2) 2006

The Council of the Australian National University makes these Rules under section 8 of the *Programs and Awards Statute 2006*.

Dated 31 March 2006.

Allan Hawke
Chancellor

GRADUATE AWARDS RULES (No. 2) 2006

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GRADUATE AWARDS RULES (No. 2) 2006

PART 1: PRELIMINARY

1.1 Name of Rules

1.1(1) These Rules are the Graduate Awards Rules (No. 2) 2006.

1.2 Commencement

1.2(1) These Rules commence on the day after they are registered.

WHAT THESE RULES DO

These Rules are intended to set up the platform upon which all of the University's graduate academic programs are based.

In these Rules you will find generally applicable information about pursuing a graduate academic program at the University.

Some parts of these Rules refer only to specific programs. The Rules indicate when this is so.

Other details about specific programs may be found in Orders and in administrative directions and information available from the School, Research School, Faculty or Centre concerned.

1.3 Application

1.3(1) These Rules apply in relation to all academic programs commenced or continued on or after the commencement of these Rules.

1.4 Interpretation

1.4(1) In these Rules, unless the contrary intention appears:

academic program means an academic program of study or research, or both, undertaken to qualify for a graduate award;

academic section means a department or, if there is no relevant department, a group of academic staff within the School, Research School, Faculty, Centre or other part of the University in relation to which the term is used;

Appeal Committee means the Committee established under rule 4.2;

approved form means a form approved by the Director SAS;

award means a degree, graduate diploma or graduate certificate mentioned in the Schedule (and **graduate award** has a corresponding meaning);

candidate means a student who is a candidate for an award;

coordinator means the person appointed as coordinator or director under subrule 3.17(2);

coursework means a group of coursework courses;

coursework course means a subject of scholarly study taught:

- (a) in a connected series of classes or demonstrations; or
- (b) by means of practical work, including the production by candidates of essays or theses or case studies or the attendance and participation by candidates in seminars or workshops;

Director SAS means the Director, Student and Academic Services;

prescribed authority, for an academic program for a candidate, means whichever of the following is appropriate in the circumstances:

- (a) the College Dean or Dean of the Faculty or head of the School, Research School or Centre in which the program is undertaken, or the nominee of that Dean or head;
- (b) if a person is appointed under subrule 1.6(1) for the candidate in the program (and paragraph (a) is not to apply)—that person;
- (c) if the candidate's academic program is to be undertaken in part of the University other than a Faculty, School, Research School or Centre, or in more than one Faculty, School, Research School, Centre or part—a person appointed as the prescribed authority by the Deputy Vice-Chancellor (Education);

program leave of absence means leave of absence granted under rule 2.27 or 3.25;

professional doctorate means an academic program mentioned in Part 2 of the Schedule;

research degree means the degree of Doctor of Philosophy, a professional Doctorate by research, the degree of Master of Philosophy or another degree of Master by research;

responsible area for an academic program or course means the School, Research School, Faculty or Centre responsible for the program or course;

status includes advanced standing;

thesis means original written work that:

- (a) incorporates an account of research done during an academic program and its result; and
- (b) if the research is on more than one topic, demonstrates the relation between the topics; and
- (c) is required to be provided by a candidate for the academic program;

except written work comprising answers to a written examination or tasks required to be performed for the assessment of performance in coursework;

written work, for a thesis, includes video recordings, film or other works of visual or sonic arts submitted by a candidate for examination.

1.4(2) Notwithstanding anything else in these Rules, if the Deputy Vice-Chancellor (Education) approves an arrangement for a dual or joint academic program to be offered in conjunction with another tertiary education institution, the arrangement prevails over these Rules and these Rules are to be interpreted accordingly.

1.5 Awards that may be conferred

1.5(1) An award mentioned in the Schedule may be conferred.

1.5(2) The awards set out in the Schedule are specified for the purposes of section 3 of the *Programs and Awards Statute 2006*.

1.6 Prescribed authority: appointment

1.6(1) The Deputy Vice-Chancellor (Education) may, in circumstances that so warrant, appoint a person other than a College Dean, a Dean of a Faculty or the head of a School, Research

School or Centre (or the nominee of the Dean or head) to be the prescribed authority in relation to a candidate and must inform the Dean or head of the appointment.

1.6(2) A prescribed authority must exercise the powers of a prescribed authority under these Rules in accordance with any directions given by the Deputy Vice-Chancellor (Education) and in consultation with the relevant academic section.

1.7 Prescribed authority: functions

1.7(1) A prescribed authority must carry out his or her functions in accordance with any directions given by the Deputy Vice-Chancellor (Education).

1.7(2) A prescribed authority may give directions about:

- (a) the organisation and conduct of particular coursework; and
- (b) other matters necessary for the working of these Rules in the circumstances of the part of the University in relation to which the prescribed authority is appointed.

PART 2: RESEARCH DEGREES

Division 2.1: Application

2.1 Application

2.1(1) This Part applies to academic programs for research degrees and to candidates pursuing those programs.

Division 2.2: Admission

2.2 Admission to academic program

2.2(1) A person wishing to pursue an academic program must apply in an approved form to the Director SAS to be admitted as a candidate and must give the Director SAS any other information required by the Director.

2.2(2) The minimum requirement for admission to an academic program leading to a research degree is:

- (a) a degree of bachelor with first class honours or upper second class honours of an Australian university; or
- (b) such other qualification (being a qualification that is equivalent or superior to such a degree) as the Deputy Vice-Chancellor (Education), on the advice of the prescribed authority, determines.

2.3 Admission: conditions

2.3(1) In appropriate circumstances, the Deputy Vice-Chancellor (Education) or prescribed authority may require a candidate to have relevant professional experience or admit a person to candidature conditionally.

2.3(2) Except with the permission of the prescribed authority, on the recommendation of the head of the relevant academic section, a candidate must not pursue an academic program leading to another award at the same time as pursuing a program for a graduate or undergraduate award (whether of a kind mentioned in the Schedule or not, and however described) in the University or in another tertiary education institution.

2.3(3) An applicant for admission to an academic program must satisfy any English language requirements determined by the Deputy Vice-Chancellor (Education) for the program.

2.4 Admission

2.4(1) The Deputy Vice-Chancellor (Education) may admit a person to an academic program, or to part of an academic program, under this Division:

- (a) if the person satisfies the minimum requirement for the admission set out in paragraph 2.2(2)(b); or
- (b) if the person does not satisfy the prescribed minimum requirement for admission to that program (and may impose conditions in relation to that admission as the Deputy Vice-Chancellor (Education) thinks fit).

2.4(2) A prescribed authority may admit a person to an academic program, or to part of an academic program, under this Division if the person satisfies the minimum requirement for the admission set out in paragraph 2.2(2)(a).

2.4(3) In exercising his or her power under subrule 2.4(1) or 2.4(2), and without limiting that power, the Deputy Vice-Chancellor (Education) or the prescribed authority may:

- (a) admit as a part-time candidate for an academic program for the degree of Doctor of Philosophy a person who satisfies the prescribed minimum requirement for admission;
- (b) on the recommendation of the head of the relevant academic section, admit as a full-time or part-time candidate for an academic program a person who was, immediately before applying for admission, pursuing another graduate or undergraduate award program in the University or in another tertiary education institution and who intends to continue pursuing that other program, and may impose such conditions on the person's admission as the prescribed authority thinks fit.

[NOTE: if a candidate is admitted to an academic program under paragraph 2.4(3)(b), he or she may be granted status under Division 2.3 for work performed before that admission for another academic program referred to in that paragraph.]

2.5 Enrolment

2.5(1) Before a person is enrolled in an academic program, the prescribed authority must determine for the person:

- (a) the nature of the academic program to be pursued, including the topic or topics of any thesis and the content of any coursework; and
- (b) the academic section or sections in which the academic program is to be pursued; and
- (c) the names of the person's supervisors or advisers, appointed under Division 2.7; and
- (d) the nature of any examination (within the meaning of Division 2.10) which the person is required to undertake.

2.5(2) The number of courses that a candidate may take in a semester, year or other teaching period may be determined by the prescribed authority responsible for the candidate's program.

2.5(3) The prescribed authority must notify the candidate concerned and report a determination and any variation of a determination made under this rule to the Director SAS within a reasonable time after making it.

2.6 Self-enrolment

2.6(1) If, in relation to an academic program, self-enrolment is permitted or required, a candidate for the program may choose the courses of his or her academic program, and amend that choice, in accordance with the enrolment procedures set out in the Orders.

2.6(2) The Orders may indicate that the approval of a prescribed authority or the Deputy Vice-Chancellor (Education) must be obtained for the choice of courses or the number of courses that may be undertaken in a particular program.

Division 2.3: Status

2.7 Status

2.7(1) The Deputy Vice-Chancellor (Education) may determine the limits within which status for relevant work performed at the University or elsewhere may be granted in relation to a particular award or course.

2.7(2) Within those limits, the prescribed authority may determine, in relation to a particular candidate, conditions on which status may be granted to the candidate.

2.7(3) If a candidate for a research degree:

- (a) is required to undertake coursework for the program leading to that award; and
- (b) successfully undertakes the coursework but fails the thesis required to obtain the award;

the relevant prescribed authority may approve status for the coursework for another relevant award program.

2.7(4) In appropriate circumstances, the prescribed authority may grant status conditionally.

2.7(5) If status is granted to a candidate, it must be expressed in units.

Division 2.4: Commencement of academic program

2.8 Commencement of academic program

2.8(1) The date on which the candidate's academic program is to be regarded as having commenced is the date of the candidate's enrolment in the program.

Division 2.5: Transfer between academic programs

2.9 Transfer: general

2.9(1) A candidate seeking to transfer between academic programs must apply in writing to the prescribed authority to do so.

2.9(2) The prescribed authority may permit an applicant under subrule 2.9(1) to transfer between academic programs.

2.10 Transfer: from professional doctorate to degree of Master etc

2.10(1) A candidate for a professional doctorate by research may request transfer to an academic program for the relevant Degree of Master, or other award, by coursework or coursework and research with status for all work completed if the Deputy Vice-Chancellor (Education) has not determined that the candidate has failed the professional doctorate program.

2.10(2) In this rule, a reference to a candidate failing a professional doctorate program includes a reference to the prescribed authority recommending that the candidate not be granted the award.

2.11 Transfer: from degree of Master by research to professional doctorate

2.11(1) The prescribed authority on the advice of the head of the relevant academic section, may admit as a candidate for a professional doctorate a person who, immediately before that admission, was a candidate for a degree of Master by research.

2.12 Transfer: from degree of Doctor of Philosophy to degree of Master of Philosophy

2.12(1) If:

- (a) a candidate for the degree of Doctor of Philosophy submits a thesis for examination in accordance with Division 2.10; and
- (b) the Deputy Vice-Chancellor (Education) requires the candidate to be re-examined by resubmission of thesis or decides that the candidate not be awarded the degree of Doctor of Philosophy;

the candidate may, within the period of 12 months beginning on the day on which the requirement or decision was made, apply to be admitted as a candidate for the degree of Master of Philosophy.

2.12(2) However, if:

- (a) a candidate referred to in subrule 2.12(1) appeals against a requirement or decision referred to in paragraph 2.12(1)(b); and
- (b) the Appeal Committee appointed under Part 4 to hear and determine the appeal makes a decision under that Part dismissing the appeal and affirming the requirement or decision;

the candidate may apply under subrule 2.12(1) within the period of 12 months beginning on the day on which that decision was made.

2.13 Transfer: from degree of Master of Philosophy to degree of Doctor of Philosophy

2.13(1) The prescribed authority on the advice of the head of the relevant academic section, may admit as a candidate for the degree of Doctor of Philosophy a person who, immediately before that admission, was a candidate for the degree of Master of Philosophy.

2.14 Transfer: from degree of Master etc to Graduate Diploma or Certificate

2.14(1) The prescribed authority may, subject to such requirements and on such terms and conditions as the prescribed authority determines, admit as a candidate for a graduate diploma or certificate a person who wishes to transfer candidature from an academic program for a degree of Master or another graduate degree or diploma offered by the University.

2.15 Transfer: from full-time candidature to part-time candidature etc.

2.15(1) The prescribed authority may permit a full-time candidate to pursue his or her academic program as a part-time candidate or a part-time candidate to pursue his or her academic program as a full-time candidate.

Division 2.6: Limitations on Admission

2.16 Limit on obligation

2.16(1) If a person seeking acceptance into an academic program, or part of an academic program, satisfies or exceeds the minimum requirement for admission to the program, the Deputy Vice-Chancellor (Education) or prescribed authority is not obliged to admit the person to the program, or the part of the program, only because the person has satisfied the prescribed minimum requirement for admission.

2.17 Limit on number of places

2.17(1) The Deputy Vice-Chancellor (Education) may decide how many places are available in any enrolment period for new candidates for an academic program leading to a research degree.

2.18 Restriction on other study

2.18(1) A person must not, at any time after admission, begin to pursue another award program in the University or in another tertiary education institution without the written permission of the prescribed authority given following a recommendation by the head of the relevant academic section.

2.18(2) A person who indicates in an application for admission that the person does not intend to continue pursuing another award program in the University or in another tertiary education institution must not, at any time after admission, continue to pursue that other award program without the written permission of the prescribed authority given following a recommendation by the head of the relevant academic section.

Division 2.7: Supervision

2.19 Supervisors: appointment

2.19(1) For a candidate for the degree of Doctor of Philosophy, the prescribed authority or the Deputy Vice-Chancellor (Education) must, before the admission of the candidate to the program, appoint a supervisor who is to chair the candidate's supervisory panel for that program.

2.19(2) For a candidate for the degree of Doctor of Philosophy, a panel of not less than 3 supervisors or advisers must be appointed under subrule 2.19(1) and rule 2.21 by the prescribed authority or the Deputy Vice-Chancellor (Education).

2.19(3) For a candidate for a professional doctorate by research, for the degree of Master of Philosophy or for another degree of Master by research, the prescribed authority or the Deputy Vice-Chancellor (Education) must, before the admission of the candidate to the program, appoint one or more supervisors for the candidate for that program.

2.19(4) If a sole supervisor is, or is to be, absent from the University or is unable to perform the duties of a supervisor, for more than 4 consecutive weeks, the prescribed authority or the Deputy Vice-Chancellor (Education) must appoint a person to act as the supervisor for the period of the absence.

2.20 Supervisors and supervision

2.20(1) At least 1 supervisor for a candidate must be a member of the academic staff of the University employed by the University full-time, or part-time on at least a 50% basis.

2.20(2) If practicable, the Chair of the supervisory panel for a higher degree research student is to be a member of the academic staff of the University employed by the University full time, or part-time on at least a 50% basis.

2.20(3) However, with the approval of the prescribed authority, a part-time member of the academic staff of the University who is employed in that capacity on less than a 50% basis may be appointed as the Chair of a supervisory panel.

2.20(4) Also, a person holding full or adjunct academic status, an Emeritus Professor or Emeritus Fellow of the University, or a person with recognised honorary academic status within the University, may, with the approval of the prescribed authority, be appointed as a supervisor, or as the Chair of a supervisory panel, for a higher degree research student.

2.20(5) The appointment of a supervisor or the Chair of a supervisory panel other than a person referred to in subrules 2.20(2), 2.20(3) or 2.20(4) must be approved by the Deputy Vice-Chancellor (Education).

2.20(6) If a person referred to in subrule 2.20(4) or 2.20(5) is appointed as a supervisor or the Chair of a supervisory panel, it is a condition of the appointment that the appointee carry out the same functions and undertake the same responsibilities as a staff member appointed to supervise a student, or as the Chair of a supervisory panel, as the case requires.

[NOTE: It is intended that 1 supervisor act as a candidate's supervisor for the duration of the candidate's program.]

2.20(7) Subject to the direction of the prescribed authority, a supervisor must supervise the candidate's academic program and the candidate's observance of these Rules and, as far as possible, enable the candidate to obtain appropriate advice on any matter relevant to the program.

2.20(8) A supervisor who considers that a candidate has failed to pursue the candidate's academic program satisfactorily, or has not observed these Rules, must report accordingly to the prescribed authority.

2.21 Advisers

2.21(1) Unless the Deputy Vice-Chancellor (Education) approves otherwise, the prescribed authority must, in relation to a candidate for the degree of Doctor of Philosophy:

- (a) for whom 1 supervisor is appointed under this Division—appoint not less than 2 advisers; and
- (b) for whom 2 supervisors are appointed under this Division — appoint not less than 1 adviser.

2.21(2) However, if 3 or more supervisors are appointed in relation to any candidate, the prescribed authority may appoint 1 or more advisers in relation to the candidate.

2.21(3) The function of an adviser is to advise the candidate, at the request of the candidate, on any matter relating to the candidate's academic program.

2.21(4) The prescribed authority may direct advisers in relation to their duties.

Division 2.8: General Provisions Applying to Awards

2.22 Duration of standard program

2.22(1) An academic program may be pursued full-time or part-time.

2.22(2) The standard enrolment for a full-time student is 48 weeks per calendar year of the program, or 48 units.

2.22(3) The standard enrolment for a part-time student is 48 weeks per calendar year of the program, or 24 units.

2.22(4) The duration of a research program is measured in units, each unit representing:

- (a) in the case of a full-time candidate – 1 week's research effort; or
- (b) in the case of a part-time candidate – 2 weeks' research effort.

2.23 Attendance at the University

2.23(1) An academic program must be pursued at the University or at another place approved by the prescribed authority on the recommendation of the head of the relevant academic section.

2.23(2) The Deputy Vice-Chancellor (Education) may make Orders setting out the maximum period or the number or value of courses for which a particular academic program may be pursued outside the University.

2.23(3) However, approval is not to be given for the completion of all or part of an academic program outside the University unless the prescribed authority on the recommendation of the head of the relevant academic section is satisfied that:

- (a) the courses are substantially comparable in quality with equivalent courses offered by the University for the academic program; or

(b) the institution concerned has satisfactory research facilities for the purposes of the academic program;
as the case requires.

2.24 English language requirements

2.24(1) An academic program is to be conducted in the English language unless the Deputy Vice-Chancellor (Education) determines otherwise.

2.25 Pursuit of academic program

2.25(1) A candidate must pursue the program to the satisfaction of the prescribed authority.

2.25(2) The pursuit of an academic program by a candidate includes the right to use the facilities of the University if such use is reasonable having regard to the nature of the program.

2.26 Expiration of academic program

2.26(1) An academic program expires when it has been pursued for its maximum duration under these Rules.

2.26(2) If, before an academic program otherwise expires:

- (a) a candidate withdraws from the program; or
- (b) the candidate's candidature is terminated; or
- (c) the candidate has completed the coursework requirements (if any) and has submitted his or her thesis for the relevant award;

the program is taken to have expired on the date of that withdrawal, termination, completion or submission as the case requires.

2.27 Program leave of absence

2.27(1) The Deputy Vice-Chancellor (Education) may, on the recommendation of the prescribed authority, grant a candidate program leave of absence from the candidate's academic program for a research degree for such period as the Deputy Vice-Chancellor (Education) thinks fit.

2.27(2) However, no period of program leave of absence may be less than 1 week for a full-time candidate or 2 weeks for a part-time candidate.

2.28 Withdrawal from academic program

2.28(1) A candidate may, at any time before the candidate's academic program expires, withdraw from the program by notice in writing delivered to the Director SAS.

2.29 Termination of academic program

2.29(1) The Deputy Vice-Chancellor (Education) may, on the recommendation of the prescribed authority, terminate a candidature for an academic program on the ground that the candidate has failed to pursue the academic program to the satisfaction of the prescribed authority, or that the candidate has otherwise failed to comply with these Rules or a condition

imposed by the Deputy Vice-Chancellor (Education) or prescribed authority on the person's admission to candidature.

2.29(2) Before exercising the power referred to in subrule 2.29(1), the Deputy Vice-Chancellor (Education) must give the candidate an opportunity to make representations, orally or in writing, and must take such representations into account before reaching a decision on the matter.

[NOTE: See rule 2.64 about notification of decisions and Part 4 for rights and procedures relating to review of decisions.]

2.30 Other employment

2.30(1) A candidate pursuing a full-time academic program must not engage in any paid employment during the program without the approval of the prescribed authority.

[NOTE: A candidate is expected to become familiar with relevant University policies, as set out in the *Postgraduate Research Guide* and *Policy Papers, Codes and selected University Rules for Graduate Students and Staff*. These documents are available on the internet at <http://www.anu.edu.au/graduate> and by links from <http://www.anu.edu.au>]

Division 2.9: Program Requirements

Subdivision 2.9.1: Degree of Doctor of Philosophy

2.31 Application of Subdivision

2.31(1) This Subdivision applies to an academic program for the degree of Doctor of Philosophy and to a candidate pursuing such a program.

2.32 Academic program content

2.32(1) An academic program may consist of research into a topic determined by the prescribed authority, or a combination of research and coursework.

2.32(2) However, if the prescribed authority permits more than one topic, the topics must have a reasonable relationship with each other.

2.32(3) A candidate may conduct research alone or jointly with another person.

2.32(4) The Deputy Vice-Chancellor (Education) may, by Order, determine the coursework requirements of an academic program.

2.32(5) If the Deputy Vice-Chancellor (Education) prescribes coursework requirements, the prescribed authority must organise coursework as required and arrange for members of the staff of the University or other qualified persons to conduct the coursework.

2.32(6) An academic program is to contain a research component of at least two-thirds of the total requirements for the degree.

2.32(7) Completion of an academic program for the degree of Doctor of Philosophy requires at least 96 units and, unless otherwise approved by the Deputy Vice-Chancellor (Education), not greater than 192 units.

2.32(8) In computing periods of time for completing units (not being coursework units) under this rule, periods of program leave of absence must not be taken into account.

2.32(9) To complete the requirements of the academic program satisfactorily, a candidate must pass the research (thesis) component, and any coursework, or clinical or professional practice that is required, at the standard indicated in the relevant determination.

2.33 Review and reporting

2.33(1) Continuation of a person's candidature is subject to the satisfactory completion of an initial review of progress at a time, and in a form, directed by the prescribed authority in accordance with the Orders.

2.33(2) A candidate must give a report to the prescribed authority as directed by the Deputy Vice-Chancellor (Education) or the prescribed authority in accordance with the Orders.

2.34 Extension of program

2.34(1) The Deputy Vice-Chancellor (Education) may, on application by a candidate, grant an extension to the duration of an academic program.

2.34(2) An extension may be for no longer than 12 months for a full-time program, or 24 months for a part-time program (or 48 units in each case), in the first instance.

2.35 Attendance

2.35(1) A candidate must attend the University for 18 months as a full-time candidate or 24 months as a part-time candidate.

2.35(2) However, if a candidate is based outside the University to undertake his or her academic program, the candidate must spend at least 4 weeks attending at the University during each year of his or her program.

2.35(3) The Deputy Vice-Chancellor (Education) may, by Order, set or vary the criteria that constitute attendance at the University.

2.35(4) The Deputy Vice-Chancellor (Education) may, in writing, vary the time a particular candidate is required to spend attending at the University, having regard to the circumstances of the case.

Subdivision 2.9.2: Professional Doctorates by research

2.36 Application of Subdivision

2.36(1) This Subdivision applies to academic programs, and to candidates pursuing those programs, leading to a professional doctorate by research.

2.37 Academic program content

2.37(1) An academic program of study to which this Subdivision relates consists of research work determined by the Deputy Vice-Chancellor (Education) together with any coursework or clinical or professional practice determined by the Deputy Vice-Chancellor (Education).

2.37(2) Also, an academic program for a professional doctorate by research is to contain a research component of at least two-thirds of the total requirements for the degree, being research into a topic or topics approved by the prescribed authority.

2.37(3) However, if more than one topic is permitted under subrule 2.37(2), the topics must have a reasonable relationship with each other.

2.37(4) The Deputy Vice-Chancellor (Education) must determine the minimum standard of coursework that must be attained before a candidate is granted the award or before the candidate's thesis is examined.

2.37(5) Each determination must be made available to relevant candidates and must contain a description of the academic program requirements.

2.37(6) A candidate must obtain the approval of the prescribed authority for the content of the candidate's academic program and for any change to that content.

2.37(7) Completion of an academic program for a professional doctorate requires at least 96 units and, unless otherwise approved by the Deputy Vice-Chancellor (Education), not greater than 192 units.

2.37(8) To complete the requirements of the academic program satisfactorily, a candidate must pass the coursework, the research (thesis) component, and any clinical or professional practice that is required, at the standard indicated in the relevant determination.

2.37(9) In computing periods of time for completing units (not being coursework units) under this rule, periods of program leave of absence must not be taken into account.

2.38 Review and reporting

2.38(1) Continuation of a person's candidature is subject to the satisfactory completion of an initial review of progress at a time, and in a form, directed by the prescribed authority in accordance with the Orders.

2.38(2) A candidate must give a report to the prescribed authority as directed by the Deputy Vice-Chancellor (Education) or prescribed authority in accordance with the Orders.

2.39 Extension of program

2.39(1) The Deputy Vice-Chancellor (Education) may, on application by a candidate, grant an extension to the duration of an academic program for a professional doctorate by research.

2.39(2) An extension may be for no longer than 12 months for a full-time program, or 24 months for a part-time program (or 48 units in each case), in the first instance.

Subdivision 2.9.3: Degree of Master of Philosophy and other degrees of Master by research

2.40 Application of Subdivision

2.40(1) This Subdivision applies to academic programs, and to candidates pursuing those programs, for the degree of Master of Philosophy and other degrees of Master by research.

2.41 Academic program content

2.41(1) An academic program is to consist of research into a topic determined by the prescribed authority, provided that, if more than 1 topic is permitted, the topics are to have a reasonable relationship with each other.

2.41(2) However, an academic program may also include coursework or clinical or professional practice as the Deputy Vice-Chancellor (Education) determines, provided that an academic program contains a research component of at least two-thirds of the total requirements for the degree.

2.41(3) Completion of an academic program requires at least 48 units and, unless otherwise approved by the Deputy Vice-Chancellor (Education), not greater than 96 units.

2.41(4) In computing periods of time for completing units (not being coursework units) under this rule, periods of program leave of absence must not be taken into account.

2.41(5) To complete the requirements of the academic program satisfactorily, a candidate must pass the coursework, the research (thesis) component, and any clinical or professional practice that is required, at the standard indicated in the relevant determination.

2.42 Review and reporting

2.42(1) Continuation of a person's candidature is subject to the satisfactory completion of an initial review of progress at a time, and in a form, directed by the prescribed authority in accordance with the Orders.

2.42(2) A candidate must give a report to the prescribed authority as directed by the Deputy Vice-Chancellor (Education) or prescribed authority in accordance with the Orders.

2.43 Extension of program

2.43(1) The Deputy Vice-Chancellor (Education) may grant an extension to the duration of an academic program.

2.43(2) An extension may be for no longer than 6 months for a full-time program, or 12 months for a part-time program (or 24 units in each case), in the first instance.

Subdivision 2.9.4: Combined programs

2.44 Combined programs

2.44(1) With the permission of the prescribed authorities concerned, a candidate may undertake the programs for 2 degrees as a combined program.

2.44(2) The University offers the combined programs mentioned in Part 6 of the Schedule.

2.45 Combined program: requirements

2.45(1) The requirements for a combined program are as set out in the Orders made by the Deputy Vice-Chancellor (Education).

2.45(2) Rules and Orders that apply to a component program of a combined program apply, except where they are inconsistent with Orders made under this rule, to that component of the combined program.

Division 2.10: Examinations

Subdivision 2.10.1: Preliminary

2.46 Application of Division

2.46(1) This Division applies to the examination of candidates for a research degree.

2.46A Submission of thesis after expiration of program (application before 2005)

2.46A(1) This rule applies only to the submission of theses for research degrees.

2.46A(2) A candidate whose academic program expired or expires in 2004 may, at any time before 2005 and:

- (a) before the date on which the candidate's academic program expires; or
- (b) on the withdrawal of the candidate from the program;

apply in writing during 2004 to the Deputy Vice-Chancellor (Education) for permission to submit a thesis and to be examined under these Rules after the date on which the candidate's program expires.

2.46A(3) The Deputy Vice-Chancellor (Education) may, on receipt of an application, permit the candidate to submit a thesis within such period as the Deputy Vice-Chancellor (Education) specifies, being a period ending in 2004.

2.46A(4) An application must state the grounds on which the permission is sought and contain such other particulars (if any) as the Deputy Vice-Chancellor (Education) requires.

2.46A(5) The Deputy Vice-Chancellor (Education) may determine the extent of the supervision and access to University facilities to be accorded to a candidate during the period specified in a permission under this rule.

2.46A(6) This rule is repealed immediately after the expiration of 31 December 2004.

2.47 Re-enrolment: extension of program (application after 2004)

2.47(1) A candidate who, on or after 1 January 2005, is granted an extension of his or her academic program, or is given the opportunity to revise and resubmit the candidate's thesis, must remain enrolled until:

- (a) the student submits the thesis for examination or re-examination and completes any other required work; or
- (b) the student withdraws from candidature; or
- (c) the student's candidature is terminated by the University; or
- (d) the academic program has been pursued for its maximum duration.

2.48 Methods of examination

2.48(1) Research is to be examined by submission and assessment of a thesis based on that research, together with oral or written examinations, or both, related to such assessment, and if the program consists of research only, such examination is the examination for the program.

2.48(2) Coursework is to be examined by written examination in accordance with the Examinations (The Faculties) Rules 2005 which are to be applied as nearly as possible in relation to examinations for coursework, with such necessary or convenient modifications, additions and omissions as are determined by the prescribed authority.

2.48(3) If an academic program for a research degree comprises research and coursework:

- (a) the candidate may be examined for the program on the research only; or
- (b) the candidate may be required to pass a written examination on the coursework before being examined on the research, but the examination for the program is to be on the research only; or
- (c) the candidate may be examined for the program on the combined results of examination of research and coursework.

2.48(4) On the recommendation of the prescribed authority, the Deputy Vice-Chancellor (Education) may require a candidate pursuing an academic program by research only to submit to an examination not less than 12 months after the commencement of the program, not being an examination for the award, and the Deputy Vice-Chancellor (Education) may determine the form of the examination.

2.48(5) Theses and examinations are to be written and conducted in the English language, unless the Deputy Vice-Chancellor (Education), on the recommendation of the prescribed authority, otherwise determines.

2.48(6) Subject to these Rules, the Deputy Vice-Chancellor (Education) may, by Order, determine the requirements of an examination, and may give directions as to the conduct of an examination.

2.48(7) However, for a program of study requiring clinical or professional practice, examination of the clinical or professional practice component of the program may be by written or oral examination following the completion of the component or by assessment reports on an internship or other form of professional practice.

2.48(8) A reference in this rule to a **written examination** includes a reference:

- (a) to the examination of a candidate by reports by the candidate's supervisors about the candidate's performance during:
 - (i) internships; or
 - (ii) other form of professional practice; and
- (b) in relation to an academic program offered by the School of Art or the School of Music in the Faculty of Arts, to the examination of:
 - (i) an exhibition; or

- (ii) a performance; or
- (iii) a folio of original works.

Subdivision 2.10.2: Theses

2.49 Theses

2.49(1) A candidate who is required to submit a thesis must submit a thesis in a form approved by the prescribed authority in accordance with the Orders.

2.49(2) The Deputy Vice-Chancellor (Education) may, by Order, determine the form a thesis is to take and the number of copies to be submitted.

2.50 Examination of theses

2.50(1) A thesis must incorporate an account of research done during the program and its result and, if the research is on more than 1 topic, must demonstrate the relationship between the topics.

2.50(2) A thesis based upon research conducted jointly with another person must clearly indicate the nature and extent of the candidate's contribution to the research.

2.50(3) A candidate must clearly mark in the thesis, material which has been previously submitted by the candidate for the purpose of obtaining a degree of any university or other tertiary education institution.

2.50(4) A thesis must not be accepted for examination unless, in the opinion of the prescribed authority, it consists preponderantly of material not previously so submitted.

2.50(5) A thesis that has been published may be submitted in published form, subject to the approval of the prescribed authority.

2.50(6) Not less than 2 months before submitting a thesis, a candidate must give notice to the Director SAS, in the approved form, of intention to submit the thesis.

2.50(7) A candidate must submit the thesis by delivering the requisite number of copies to the Director SAS.

2.51 Examiners of thesis

2.51(1) On the recommendation of the head of the relevant academic section and the prescribed authority, the Deputy Vice-Chancellor (Education) must appoint no fewer than 2 examiners of a thesis.

2.51(2) Unless the Deputy Vice-Chancellor (Education) otherwise determines, at least one of the examiners appointed under this rule must be a person who is not a member of the staff of the University.

2.51(3) At least 2 of the examiners appointed under this rule to examine a thesis for a research degree must be chosen so as to be available to conduct an oral examination, unless, in the opinion of the Deputy Vice-Chancellor (Education), it is not practicable to do so.

2.51(4) A supervisor must not be appointed as an examiner under this rule.

2.51(5) To resolve ambiguities or disagreements or avoid delays in relation to the examination of a particular candidate, the Deputy Vice-Chancellor (Education), acting on the advice of the head of the relevant academic section and the prescribed authority, may at any time appoint an additional examiner.

2.51(6) The Deputy Vice-Chancellor (Education) may, at the request of an examiner, nominate a person other than a candidate's supervisor to provide further information about the candidate's thesis or, in the case of joint work, the candidate's contribution to the thesis.

2.52 Prohibited communications

2.52(1) Except in the course of an oral examination under rule 2.54, an examiner must not communicate directly with:

- (a) a candidate whose work he or she is examining; or
- (b) a supervisor of the candidate.

2.52(2) Except in the course of an oral examination referred to in rule 2.54, a candidate must not communicate directly with an examiner of his or her work.

2.53 Examination required

2.53(1) A candidate must be given the opportunity to undertake a written examination of the candidate's thesis before the candidate's examiners recommend that the candidate be failed.

2.53(2) However, a candidate may be given the opportunity to undertake an oral examination of the candidate's thesis in addition to, or as a substitute for, the examination referred to in subrule 2.53(1).

2.53(3) Also, subrules 2.53(1) and 2.53(2) do not apply to a candidate if the candidate's examiners unanimously recommend that the candidate be failed.

2.53(4) Examinations under these Rules are to be conducted taking into account any relevant Orders, as well as any information about administrative matters issued by the Deputy Vice-Chancellor (Education) or the prescribed authority.

2.54 Oral examination of thesis

2.54(1) This rule applies only to the examination of theses for research degrees.

2.54(2) Unless exempted under subrule 2.54(3) or examined under subrule 2.54(7), if a candidate is to be examined orally under subrule 2.53(2), the candidate is to be so examined on the substance of the candidate's thesis and on the candidate's knowledge of its subject background.

2.54(3) The Deputy Vice-Chancellor (Education) may, on the recommendation of the examiners, exempt a candidate from oral examination, but if the thesis is based on joint research the Deputy Vice-Chancellor (Education) may do so only in exceptional circumstances.

2.54(4) Unless the Deputy Vice-Chancellor (Education) otherwise determines, an oral examination must be held in Canberra.

2.54(5) Unless the Deputy Vice-Chancellor (Education) otherwise determines, a candidate must be orally examined by at least 2 of the examiners of the thesis.

2.54(6) If an oral examination is to be conducted by less than the total number of examiners for the program, the examiners who are to conduct the oral examination must:

- (a) ascertain from those who are to be absent their wishes as to questions to be put to the candidate; and
- (b) at the examination, put the substance of such questions to the candidate, together with any other questions they think relevant; and
- (c) communicate to the absent examiners a report on the performance of the candidate including the response to questions suggested by those not present.

2.54(7) If, in the opinion of the Deputy Vice-Chancellor (Education), it is not practicable to hold an oral examination and the candidate is not exempted under subrule 2.54(3), the candidate is to be examined by written examination, set by the examiners of the thesis, covering the field which an oral examination would have covered.

2.54(8) If the examiners of the thesis are not satisfied with the candidate's performance at an oral examination or at a written examination held under subrule 2.54(7), they may recommend that the candidate be examined or further examined by written examination set by them, and the Deputy Vice-Chancellor (Education) may direct the holding of such examination or further examination.

2.54(9) The candidate's answers to an examination must be sent by the Director SAS to the examiners of the thesis and taken into account by them in the preparation of their reports.

2.55 Assessors: oral examinations

2.55(1) If the Deputy Vice-Chancellor (Education) determines that an oral examination under subrule 2.54(5) is to be conducted by one examiner, the Deputy Vice-Chancellor (Education) must appoint an assessor for the purposes of this rule.

2.55(2) Subject to subrule 2.55(3), an assessor is to be appointed from among the senior members of the academic staff of the University, or of another university, who have some knowledge of the subject area of the thesis submitted by the candidate, but are not necessarily specialists in that area.

2.55(3) A staff member is not eligible to be appointed as an assessor in relation to the examination of a candidate if the staff member is a member of the same academic section as the candidate.

2.55(4) An assessor must attend the oral examination of a candidate to observe the way in which the examination is conducted.

2.55(5) The Director SAS must give the assessor a copy of the candidate's thesis if the assessor asks for a copy.

2.55(6) An assessor must not participate in the examination of a candidate, but must endeavour to ensure that the oral examination is properly and fairly conducted.

2.55(7) An assessor may submit to the Director SAS, in writing, any comments that the assessor wishes to make in relation to the examination.

2.55(8) If an assessor submits comments to the Director SAS under subrule 2.55(7), the Director SAS must send the comments to the prescribed authority, and the prescribed authority must take those comments into account when considering the examiners' reports.

2.56 Examination: degree of Master of Philosophy: former candidates for degree of Doctor of Philosophy

2.56(1) Notwithstanding anything else in these Rules, a former candidate for the degree of Doctor of Philosophy may submit a thesis for examination under these Rules as part of his or her candidature for the degree of Master of Philosophy:

- (a) whether or not it has been revised since being submitted for examination for the degree of Doctor of Philosophy; and
- (b) whether or not it exceeds the maximum length normally acceptable for theses submitted for such an examination.

2.56(2) If the Deputy Vice-Chancellor (Education) appoints examiners to examine a thesis referred to in subrule 2.56(1), the Deputy Vice-Chancellor (Education) must, unless the circumstances of the case are exceptional, appoint examiners who were not previously appointed to examine the thesis for the degree of Doctor of Philosophy.

2.56(3) If the examiners appointed to examine a thesis referred to in subrule 2.56(1) have not previously examined the thesis for the degree of Doctor of Philosophy, the examiners must not be advised that the thesis was previously examined under those Rules.

Subdivision 2.10.3: Reports, recommendations, notification etc

2.57 Recommendations of examiners of theses

2.57(1) This rule applies only to candidates examined on research only.

2.57(2) Each examiner of a thesis must submit to the Director SAS in an approved form a report on the examination as a whole.

2.57(3) The report of an examiner must recommend:

- (a) that the candidate be granted the award; or
- (b) that the candidate be failed; or
- (c) that the candidate be granted the award subject to corrections or revisions (if any) required by the examiners in the thesis to be made to the satisfaction of the prescribed authority in the copy intended for deposit with the University Library; or
- (d) that the candidate be permitted to submit a revised thesis for re-examination.

2.57(4) The Director SAS must send the examiners' reports on theses to the prescribed authority.

2.58 Decision about results

2.58(1) After consideration of the examiners' reports, the prescribed authority may recommend to the Deputy Vice-Chancellor (Education):

- (a) that the candidate be granted the award; or
- (b) that the candidate be granted the award subject to making any minor amendments in the thesis required under paragraph 2.57(3)(c); or
- (c) that the candidate be re-examined by resubmission of thesis or re-examination of coursework or both, as the case requires; or
- (d) that the candidate be failed.

2.58(2) However, if the prescribed authority is satisfied that the overall results obtained by the candidate, both in the assessment of the thesis and in examination of the coursework and any other examinations not related to the assessment of the thesis, are satisfactory, the prescribed authority must recommend to the Deputy Vice-Chancellor (Education) that the candidate be granted the award.

2.59 Re-examination

2.59(1) If the Deputy Vice-Chancellor (Education) requires a candidate to be re-examined, the candidate must be re-examined in accordance with subrule 2.59(3).

2.59(2) A candidate is only to be admitted to re-examination once.

2.59(3) Re-examination may be by revision and re-submission of a thesis, or otherwise in accordance with the Examinations (The Faculties) Rules 2005 (which are to be applied as nearly as possible in relation to examinations for coursework, with such necessary or convenient modifications, additions and omissions as are determined by the prescribed authority), or by a combination of either of those methods as the Deputy Vice-Chancellor (Education) determines.

2.59(4) The Deputy Vice-Chancellor (Education) may determine the date for resubmission of a thesis.

2.59(5) The Deputy Vice-Chancellor (Education) may appoint, for the purpose of re-examination of a thesis, all or some of the first examiners for the thesis or additional or other examiners as the Deputy Vice-Chancellor (Education) thinks fit.

2.59(6) Re-examination of a thesis must be conducted as nearly as may be in accordance with this Division, except that a recommendation for re-examination may not be made.

2.60 Amendment of theses

2.60(1) If a candidate is required, under paragraph 2.58(1)(b), to make minor amendments to his or her thesis, the amendments must be made within 12 months of the candidate being notified of the requirement, unless the prescribed authority allows a longer period.

2.61 Revision of theses

2.61(1) If a candidate is required to be re-examined by re-submission of his or her thesis under this Division:

- (a) the prescribed authority must appoint an appropriate person to advise the candidate during the revision process; and
- (b) the candidate must revise and resubmit his or her thesis for examination within a period of not more than 1 year from the date on which the decision is notified to the candidate in writing by the prescribed authority.

2.61(2) An appointment under paragraph 2.61(1)(a) must not be for more than 1 year, but may be extended by the Deputy Vice-Chancellor (Education).

2.61(3) A period under paragraph 2.61(1)(b) may be extended under this rule by the Deputy Vice-Chancellor (Education), but not so that the aggregate of the initial period and any extensions exceed 2 years.

[NOTE: Rules 2.12 and 2.56 make provision for a candidate for the degree of Doctor of Philosophy to transfer and be examined for the degree of Master of Philosophy.]

2.62 Results of re-examination

2.62(1) After consideration of the examiners' reports on a re-examination of the candidate and of the observations of the head of the relevant academic section, the prescribed authority may recommend to the Deputy Vice-Chancellor (Education) as provided in paragraph 2.58(1)(a) or 2.58(1)(d).

2.63 Candidate's right of appeal

2.63(1) The hearing and determination of an appeal against a decision to fail a candidate is to be conducted in accordance with the provisions of Part 4.

2.64 Notification of decisions

2.64(1) If the Deputy Vice-Chancellor (Education) makes a decision:

- (a) terminating a candidature on grounds mentioned in rule 2.29; or
- (b) that a candidate has failed;

the Director SAS must notify the candidate in writing of the decision, and must include in the notice:

- (c) a statement to the effect that, subject to these Rules, the candidate is entitled to appeal against the decision; and
- (d) a statement setting out the procedure for lodging an appeal.

2.64(2) The validity of a decision referred to in paragraph 2.64(1)(a) or 2.64(1)(b) is not affected by a failure to include in a notice, statements in accordance with paragraph 2.64(1)(c) or 2.64(1)(d).

[NOTE: Rule 17 of the Discipline Rules 2006 provides for withholding of awards where obligations to the University have not been met.]

Division 2.11: Deposit of Theses

2.65 Deposit of theses

2.65(1) When a candidate for a research degree is granted an award, the Director SAS must retain and deliver to the University Library the best copy of the thesis or other publication submitted for the award.

2.65(2) The Director SAS must retain one copy of a thesis or other publication submitted by a candidate who is not granted the award.

2.65(3) The submission of an otherwise unpublished thesis by a candidate who is granted the relevant award authorises the University to deal with the thesis as follows:

- (a) to make the thesis available in the University Library on demand for the purpose of private study or research; and
- (b) with the candidate's permission, to make the thesis otherwise available in microform, paper or digital format for the purpose of private study or research.

2.65(4) If a candidate is not granted the relevant award, the submission of an otherwise unpublished thesis by the candidate authorises the University to make the thesis available in the office of the Director SAS for the purpose of private study and research to any student or member of staff of the University.

2.65(5) However, subrule 2.65(4) does not apply unless:

- (a) after consultation with the prescribed authority; and
- (b) after considering the views, if ascertainable, and interests of the candidate;

the Director SAS considers that the interests of scholarship require the thesis to be made so available and that the interests of the candidate will not be unreasonably prejudiced.

2.65(6) However, except at the express request of the candidate concerned, a thesis to which paragraph 2.65(3)(a) applies must not, within 12 months after the date on which it was delivered to the University Library, be made available for the purpose of private study or research other than in the University Library.

2.65(7) Notwithstanding anything contained in subrule 2.65(3) or 2.65(4), a candidate may when submitting a thesis, with the consent of and for a period and on conditions specified by the Deputy Vice-Chancellor (Education) on the recommendation of the prescribed authority, forbid access to an appendix to the thesis marked "confidential appendix".

2.65(8) The Deputy Vice-Chancellor (Education) must not give consent under subrule 2.65(7) in relation to an appendix to a thesis unless the Deputy Vice-Chancellor (Education) is satisfied, on the recommendation of the prescribed authority, that:

- (a) the appendix contains material obtained on conditions legally requiring the material to be kept confidential; or
- (b) having regard to the circumstances in which, or the conditions on which, the material contained in the appendix was obtained, it is reasonable that the material should be kept confidential.

2.65(9) Notwithstanding anything contained in subrule 2.65(3) or 2.65(4), a candidate may, when submitting a thesis, prohibit for a specified period the disclosure of the thesis or some part of it by the University Library or the Director SAS to any person if the Deputy Vice-Chancellor (Education) on the recommendation of the prescribed authority certifies that such prohibition for the period indicated is reasonable having regard to the protection of the candidate's interest under laws respecting copyright, designs or patents, or commercially, financially or culturally confidential information.

PART 3: AWARDS OTHER THAN RESEARCH DEGREES

Division 3.1: Application

3.1 Application

3.1(1) This Part applies to academic programs for coursework and coursework and research awards (but not to research degrees) and to candidates pursuing those programs.

Division 3.2: Admission

3.2 Admission to academic program

3.2(1) A person wishing to pursue an academic program must apply in an approved form to the Director SAS to be admitted as a candidate and must give the Director SAS any other information required by the Director.

3.2(2) The minimum requirement for admission to an academic program leading to a professional doctorate by coursework or coursework and research is:

- (a) a degree of bachelor with first class honours or upper second class honours of an Australian university; or
- (b) such other qualification (being a qualification that is equivalent or superior to such a degree) as the prescribed authority, on the advice of the head of the relevant academic section, determines.

3.2(3) The minimum requirement for admission to an academic program leading to the award of a degree of Master by coursework or coursework and research or a Graduate Diploma or Graduate Certificate is:

- (a) a degree of bachelor of an Australian university, or of another tertiary education institution approved by the prescribed authority for the purposes of this Division, being a degree of a kind that is, in the opinion of the prescribed authority and the head of the relevant academic section, an adequate qualification for the admission of the person as a candidate; or
- (b) such other qualification, practical experience or combination of qualifications and practical experience as the prescribed authority, on the advice of the head of the relevant academic section, determines.

3.3 Admission: conditions

3.3(1) In appropriate circumstances, the prescribed authority may require a candidate to have relevant professional experience or admit a person to candidature conditionally.

3.3(2) Except with the permission of the prescribed authority, on the recommendation of the head of the relevant academic section, a candidate must not pursue an academic program leading to another award at the same time as pursuing a program for a graduate or undergraduate award (whether of a kind mentioned in the Schedule or not, and however described) in the University or in another tertiary education institution.

3.3(3) An applicant for admission to an academic program must satisfy any English language requirements determined by the Deputy Vice-Chancellor (Education) for the program.

3.4 Admission by prescribed authority

3.4(1) A prescribed authority may admit a person to an academic program, or to part of an academic program, under this Division if the person satisfies the minimum requirement for the admission.

3.5 Admission by prescribed authority – particular circumstances

3.5(1) The prescribed authority may:

- (a) admit as a full-time candidate for an academic program or as a part-time candidate for the program a person who does not satisfy the prescribed minimum

requirement for admission to that program, and may impose such conditions on the person's admission as the prescribed authority thinks fit;

- (b) on the recommendation of the head of the relevant academic section, admit as a full-time or part-time candidate for an academic program a person who was, immediately before applying for admission, pursuing another graduate or undergraduate award program in the University or in another tertiary education institution and who intends to continue pursuing that other program, and may impose such conditions on the person's admission as the prescribed authority thinks fit.

[NOTE: if a candidate is admitted to an academic program under paragraph 3.5(1)(b), he or she may be granted status under Division 3.3 for work performed before that admission for another academic program referred to in that paragraph.]

3.6 Enrolment

3.6(1) A candidate must choose the courses of his or her program, and make any change to that choice, in accordance with the Orders.

3.6(2) However, if the Orders indicate that the approval of the Deputy Vice-Chancellor (Education) or the prescribed authority must be obtained for the choice or number of courses that may be undertaken in a particular program, a candidate wishing to undertake that program must get that approval.

Division 3.3: Status

3.7 Status

3.7(1) The Deputy Vice-Chancellor (Education) may determine the limits within which status for relevant work performed at the University or elsewhere may be granted in relation to a particular award or course.

3.7(2) Within those limits, the prescribed authority may determine, in relation to a particular candidate, conditions on which status may be granted to the candidate.

3.7(3) Subject to subrules 3.7(1), 3.7(2) and 3.7(4), if a candidate has, within 7 years before admission to candidature, performed relevant postgraduate work, whether at the University or at another tertiary education institution approved by the prescribed authority, the prescribed authority may grant the candidate status for that work towards a candidate's academic program to which this subrule applies.

3.7(4) Status may only be granted in respect of a course that is equivalent or relevant to a course in the academic program concerned and despite anything else in this rule, for not greater than half of the program's requirements.

3.7(5) If:

- (a) a candidate for the degree of Master of Clinical Psychology has, before admission to the academic program, undertaken supervised clinical experience in a public clinical service; and
- (b) the standard of the experience is equivalent to the standard of experience that would be gained by undertaking a fieldwork placement course as part of the academic program for the degree;

the prescribed authority may grant the candidate status for the first-mentioned experience towards the academic program.

3.7(6) If a candidate has, within 7 years before being admitted to candidature to an academic program for a degree of Master (other than by research), or a graduate diploma or graduate certificate, performed relevant advanced undergraduate work, whether at the University or at another tertiary education institution, the prescribed authority may grant the candidate status for that work towards the academic program for not greater than one quarter of the program's requirements.

3.7(7) In appropriate circumstances, the prescribed authority may grant status conditionally.

3.7(8) If status is granted to a candidate, it must be expressed in units.

Division 3.4: Commencement of academic program

3.8 Commencement of academic program

3.8(1) The date on which the candidate's academic program is to be regarded as having commenced is the date of the candidate's enrolment in the program.

Division 3.5: Transfer between academic programs

3.9. Transfer: general

3.9(1) A candidate seeking to transfer between academic programs must apply in writing to the prescribed authority to do so.

3.9(2) The prescribed authority may permit an applicant under subrule 3.9(1) to transfer between academic programs.

3.10 Transfer: from professional doctorate to degree of Master etc

3.10(1) A candidate for a professional doctorate (other than by research) may request transfer to an academic program for the relevant Degree of Master, or other award, by coursework or coursework and research with status for all work completed if the prescribed authority has not determined that the candidate has failed the professional doctorate program.

3.11 Transfer: from degree of Master by coursework to professional doctorate

3.11(1) The prescribed authority on the advice of the head of the relevant academic section, may admit as a candidate for a professional doctorate (other than by research) a person who, immediately before that admission, was a candidate for a degree of Master by coursework or coursework and research.

3.12 Transfer: from degree of Master etc to Graduate Diploma or Certificate

3.12(1) The prescribed authority may, subject to such requirements and on such terms and conditions as the prescribed authority determines, admit as a candidate for a graduate diploma or certificate a person who wishes to transfer candidature from an academic program for a degree of Master or another graduate degree or diploma offered by the University.

3.13 Transfer: from full-time candidature to part-time candidature etc.

3.13(1) The prescribed authority may permit a full-time candidate to pursue his or her academic program as a part-time candidate or a part-time candidate to pursue his or her academic program as a full-time candidate.

Division 3.6: Limitations on Admission

3.14 Limit on obligation

3.14(1) If a person seeking acceptance into an academic program, or part of an academic program, satisfies or exceeds the minimum requirement for admission to the program, the prescribed authority is not obliged to admit the person to the program, or the part of the program, only because the person has satisfied the prescribed minimum requirement for admission.

3.15 Limit on number of places

3.15(1) The prescribed authority may decide how many places are available in any enrolment period for new candidates for an academic program.

3.16 Restriction on other study

3.16(1) A person must not, at any time after admission, begin to pursue another award program in the University or in another tertiary education institution without the written permission of the prescribed authority given following a recommendation by the head of the relevant academic section.

3.16(2) A person who indicates in an application for admission that the person does not intend to continue pursuing another award program in the University or in another tertiary education institution must not, at any time after admission, continue to pursue that other award program without the written permission of the prescribed authority given following a recommendation by the head of the relevant academic section.

Division 3.7: Supervision

3.17 Supervisors: appointment

3.17(1) For a candidate for a professional doctorate (other than a research degree), or for a Graduate Diploma in Science, the prescribed authority must, before the commencement of the program, appoint one or more supervisors for the candidate for that program.

3.17(2) For a candidate for a degree of Master, a graduate diploma (other than a Graduate Diploma in Science) or a graduate certificate, the prescribed authority must, before the commencement of the program, appoint a member of staff of the University to be the coordinator or director for that program.

3.17(3) The coordinator of an academic program is to be the supervisor of all candidates in that program.

3.17(4) For a candidate for a degree of Master (other than a research degree), the prescribed authority must appoint one or more additional supervisors for the candidate for the

research component of the program on or before the date on which the research component of the candidate's program begins.

3.17(5) The prescribed authority may arrange with a member of the academic staff of the University or other suitable person (other than a coordinator) to perform such functions as are specified in the arrangement in relation to supervising and assisting a candidate for a graduate diploma.

3.17(6) If a sole supervisor is, or is to be, absent from the University or is unable to perform the duties of a supervisor, for more than 4 consecutive weeks, the prescribed authority must appoint a person to act as the supervisor for the period of the absence.

3.17(7) If the coordinator of an academic program is, or is about to be, absent from the University for more than 4 consecutive weeks, the prescribed authority must appoint an acting coordinator for that program for the period of the absence.

3.18 Supervisors and supervision

3.18(1) At least 1 supervisor for a candidate must be a member of the full-time academic staff of the University.

3.18(2) Subject to the direction of the prescribed authority, a supervisor or a coordinator must supervise the candidate's academic program and the candidate's observance of these Rules and enable the candidate to obtain advice on any matter relevant to the program.

3.18(3) A supervisor or coordinator who considers that a candidate has failed to pursue the candidate's academic program satisfactorily or has not observed these Rules must report accordingly to the prescribed authority.

Division 3.8: General Provisions applying to awards

3.19 Duration of standard program

3.19(1) An academic program may be pursued full-time or part-time.

3.19(2) The duration of an academic program is as set out in these Rules and in the Orders.

3.20 Program requirements for coursework-based award

3.20(1) To finish the academic program for an award requiring coursework or coursework and research, a candidate must:

- (a) pass courses mentioned in subrule 3.20(2) the total value of which (together with the value of any research component) is set out in the Orders in relation to the award; and
- (b) complete the other requirements for the award set out in these Rules and the Orders.

3.20(2) The courses, sequences of courses or combinations of courses that may be included in a program for an award referred to in subrule 3.20(1) are the courses, sequences or combinations of courses approved by the Deputy Vice-Chancellor (Education) and set out in the Orders.

3.20(3) The Deputy Vice-Chancellor (Education) may determine the unit value of any research to be undertaken as part of an award requiring coursework.

3.20(4) The Deputy Vice-Chancellor (Education) may, in special circumstances, approve a program or variation of a program that does not comply with subrule 3.20(2).

3.20(5) Not more than one quarter of the courses required for an academic program leading to a degree of Master, or a graduate diploma or graduate certificate, may be undergraduate courses.

3.21 Attendance at the University

3.21(1) An academic program must be pursued at the University or at another place approved by the prescribed authority on the recommendation of the head of the relevant academic section.

3.21(2) The Deputy Vice-Chancellor (Education) may make Orders setting out the maximum period or the number or value of courses for which a particular academic program may be pursued outside the University.

3.21(3) However, approval is not to be given for the completion of courses outside the University unless the prescribed authority on the recommendation of the head of the relevant academic section is satisfied that:

- (a) the courses are substantially comparable in quality with equivalent courses offered by the University for the academic program; or
- (b) the institution concerned has satisfactory research facilities for the purposes of the completion of the courses;

as the case requires.

3.22 English language requirements

3.22(1) An academic program is to be conducted in the English language unless the Deputy Vice-Chancellor (Education) determines otherwise.

3.23 Pursuit of academic program

3.23(1) A candidate must pursue the program to the satisfaction of the prescribed authority.

3.23(2) The pursuit of an academic program by a candidate includes the right to use the facilities of the University if such use is reasonable having regard to the nature of the program.

3.24 Expiration of academic program

3.24(1) An academic program expires when it has been pursued for its maximum duration under these Rules.

3.24(2) If, before an academic program otherwise expires:

- (a) a candidate withdraws from the program; or
- (b) the candidate's candidature is terminated; or
- (c) the candidate has completed the requirements for the relevant award;

the program is taken to have expired on the date of that withdrawal, termination, or completion as the case requires.

3.25 Program leave of absence

3.25(1) The prescribed authority may grant a candidate program leave of absence from the candidate's academic program for a graduate award for such period as the prescribed authority thinks fit.

3.25(2) However, no period of program leave of absence may be less than 1 week for a full-time candidate or 2 weeks for a part-time candidate.

3.26 Withdrawal from academic program

3.26(1) A candidate may, at any time before the candidate's academic program expires, withdraw from the program by notice in writing delivered to the Director SAS.

3.27 Termination of academic program

3.27(1) The prescribed authority may, on the recommendation of a supervisor (including a coordinator), terminate a candidature for an academic program on the ground that the candidate has failed to pursue the academic program to the satisfaction of the prescribed authority, or that the candidate has otherwise failed to comply with these Rules or a condition imposed by the prescribed authority on the person's admission to candidature.

[NOTE: See Part 4 for rights and procedures relating to review of decisions.]

3.27(2) Before exercising the power referred to in subrule 3.27(1), the prescribed authority must give the candidate an opportunity to make representations, orally or in writing, and must take such representations into account before reaching a decision on the matter.

Division 3.9: Program Requirements

Subdivision 3.9.1: Professional Doctorates other than research degrees

3.28 Application of Subdivision

3.28(1) This Subdivision applies to academic programs, and to candidates pursuing those programs, leading to a professional doctorate other than a research degree.

3.29 Academic program content

3.29(1) An academic program of study to which this Subdivision relates consists of work determined by the Deputy Vice-Chancellor (Education) including coursework, research or clinical or professional practice.

3.29(2) If an academic program of study to which this Subdivision relates is to contain a research component, the research component is to relate to a topic or topics approved by the prescribed authority.

3.29(3) However, if more than one topic is permitted under subrule 3.29(2), the topics must have a reasonable relationship with each other.

3.29(4) The Deputy Vice-Chancellor (Education) must determine the minimum standard of coursework that must be attained before a candidate is granted the award or before the candidate's thesis is examined.

3.29(5) Each determination must be made available to relevant candidates and must contain a description of the academic program requirements.

3.29(6) A candidate must obtain the approval of the prescribed authority for the content of the candidate's academic program and for any change to that content.

3.29(7) Completion of an academic program for a professional doctorate requires at least 96 units and, unless otherwise approved by the Deputy Vice-Chancellor (Education), not greater than 192 units.

3.29(8) To complete the requirements of the academic program satisfactorily, a candidate must pass the coursework, the research (thesis) component, and any clinical or professional practice that is required, at the standard indicated in the relevant determination.

3.29(9) In computing periods of time for completing units under this rule, periods of program leave of absence do not extend the time available.

3.30 Time limits

3.30(1) The maximum duration of a 192 unit program for a professional doctorate other than by research is 9 years.

3.31 Reporting

3.31(1) For an academic program for a professional doctorate a candidate must give a report to the Deputy Vice-Chancellor (Education) or prescribed authority in accordance with the Orders.

Subdivision 3.9.2: Degrees of Master other than research degrees

3.32 Application of Subdivision

3.32(1) This Subdivision applies to academic programs leading to a degree of Master (other than Master of Philosophy or another research degree) set out in the Schedule and which require a candidate to complete the program either by coursework or a combination of coursework and research.

3.33 Academic programs

3.33(1) In this Subdivision, a reference to a **coursework program** is a reference to an academic program consisting largely or entirely of coursework, and a reference to a **coursework and research program** is a reference to an academic program involving less than two-thirds research.

3.33(2) A coursework program can be:

- (a) a degree with an ungraded exit standard of *Satisfactory*; or
- (b) a degree with a graded exit standard of *Distinction*, *Merit*, or *Award*.

3.33(3) A coursework and research program can be:

- (a) a degree with an ungraded exit standard of *Satisfactory*; or
- (b) a degree with a graded exit standard of *First Class Honours*, *Second Class Honours, Division A*, *Second Class Honours, Division B*, or *Third Class Honours*.

3.33(4) A failure in a coursework or coursework and research program is to be graded *Fail*.

3.33(5) The Deputy Vice-Chancellor (Education) must identify each academic program to which this Division applies as falling under paragraph 3.33(2)(a), 3.33(2)(b), 3.33(3)(a) or 3.33(3)(b).

3.34 Academic program content

3.34(1) An academic program is to consist of coursework or a combination of coursework and research, being research into a topic determined by the prescribed authority.

[NOTE: see rule 3.20 for general program requirements for coursework-based awards.]

3.34(2) However, if more than one research topic is permitted, the topics are to have a reasonable relationship with each other.

3.34(3) An academic program of the kind defined in paragraph 3.33(2)(b) must contain a research component of at least one quarter of the total requirements for the degree.

3.34(4) An academic program must contain a coursework component greater than one third of the total requirements for the degree.

3.34(5) Completion of an academic program for a degree of Master requires:

- (a) at least 48 units and, unless otherwise approved by the Deputy Vice-Chancellor (Education), not greater than 96 units; or
- (b) if a different unit value is mentioned in the Orders for the award, that value.

3.35 Time limits

3.35(1) The maximum duration of a program leading to a degree of Master is:

- (a) for a 48 unit program, 5 years; and
- (b) for a 60 to 72 unit program, 6 years; and
- (c) for a 96 (or more) unit program, 7 years.

3.35(2) In computing periods of time for completing units under this rule, periods of program leave of absence do not extend the time available.

Subdivision 3.9.3: Graduate Diplomas

3.36 Application of Subdivision

3.36(1) This Subdivision applies to academic programs for graduate diplomas mentioned in the Schedule.

3.37 Academic program content

3.37(1) An academic program for a Graduate Diploma consists of such work as the Deputy Vice-Chancellor (Education) determines.

[NOTE: see rule 3.20 for general program requirements for coursework-based awards.]

3.37(2) Completion of an academic program leading to a Graduate Diploma requires at least 36 units and, unless otherwise approved by the Deputy Vice-Chancellor (Education), not greater than 48 units.

3.38 Classification of performance of candidate

3.38(1) The relevant coordinator must, in relation to each candidate for a Graduate Diploma, after any consultation with the examiners that the coordinator considers necessary in relation to the candidate, recommend to the prescribed authority:

- (a) that the candidate has satisfactorily completed the program and that the candidate's performance be classified under subrule 3.38(4) as *Awarded the Diploma with Distinction*, *Awarded the Diploma with Merit* or *Awarded the Diploma*; or
- (b) that the candidate has not satisfactorily completed the program.

3.38(2) The prescribed authority must, having regard to the recommendation of the coordinator, decide whether or not a candidate has satisfactorily completed the program.

3.38(3) A prescribed authority must not decide that a candidate has satisfactorily completed an academic program unless the candidate has, to the satisfaction of the prescribed authority, attended such classes and seminars and performed such work as the prescribed authority determines.

3.38(4) If a prescribed authority decides that a candidate has satisfactorily completed an academic program, the prescribed authority must classify the performance of the candidate in respect of that program as *Awarded the Diploma with Distinction*, *Awarded the Diploma with Merit* or *Awarded the Diploma*, but must otherwise classify that performance as *Fail*.

3.38(5) The prescribed authority is only to classify the performance of the candidate as *Awarded the Diploma with Distinction* if the candidate has achieved a standard equivalent to First Class Honours.

3.38(6) The prescribed authority is only to classify the performance of the candidate as *Awarded the Diploma with Merit* if the candidate has achieved a standard equivalent to Second Class Honours, Division A.

3.39 Time limits

3.39(1) The maximum duration of a program for a Graduate Diploma is 5 years.

3.39(2) In computing periods of time for completing units under this rule, periods of program leave of absence do not extend the time available.

Subdivision 3.9.4: Graduate Certificates

3.40 Application of Subdivision

3.40(1) This Subdivision applies to academic programs for graduate certificates mentioned in the Schedule.

3.41 Academic program content

3.41(1) An academic program for a Graduate Certificate consists of such work as the Deputy Vice-Chancellor (Education) determines.

[NOTE: see rule 3.20 for general program requirements for coursework-based awards.]

3.41(2) Completion of an academic program leading to a Graduate Certificate requires at least 24 units unless otherwise determined by the Deputy Vice-Chancellor (Education).

3.42 Classification of candidate's performance

3.42(1) The relevant coordinator must, in relation to each candidate, after any consultation with the examiners that the coordinator considers necessary in relation to the candidate, recommend to the prescribed authority whether the candidate has satisfactorily completed the program or has failed.

3.42(2) The prescribed authority must, having regard to the recommendation of the coordinator, decide whether a candidate has satisfactorily completed the program or has failed.

3.42(3) A prescribed authority must not decide that a candidate has satisfactorily completed an academic program unless the candidate has, to the prescribed authority's satisfaction, attended such classes and seminars and performed such work as the prescribed authority determines.

3.43 Time limits

3.43(1) The maximum duration of a program for a Graduate Certificate is 3 years.

3.43(2) In computing periods of time for completing units under this rule, periods of program leave of absence do not extend the time available.

Subdivision 3.9.5: Combined programs

3.44 Combined programs

3.44(1) With the permission of the prescribed authorities concerned, a candidate may undertake the programs for 2 awards as a combined program.

3.44(2) The University offers the combined programs mentioned in Part 6 of the Schedule.

3.45 Combined program: requirements

3.45(1) The requirements for a combined program are as set out in the Orders made by the Deputy Vice-Chancellor (Education).

3.45(2) Rules and Orders that apply to a component program of a combined program apply, except where they are inconsistent with Orders made under this rule, to that component of the combined program.

Division 3.10: Examinations

Subdivision 3.10.1: Preliminary

3.46 Application of Division

3.46(1) This Division applies to the examination of candidates for awards other than research degrees.

3.47 Eligibility to be examined or re-examined

3.47(1) A candidate is not eligible to be examined or re-examined in a course unless he or she is enrolled in the course and complies with the requirements of the Rules and Orders applicable to taking the course.

3.48 Methods of examination

3.48(1) Coursework is to be examined by written examination in accordance with the Examinations (The Faculties) Rules 2005 which are to be applied as nearly as possible in relation to examinations for coursework, with such necessary or convenient modifications, additions and omissions as are determined by the prescribed authority.

3.48(2) If an academic program requires the submission of a thesis in addition to other coursework components, the thesis is to be examined in accordance with this Division and the Examinations (The Faculties) Rules 2005.

3.48(3) Theses and examinations are to be written and conducted in the English language, unless the Deputy Vice-Chancellor (Education), on the recommendation of the prescribed authority, otherwise determines.

3.48(4) Subject to these Rules, the Deputy Vice-Chancellor (Education) may, by Order, determine the requirements of an examination, and may give directions as to the conduct of an examination.

3.48(5) However, for a program of study requiring clinical or professional practice, examination of the clinical or professional practice component of the program may be by written or oral examination following the completion of the component or by assessment reports on an internship or other form of professional practice.

3.48(6) A reference in this rule to a **written examination** includes a reference:

- (a) to the examination of a candidate by reports by the candidate's supervisors about the candidate's performance during:
 - (i) internships; or

- (ii) other form of professional practice; and
- (b) in relation to an academic program offered by the School of Art or the School of Music in the Faculty of Arts, to the examination of:
 - (i) an exhibition; or
 - (ii) a performance; or
 - (iii) a folio of original works.

Subdivision 3.10.2: Theses

3.49 Theses

3.49(1) If a candidate is required to submit a thesis, the candidate must submit a thesis in a form approved by the prescribed authority in accordance with the Orders.

3.49(2) The Deputy Vice-Chancellor (Education) may, by Order, determine the form a thesis is to take and the number of copies to be submitted.

3.50 Examination of theses

3.50(1) A thesis must incorporate an account of research done during the program and its result and, if the research is on more than 1 topic, must demonstrate the relationship between the topics.

3.50(2) A thesis based upon research conducted jointly with another person must clearly indicate the nature and extent of the candidate's contribution to the research.

3.50(3) A candidate must clearly mark in the thesis, material which has been previously submitted by the candidate for the purpose of obtaining a degree of any university or other tertiary education institution.

3.50(4) A thesis must not be accepted for examination unless, in the opinion of the prescribed authority, it consists preponderantly of material not previously so submitted.

3.50(5) A thesis that has been published may be submitted in published form, subject to the approval of the prescribed authority.

3.50(6) Not less than 2 months before submitting a thesis, a candidate must give notice to the prescribed authority, in the approved form, of intention to submit the thesis.

3.50(7) A candidate must submit the thesis by delivering the requisite number of copies to the prescribed authority.

3.51 Examiners of thesis

3.51(1) On the recommendation of the supervisor, the prescribed authority must appoint no fewer than 2 examiners of a thesis.

3.51(2) Unless the prescribed authority otherwise determines, at least one of the examiners appointed under this rule must be a person who is not a member of the staff of the University.

3.51(3) A supervisor must not be appointed as an examiner under this rule.

3.51(4) To resolve ambiguities or disagreements or avoid delays in relation to the examination of a particular candidate, the prescribed authority, acting on the advice of the supervisor, may at any time appoint an additional examiner.

3.51(5) The prescribed authority may, at the request of an examiner, nominate a person other than a candidate's supervisor to provide further information about the candidate's thesis or, in the case of joint work, the candidate's contribution to the thesis.

3.52 Prohibited communications

3.52(1) An examiner must not communicate directly with:

- (a) a candidate whose work he or she is examining; or
- (b) a supervisor of the candidate.

3.52(2) A candidate must not communicate directly with an examiner of his or her work.

Subdivision 3.10.3: Results

3.53 Decision about results

3.53(1) After consideration of the examiners' reports, the prescribed authority may:

- (a) decide that the candidate be granted the award; or
- (b) require the candidate to be re-examined by resubmission of thesis or re-examination of other coursework or both, as the case requires; or
- (c) decide that the candidate has failed.

3.53(2) However, if the prescribed authority is satisfied that the overall results obtained by the candidate, both in the assessment of the thesis and in examination of the coursework and any other examinations not related to the assessment of the thesis, are satisfactory, the prescribed authority must decide that the candidate be granted the award.

3.53(3) Re-examination may be by revision and re-submission of a thesis, or otherwise in accordance with the Examinations (The Faculties) Rules 2005 (which are to be applied as nearly as possible in relation to examinations for coursework, with such necessary or convenient modifications, additions and omissions as are determined by the prescribed authority), or by a combination of either of those methods as the Deputy Vice-Chancellor (Education) determines.

3.54 Results of re-examination

3.54(1) After consideration of the examiners' reports on a re-examination of the candidate and of the observations of the head of the relevant academic section, the prescribed authority may decide as provided in paragraph 3.53(1)(a) or 3.53(1)(c).

3.55 Candidate's right of appeal

3.55(1) The hearing and determination of an appeal against a decision to fail a candidate is to be conducted in accordance with the provisions of Part 4.

3.56 Notification of decisions

3.56(1) If a prescribed authority makes a decision:

- (a) terminating a candidature under rule 3.27; or
- (b) that a candidate has failed;

the Director SAS must notify the candidate in writing of the decision, and must include in the notice:

- (c) a statement to the effect that, subject to these Rules, the candidate is entitled to appeal against the decision; and
- (d) a statement setting out the procedure for lodging an appeal.

3.56(2) The validity of a decision referred to in paragraph 3.56(1)(a) or 3.56(1)(b) is not affected by a failure to include in a notice, statements in accordance with paragraph 3.56(1)(c) or 3.56(1)(d).

3.57 Granting of award

3.57(1) If the prescribed authority decides that a candidate be granted an award, the award may be granted at the level determined by the prescribed authority.

[NOTE: Rule 17 of the Discipline Rules 2006 provides for withholding of awards where obligations to the University have not been met.]

PART 4: REVIEW OF DECISIONS

4.1 Candidate's right of appeal

4.1(1) A candidate may appeal against a decision of the Deputy Vice-Chancellor (Education) or prescribed authority:

- (a) that the candidate has failed; or
- (b) that the candidate's candidature is terminated.

4.1(2) An appeal under subrule 4.1(1) must be in writing and be lodged with the Director SAS within the period of:

- (a) in relation to a graduate diploma or graduate certificate, 28 days; and
- (b) in any other case, 3 months;

commencing on the day on which the candidate was notified of the decision.

[NOTE: It is intended that the Director SAS will, on receipt of the appeal, notify the Vice-Chancellor of its receipt.]

4.1(3) If the Deputy Vice-Chancellor (Education) or prescribed authority decides that a candidate has failed, the Director SAS must:

- (a) notify the candidate of the decision;
- (b) give the candidate:
 - (i) a copy of the reports of the examiners of the thesis (if any) and of the results of the examinations following coursework, and any other assessment, prepared so that the identity of the candidate's examiners is not disclosed to the candidate; and
 - (ii) an account of the substance and effect of any observations relating to the candidate submitted to the Deputy Vice-Chancellor (Education) or prescribed authority, prepared so that the identity of the candidate's examiners is not disclosed to the candidate;
- (c) inform the candidate to the effect that, subject to these Rules, the candidate is entitled to appeal against the decision; and

- (d) advise the candidate of the procedure for lodging an appeal.

4.1(4) The validity of a decision of the kind referred to in paragraph 4.1(1)(a) is not be taken to be affected by a failure to comply with subrule 4.1(3).

4.1(5) On application being made in writing to the Vice-Chancellor by a candidate whose candidature in a program of study or course has been terminated under rule 2.29 or rule 3.27, the Vice-Chancellor may direct that the candidate be permitted to continue to undertake the program of study or course pending the determination of an appeal.

4.2 Appeal Committee

4.2(1) If the Vice-Chancellor receives an appeal under rule 4.1 by a candidate, the Vice-Chancellor must, after consulting the Deputy Vice-Chancellor (Education) or prescribed authority, appoint 3 disinterested members of the full-time academic staff of the University to form an Appeal Committee to hear and determine the appeal.

4.2(2) The members of an Appeal Committee must elect one of their number to be the Chair of the Appeal Committee.

4.3 Hearing of appeal

4.3(1) The procedure to be followed for the hearing of an appeal is to be as the Appeal Committee decides.

4.3(2) An Appeal Committee may inform itself on any matter in relation to an appeal in such manner as it thinks appropriate.

4.3(3) Before determining an appeal by a candidate, an Appeal Committee must provide the candidate with an opportunity to make representations to the Appeal Committee.

4.3(4) An Appeal Committee may, in its discretion, permit the candidate to make either oral or written representations, or both oral and written representations.

4.3(5) At the hearing of a candidate's appeal, the candidate is entitled to be accompanied by a student or a member of the staff of the University who may observe the proceedings but not act as an advocate unless expressly invited by the Appeal Committee.

4.4 Decision of Appeal Committee

4.4(1) After hearing an appeal by a candidate under paragraph 4.1(1)(a), an Appeal Committee must make a decision in writing:

- (a) dismissing the appeal and affirming the decision made by the Deputy Vice-Chancellor (Education) or prescribed authority in relation to the candidate;
- (b) requiring that the candidate be re-examined; or
- (c) recommending that the candidate be granted the award.

4.4(2) If, under paragraph 4.4(1)(b), an Appeal Committee requires that a candidate be re-examined:

- (a) the candidate must be re-examined in accordance with such of these Rules as are relevant, as if the Deputy Vice-Chancellor (Education) had required the re-examination under rule 2.59 or the prescribed authority had required the re-examination under rule 3.53; and

- (b) the Appeal Committee has, in relation to the candidate, all the powers and duties of the Deputy Vice-Chancellor (Education) or prescribed authority in relation to the determination of the conditions of the re-examination and the appointment of examiners.

4.4(3) After hearing an appeal by a candidate under paragraph 4.1(1)(b), an Appeal Committee must make a decision in writing in the case of an appeal against a decision to terminate the candidate's candidature:

- (a) dismissing the appeal and affirming the decision; or
- (b) requiring that the candidate be permitted to continue the program subject to such conditions, including conditions as to the duration of the program, as the Appeal Committee, after consultation with the Deputy Vice-Chancellor (Education) or prescribed authority, determines.

4.4(4) However, if the members of an Appeal Committee are divided in opinion as to the decision to be made in relation to the candidate who made an appeal under subrule 4.1(1):

- (a) if there is a majority of one opinion, the question must be decided according to the opinion of the majority; and
- (b) in any other case, the decision of the Deputy Vice-Chancellor (Education) or prescribed authority in relation to the candidate must be affirmed.

PART 5: MISCELLANEOUS

5.1 Non-award studies

5.1(1) The prescribed authority may admit to a non-award program a student not proceeding to an award.

5.1(2) A student admitted to a non-award program must pursue an academic program under the direction of the prescribed authority approving the admission for such period and under such conditions as the prescribed authority determines.

5.1(3) A student admitted to a non-award program under subrule 5.1(1) may apply for admission to an academic program as a candidate for a relevant award.

5.1(4) If the student is admitted as a candidate for an award under subrule 5.1(3), the student's non-award program ceases.

5.2 Adjustment of time limits

5.2(1) If these Rules fix, or authorise the fixing of, time limits for anything required to be done, the Deputy Vice-Chancellor (Education) may from time to time extend or abridge the time limits in any case if it is just and reasonable to do so, and may do so retrospectively.

5.2(2) The Deputy Vice-Chancellor (Education) must not extend a period fixed for submitting a thesis for a research degree unless the Deputy Vice-Chancellor (Education) is satisfied that the candidate's ability to complete the thesis within the initial period was adversely affected by illness or other extenuating circumstances.

5.3 Conduct of examinations: Orders

5.3(1) The Deputy Vice-Chancellor (Education) may make Orders about the conduct of oral and written examinations under these Rules.

5.4 Orders and administrative requirements

5.4(1) The Deputy Vice-Chancellor (Education) or, with the approval of the Deputy Vice-Chancellor (Education), an authority within the meaning of the *Programs and Awards Statute 2006* may make Orders, not inconsistent with these Rules, setting out procedures to be followed in applying for admission for particular programs, for transferring between programs and otherwise for giving effect to these Rules.

5.4(2) The Deputy Vice-Chancellor (Education) or a prescribed authority may publish information about administrative matters to assist in giving effect to these Rules.

5.4(3) An Order under these Rules must be published on the relevant page on the University's website.

5.5 Delegation

5.5(1) The Deputy Vice-Chancellor (Education) may delegate all or any of his or her powers under these Rules (except the power to make Orders and this power of delegation) to a member of the academic or general staff of the University.

5.5(2) The Deputy Vice-Chancellor (Education) may revoke a delegation under subrule (1).

5.6 Transitional

5.6(1) A candidate who was granted an extension of time to submit the candidate's thesis under the Degree of Doctor of Philosophy Rules, the Professional Doctorates Rules or the Degree of Master of Philosophy Rules as in force immediately before the commencement of rule 5.5 of the Graduate Awards Rules 2004 may apply for an extension of the duration of his or her academic program.

5.6(2) For subrule 5.6(1), the Deputy Vice-Chancellor (Education) may grant an extension of no longer than 12 months to the duration of an academic program in the first instance.

5.6(3) The Deputy Vice-Chancellor (Education) must permit the continued application of all or any part of Rules repealed under rule 5.5 of the Graduate Awards Rules 2004 to an academic program for a candidate if that candidate:

- (a) has completed work towards that program; and
- (b) not to do so might disadvantage that candidate.

5.7 Application of amending rules

5.7(1) If an amendment is made to these Rules and that amendment affects an academic program to which these Rules relate, then, unless the contrary intention appears, the amendment does not apply to a candidate who, before the making of the amendment, has completed any work towards an academic program unless:

- (a) the candidate elects that the amendment apply to the candidate and submits to the prescribed authority proposed alterations to the candidate's academic program and the prescribed authority approves those alterations; or
- (b) the prescribed authority otherwise determines.

5.8 Savings

5.8(1) The Graduate Awards Rules 2006 as amended and in force immediately before the commencement of these Rules continue to apply in relation to any decision taken, or

proceeding commenced and not concluded, under those Rules before the commencement of these Rules.

5.9 Repeal

5.9(1) The Graduate Awards Rules 2006, as amended and in force immediately before the commencement of these Rules, are repealed.

SCHEDULE OF GRADUATE AWARDS OFFERED BY THE UNIVERSITY

Rule 1.5

PART 1 — DOCTORATES (except Professional Doctorates)

Doctor of Philosophy (PhD)

PART 2 — PROFESSIONAL DOCTORATES

Doctor of Diplomatic Studies (DDipIS)
Doctor of Juridical Science (SJD)
Doctor of Policy Administration (DPA)
Doctor of Population Health (DrPH)
Doctor of Psychology (Clinical) (DPsych(Clinical))

PART 3 — DEGREES OF MASTER

Executive Master of Public Administration (ExecMPA)
Master of Accounting (MAcc)
Master of Actuarial Statistics (MActStat)
Master of Actuarial Studies (MActSt)
Master of Anthropology (MANth)
Master of Applied Anthropology and Participatory Development (MAAPD)
Master of Applied Economics (MAppEc)
Master of Applied Epidemiology (MAppEpid)
Master of Applied Linguistics (MAppLing)
Master of Applied Statistics (MAppStats)
Master of Arts (MA)
Master of Arts (Asian Studies) (MA(Asian Studies))
Master of Arts (International Relations) (MA(IR))
Master of Arts (New Media Arts and Technology) (MA(NewMediaArts&Tech))
Master of Arts (Strategic Studies) (MA(SS))
Master of Arts (Visual Arts) (MAVisualArts)
Master of Asia-Pacific Studies (MAPS)
Master of Asian Studies (MAS)
Master of Biotechnology (MBiotech)
Master of Business (MBus)
Master of Business Administration (MBA)
Master of Business Information Systems (MBIS)
Master of Clinical Psychology (MClinPsych)
Master of Commerce (MComm)

Master of Commercial Law (MCommLaw)
Master of Computing (Software Engineering) (MComp(SEng))
Master of Contemporary Science (MContempSci)
Master of Design Arts (MDesA)
Master of Development Administration (MDevAdmin)
Master of Digital Media and the Web (MDigMedia&Web)
Master of East Asian Studies (MEastAsianStudies)
Master of Economic Policy (MEcPol)
Master of Economics (MEc)
Master of Economics of Development (MEcDev)
Master of Engineering (ME)
Master of Environmental Law (MEnvLaw)
Master of Environmental Law, Management and Business (MEnvLawManBus)
Master of Environmental Management and Development (MEnvMan&Dev)
Master of Environmental and Resource Economics (MEnvResEc)
Master of Environmental Science (MEnvSc)
Master of Finance (MFin)
Master of Financial Management (MFinMgt)
Master of Forestry (MFor)
Master of Geographical Sciences (MGeogSci)
Master of Government and Commercial Law (MGovComLaw)
Master of Higher Education (MHE)
Master of Information Systems Studies (MInfSysStud)
Master of Information Technology (eScience) (MInfTech(eSci))
Master of Infrastructure Management (MInfrMan)
Master of Intellectual Property Law (MIPLaw)
Master of International Affairs (MIA)
Master of International and Development Economics (MIntDevEc)
Master of International Law (MIntLaw)
Master of International Management (MIntMgt)
Master of International Trade and Economic Relations (MITER)
Master of Laws (LLM)
Master of Laws (Legal Practice) (LLMLegPrac)
Master of Laws (Public Law) (LLM(PublicLaw))
Master of Legal Studies (MLegStudies)
Master of Linguistics (MLing)
Master of Management (MMgt)
Master of Management (Health Services Administration) (MMgt(HealthServicesAdmin))
Master of Management (Technology) (MMgtTechnology)
Master of Marketing (MMktg)
Master of Mathematical Sciences (MMathMS)
Master of Middle Eastern and Central Asian Studies (MMECAS)
Master of Music (MMus)
Master of New Media Arts (MNMA)
Master of Philosophy (MPhil)
Master of Photonics (MPhotonics)
Master of Population Health (MPoplnHlth)
Master of Population Studies (MPS)
Master of Professional Accounting (MProfAcc)
Master of Public Administration (MPA)
Master of Public Law (MPubLaw)
Master of Public Policy (MPubPol)
Master of Public Policy (Executive) (MPubPol(Ex))
Master of Regulatory Economics (MRegEc)
Master of Resource and Environmental Studies (MResEnvS)
Master of Resources, Environment and Society (MRES)
Master of Science (MSc)

Master of Science Communication (MScComm)
Master of Software Engineering (MSE)
Master of Sport and Exercise Medicine (MSEM)
Master of Statistics (MStats)
Master of Strategic Affairs (MSA)
Master of Sustainable Heritage Development (MSHD)
Master of Sustainable Heritage Development and Management (MSHDM)
Master of Teaching English as a Foreign Language (MTEFL)
Master of Translation Studies (MTransStudies)
Master of Visual Arts (MVA)

PART 4 — GRADUATE DIPLOMAS

Graduate Diploma in Accounting (GradDipActng)
Graduate Diploma in Applied Economics (GradDipAppEc)
Graduate Diploma in Applied Linguistics (GradDipAppLing)
Graduate Diploma in Arts (GradDipArts)
Graduate Diploma of Art (Visual) (GradDipArt(Visual))
Graduate Diploma in Asian Studies (GradDipAsianStudies)
Graduate Diploma in Australian Studies (GradDipAustStudies)
Graduate Diploma in Commercial Law (GradDipCommLaw)
Graduate Diploma in Demography (GradDipDemog)
Graduate Diploma in Development Administration (GradDipDevAdmin)
Graduate Diploma in Digital Media and the Web (GradDipDigMedia&Web)
Graduate Diploma in Dispute Management (GradDipDisMan)
Graduate Diploma in Econometrics (GradDipEcmetrics)
Graduate Diploma in Economic History (GradDipEcHist)
Graduate Diploma in Economic Policy (GradDipEcPol)
Graduate Diploma in Economics (GradDipEc)
Graduate Diploma in Economics of Development (GradDipEcDev)
Graduate Diploma in Environmental Law (GradDipEnvLaw)
Graduate Diploma in Environmental Law, Management and Business (GradDipEnvLawManBus)
Graduate Diploma in Environmental Management and Development (GradDipEnvMan&Dev)
Graduate Diploma in Environmental and Resource Economics (GradDipEnvResEc)
Graduate Diploma in Environmental Science (GradDipEnvSc)
Graduate Diploma in Finance (GradDipFinance)
Graduate Diploma in Foreign Affairs and Trade (GradDipForAff&Tde)
Graduate Diploma in Forestry (GradDipFor)
Graduate Diploma in Geographical Science (GradDipGeogSc)
Graduate Diploma in Government and Commercial Law (GradDipGovComLaw)
Graduate Diploma in Information Technology (eScience) (GradDipIT(eSci))
Graduate Diploma in Infrastructure Management (GradDipInfrMan)
Graduate Diploma in Intellectual Property Law (GradDipIPLaw)
Graduate Diploma in International Affairs (GradDipIA)
Graduate Diploma in International and Development Economics (GradDipIntDevEc)
Graduate Diploma in International Law (GradDipIntLaw)
Graduate Diploma in International Relations (GradDipIntRel)
Graduate Diploma in International Trade and Economic Relations (GradDipITER)
Graduate Diploma in Law (GradDipLaw)
Graduate Diploma in Legal Practice (GradDipLegPrac)
Graduate Diploma in Legal Studies (GradDipLegStudies)
Graduate Diploma in Management (GradDipMgt)
Graduate Diploma in Middle Eastern and Central Asian Studies (GradDipMidEast&CAsianStudies)
Graduate Diploma in Music (GradDipMus)
Graduate Diploma in Population Health (GradDipPopInHlth)

Graduate Diploma in Psychology (GradDipPsych)
Graduate Diploma in Public Administration (GradDipPubAdmin)
Graduate Diploma in Public Economic Policy (GradDipPubEcPol)
Graduate Diploma in Public Law (GradDipPubLaw)
Graduate Diploma in Public Policy (GradDipPubPol)
Graduate Diploma in Regulatory Economics (GradDipRegEc)
Graduate Diploma in Resource and Environmental Management (GradDipRes&EnvMan)
Graduate Diploma in Resources, Environment and Society (GradDipRES)
Graduate Diploma in Science (GradDipSc)
Graduate Diploma in Scientific Communication (GradDipScComm)
Graduate Diploma in Strategic Affairs (GradDipSA)
Graduate Diploma in Sustainable Heritage Development (GradDipSHD)
Graduate Diploma in Teaching English to Speakers of Other Languages (GradDipTESOL).
Graduate Diploma in Theory and Practice of Science Centres (GradDipSciCen)
Graduate Diploma in Translation Studies (GradDipTransStud)

PART 5 — GRADUATE CERTIFICATES

Graduate Certificate in Accounting (GradCertAcc)
Graduate Certificate in Actuarial Studies (GradCertActS)
Graduate Certificate in Actuarial Techniques (GradCertActTech)
Graduate Certificate in Applied Japanese Linguistics (GradCertAppJapLing)
Graduate Certificate in Applied Statistics (GradCertAppStats)
Graduate Certificate in Business Statistics (GradCertBusStats)
Graduate Certificate in Demography (GradCertDemog)
Graduate Certificate in Development Administration (GradCertDevAdmin)
Graduate Certificate in Digital Media and the Web (GradCertDigMedia&Web)
Graduate Certificate in Dispute Management (GradCertDisMan)
Graduate Certificate in Economics of Development (GradCertEcDev)
Graduate Certificate in Environmental Law (GradCertEnvLaw)
Graduate Certificate in Environmental Management and Development (GradCertEnvMan&Dev)
Graduate Certificate in Environmental Science (GradCertEnvSci)
Graduate Certificate in Financial Management (GradCertFinMgt)
Graduate Certificate in Foreign Affairs and Trade (GradCertForAff&Tde)
Graduate Certificate in Forestry (GradCertFor)
Graduate Certificate in Geographical Sciences (GradCertGeogSci)
Graduate Certificate in Higher Education (GradCertHE)
Graduate Certificate in Infrastructure Management (GradCertInfrMan)
Graduate Certificate in International and Development Economics (GradCertIntDevEc)
Graduate Certificate in Management (GradCertMgt)
Graduate Certificate in Marketing (GradCertMktg)
Graduate Certificate in Music Education (Instrumental Pedagogy) (GradCertMusEd(IP))
Graduate Certificate in Music Performance (GradCertMusPerf)
Graduate Certificate in Public Administration (GradCertPubAdmin)
Graduate Certificate in Public Policy (GradCertPubPol)
Graduate Certificate in Regulatory Economics (GradCertRegEc)
Graduate Certificate in Resources, Environment and Society (GradCertRES)
Graduate Certificate in Sustainable Heritage Development (GradCertSHD)
Graduate Certificate in Teaching English as a Second Language (GradCertTESOL)
Graduate Certificate in Theory and Practice of Science Centres (GradCertSciCen).

PART 6 — COMBINED PROGRAMS

Master of Diplomacy/Master of Arts (International Relations) (MDipl/MA(IR))

Master of Diplomacy/Master of Arts (specialising in Middle Eastern and Central Asian Studies) (MDipl/MA)
Master of Diplomacy/Master of Arts (Strategic Studies) (MDipl/MA(SS))
Master of Diplomacy/Master of Asia-Pacific Studies (MDipl/MAPS)
Master of Diplomacy/Master of Development Administration MDipl/MDevAdmin)
Master of Diplomacy/Master of Economics of Development (MDipl/MEcDev)
Master of Diplomacy/Master of Environmental Management and Development (MDipl/MEnvMan&Dev)
Master of Diplomacy/Master of International Affairs (MDipl/MIA)
Master of Diplomacy/Master of International and Development Economics (MDipl/MIntDevEc)
Master of Diplomacy/Master of International Law (MDipl/MIntLaw)
Master of Diplomacy/Master of Laws (MDipl/LLM)
Master of Diplomacy/Master of Middle Eastern and Central Asian Studies (MDipl/MMECAS)
Master of Diplomacy/Master of Public Administration (MDipl/MPA)
Master of Diplomacy/Master of Public Policy (specialising in Development Administration or International Policy) (MDipl/MPubPol)
Master of Diplomacy/Master of Strategic Affairs (MDipl/MSA)

PART 7 — JOINT PROGRAMS

Doctor of Philosophy (in the field of Physics) (PhD)*

(*offered jointly with the National University of Singapore)

Master of Arts (South East Asian Studies) (MA (SEAsianStud))*

(*offered jointly with the National University of Singapore)