NOTICE OF APPROVAL
COMMONWEALTH OF AUSTRALIA
Higher Education Support Act 2003
VET Provider Approval No 34 of 2015

Approval under subclause 6(1), decision under paragraph 11(1)(a), and notice of approval under paragraph 11(1)(b) of Schedule 1A to the Higher Education Support Act 2003 (the Act).

I, Shelley Owen, a delegate of the Minister for Education and Training

(a) approve the application of Atkinson Training and Development Pty Limited ACN: 116 143 778 ABN: 26 116 143 778) as a VET provider in accordance with subclause 6(1) of Schedule 1A to the Act; and

(b) imposes conditions on the approval of Atkinson Training and Development Pty Limited as a VET Provider in accordance with subclause 12A(1) of Schedule 1A to the Act; and

(c) note that this approval decides the application of Atkinson Training and Development Pty Limited as required by paragraph 11(1)(a) of Schedule 1A to the Act; and

(d) hereby give Atkinson Training and Development Pty Limited written notice of my approval as required by paragraph 11(1)(b) of Schedule 1A to the Act.

Conditions

i. Atkinson Training and Development Pty Limited must maintain adequate liquidity levels as measured by a current ratio of 1.0 or above for the period of its approval.

ii. Atkinson Training and Development Pty Limited must maintain a positive equity position for the period of its approval.

iii. Atkinson Training and Development Pty Limited will not provide any new guarantees or loans to its directors or related entities that could have a material effect on its finances for the period of its approval.

iv. Atkinson Training and Development Pty Limited must not offer its assets as security for the benefit of any other person or entity including associated entities except as a consequence of any commercial loan arrangements with a recognised financial institution for the period of its approval. Associated entity has the meaning given by section 50AAA of the Corporations Act 2001.

v. Atkinson Training and Development Pty Limited must provide the Department responsible for administering the Higher Education Support Act 2003 with all required financial information as specified in the Financial Viability Instructions, on an annual basis by no later than 31 December each year for the period of its approval.

vi. Atkinson Training and Development Pty Limited must, in writing, advise the Department responsible for administering the Higher Education Support Act 2003 of any events affecting Atkinson Training and Development Pty Limited or a related entity that may significantly affect the capacity of Atkinson Training and Development Pty Limited to meet the VET quality and accountability requirements under the Higher Education Support Act 2003 for the period of its approval. The written advice must be provided within 10 working days of the event occurring.
vii. Atkinson Training and Development Pty Limited must inform the Department responsible for administering the Higher Education Support Act 2003 in writing of changes to directors, company structure and/or its constitution for the period of its approval. The written advice must be provided within 10 working days of the event occurring.

viii. Atkinson Training and Development Pty Limited must not include in VET units of study, any units of competency that are not listed as part of the diploma or above level qualification in the relevant Training Package or VET Accredited Course for the period of its approval.

ix. Atkinson Training and Development Pty Limited will provide the Department with audited financial statements for the most recently ended financial period, prepared in accordance with the requirements of Appendix 2 of the Financial Viability Instructions, and completed Financial Performance information in HITS for above financial period, by no later than 6 months after the end of the financial period.

x. Atkinson Training and Development Pty Limited must advise the Department responsible for administering the Higher Education Support Act 2003 of any regulatory activity undertaken or being undertaken by ASQA relating to noncompliance with the Standards for NVR Registered Training Organisations for five years from the date of approval.

xi. Atkinson Training and Development Pty Limited must advise the Department responsible for administering the Higher Education Support Act 2003 of any regulatory activity that has been or is being undertaken in relation to Australian Consumer Law and/or fair trading laws for five years from the date of approval.

xii. Atkinson Training and Development Pty Limited must report data monthly for two years from the date of approval.

In accordance with subclause 12(2) of Schedule 1A to the Act this notice of approval commences on the day after it is registered on the Federal Register of Legislative Instruments.

Dated this 23rd day of December 2015

Shelley Owen
Acting Branch Manager
Delegate of the Minister for Education and Training