THE AUSTRALIAN NATIONAL UNIVERSITY

UNIVERSITY HOUSE RULES 2005

The Council of the Australian National University makes these Rules under section 10 of the University House Statute.


Peter Baume AO
Chancellor

PART 1—PRELIMINARY

1 Name of Rules
1.1 These Rules are the University House Rules 2005.
1.2 These Rules commence on 31 December 2004, immediately after the commencement of the Rules (Repeal) Rules 2004.

2 Interpretation
2.1 In these Rules, unless the contrary intention appears:

- election means an election under these Rules;
- member means Member of University House;
- Statute means the University House Statute.

PART 2—BOARD OF FELLOWS

3 Board of Fellows—constitution
3.1 The Board of Fellows is comprised of the following members:

(a) the Master;
(b) 4 Fellows appointed by the Vice-Chancellor, in consultation with the Master, from among the academic staff of the University to represent the respective interests of the physical, social and life sciences, and the humanities;
(c) a resident postgraduate student elected by the postgraduate students in residence at the time of the election;
(d) a representative of the Postgraduate and Research Students' Association Inc. chosen by the Postgraduate and Research Students' Association Inc.;
(e) up to 2 members of the general community (not being members of the staff or students of the University) appointed by the Vice Chancellor;
(f) 4 Fellows elected by the members, 2 of whom are to be members of the ANU Alumni Association.
4 Board of Fellows-term of election or appointment

4.1 The term of office of a Fellow elected or appointed under paragraph 3.1 (b), (c), (e) or (f) is 2 years.

4.2 However, the term of appointment:
   (a) of the Fellows first appointed under paragraph 3.1 (b) to represent the physical and social sciences; and
   (b) of 2 of the Fellows first elected under paragraph 3.1 (f);

is 3 years.

4.3 The fellows referred to in paragraph 4.2(b) are to be chosen by the Master from the Fellows appointed under paragraph 3.1(f), but must include 1 of the alumni elected under that paragraph.

4.4 The term of office of a Fellow elected or appointed under paragraph 3.1 (d) is 2 years, or such lesser period as the Postgraduate and Research Students' Association Inc. determines.

5 Resignation and filling of vacant office

5.1 A Fellow may resign from his or her office at any time in writing addressed to the Master.

5.2 If a Fellow ceases to be qualified for appointment or election to his or her office, the Board of Fellows may declare that office vacant.

5.3 If a person ceases to be a Fellow before his or her term of office expires, the Vice-Chancellor in consultation with the Board of Fellows may appoint to that office a person eligible to be appointed or elected to it.

5.4 A person appointed under subrule 5.3 holds office for the unexpired portion of the term of office of the person whom he or she replaces.

5.4 No Fellow is to be a member of the Board for more than 2 consecutive terms.

6 Deputy Master

6.1 One Fellow appointed under paragraph 3.1 (b) may be appointed Deputy Master by the Vice-Chancellor in consultation with the Master.

7 Election of Fellows

7.1 The Master must appoint a returning officer for the purpose of an election.

7.2 An election is to be held as the returning officer directs.

8 Proceedings of the Board of Fellows

8.1 The quorum at a meeting of the Board of Fellows is 6.

8.2 The Board of Fellows may, by resolution, regulate the conduct of its proceedings.

8.3 No act:
   (a) of the Board of Fellows; or
(b) of a committee of the Board of Fellows; or
(c) of a person acting in that person's capacity as Master or Fellow; or
(d) otherwise done by or on behalf of the Board of Fellows;
is invalid only because of a vacancy in the membership of the Board of Fellows or a defect in
an appointment or election or in the convening or conduct of any meeting of the Board of Fellows.

8.4 No proceedings:
   (a) of the Board of Fellows; or
   (b) of a committee of the Board of Fellows;
is invalid only because of a vacancy in the membership of the Board of Fellows or a defect in
an appointment or election or in the convening or conduct of any meeting of the Board of Fellows.

9 Meetings of the Board of Fellows

9.1 The Board of Fellows must meet at least 3 times in each calendar year.

9.2 A meeting of the Board may be called by the Master or Deputy Master (in the
   absence of the Master) or by a majority of members of the Board with the consent of the
   Master.

9.3 At a meeting of the Board of Fellows at which the Master is present:
   (a) the Master must preside; and
   (b) the Master has both a deliberative and a casting vote.

9.4 At a meeting of the Board of Fellows at which the Master is not present:
   (a) the Deputy Master must preside; and
   (b) the Deputy Master has a deliberative vote but does not have a casting vote.

9.5 At a meeting of the Board of Fellows at which the Master and the Deputy Master are
   not present:
   (a) the members present must elect one of their number to preside at that
       meeting; and
   (b) the member elected to preside at the meeting has a deliberative vote but does
       not have a casting vote.

10 Duties and payment of Fellows

10.1 The Master, with the advice of the Board of Fellows, may determine the duties of
    Fellows.

10.2 The Master, taking into account the advice of the Board of Fellows, may determine
    the remuneration of Fellows.

PART 3—HONORARY FELLOWS

11 Honorary Fellows

11.1 The Council may, after considering the advice of the Board of Fellows, by resolution,
elect a person to be an Honorary Fellow of University House.
11.2 A person must not be elected to be an Honorary Fellow of University House unless he or she:
   (a) has a substantial connection with University House, or with the University; and
   (b) is eminent in scholarship or public affairs.

11.3 The Master and the Board of Fellows, acting together, may offer to appoint such persons as they think fit as Visiting or Temporary Honorary Fellows.

11.4 The Board may determine the duties, tenure and remuneration (if any) of a Visiting or Temporary Honorary Fellow.

11.5 A Visiting or Temporary Honorary Fellow must not be appointed for a term that exceeds 6 months in duration.

PART 4—MEMBERSHIP OF UNIVERSITY HOUSE

12 Categories of Member

12.1 The categories of Members are as follows:
   • Ordinary Member;
   • Student Member;
   • Reciprocal Member;
   • Visiting or Temporary Member;
   • Honorary Member.

13 Ordinary Members

13.1 A person is eligible to be an Ordinary Member if the person:
   (a) is a member of Convocation; or
   (b) is a member of the full-time staff of the University; or
   (c) is engaged by the University in continuing part-time employment of a kind determined by the Council to be fractional employment; or
   (d) is a graduate of a university, or is, in the opinion of the Master, having considered any relevant advice given by the Board of Fellows, an appropriate person to be admitted as an Ordinary Member.

13.2 The Master may invite persons to whom subrule 13.1 does not apply to become Ordinary Members.

13.3 If an Ordinary Member ceases to be eligible for admission as an Ordinary Member under subrule 13.1 he or she may continue as an Ordinary Member in spite of that fact.

14 Student Members

14.1 A person may be admitted as a Student Member if he or she is a post-graduate student enrolled for a recognised program of study (other than his or her first Bachelor's degree) at the University.

14.2 Unless a Student Member's membership ceases in accordance with rule 20, the Student Member retains his or her membership for the duration of his or her enrolment in a program referred to in subrule 14.1.
15 Reciprocal Members

15.1 The Master may admit as a Reciprocal Member a person who is a member of an institution or club with which University House has entered into a reciprocal membership agreement (however described).

15.2 A person may not be a Reciprocal Member for a period or periods exceeding 30 days in any one calendar year.

15.3 However, the Master may, at any time before a period of reciprocal membership ends, extend its duration but not so as to exceed 6 months.

16 Visiting or Temporary Members

16.1 The Master may offer to appoint a person as a Visiting or Temporary Member for not more than 12 months, with or without payment of a fee.

17 Honorary Members

17.1 The Master and the Board of Fellows, acting together, may offer honorary membership of University House to such persons as they think fit.

18 Admission to membership

18.1 A person who is eligible to be a Member under rule 13, 14, 15 or 16 may apply in writing to the Master for admission to an appropriate class of membership of University House.

18.2 For the purposes of rules 13 and 14, the Master, acting on the advice of the Board of Fellows (or a committee appointed by the Board of Fellows for the purpose), may admit persons to be Ordinary or Student Members.

18.3 A person is admitted as a Visiting or Temporary Member under rule 16 if the Master receives the person's written acceptance of the Master's invitation to become a Visiting or Temporary Member.

18.4 A person is admitted as an Honorary Member under rule 17 if the Master receives the person's written acceptance of the Board of Fellows' invitation to become an Honorary Member.

19 Former Student Member etc may apply to be Ordinary Member

19.1 Nothing in this Part prevents a person who ceases to be a Student, Reciprocal, Visiting or Temporary Member from becoming an Ordinary Member in accordance with these Rules.

20 Cessation or interruption of membership

20.1 A Member may resign his or her membership by notice in writing given to the Master.

20.2 A person's membership may be terminated for reasonable cause:
   (a) if the person is an Ordinary, Student or Honorary Member-by resolution of the Board of Fellows; or
   (b) if the person is a Temporary, Visiting or Reciprocal Member-by order of the Master.
20.3 In subrule 20.2, a reference to reasonable cause includes, but is not limited to, a reference to:
   (a) the failure by a Member to pay any fee or charge payable by that Member more than 30 days after the due date for payment; and
   (b) behaviour that the Board of Fellows regards as being contrary to the interests of University House.

20.4 If a person's membership is terminated, the person ceases to be a Member:
   (a) if the Board of Fellows resolves to terminate his or her membership; or
   (b) if the person is informed of the Master's order;
   as the case requires.

20.5 The termination of a person's membership does not affect the person's liability for any fees or charges:
   (a) payable by the person; and
   (b) falling due before the termination of his or her membership.

20.6 If, after being requested to do so by the Master, a Member fails to pay the appropriate annual subscription for a year by the date specified in the request, the person's membership is regarded as having lapsed.

20.7 If a person whose membership is regarded as having lapsed wishes to renew his or her membership, he or she may apply to the Master for readmission as a Member.

20.8 If a person:
   (a) applies to renew his or her lapsed membership; and
   (b) pays any fees required by these Rules for that membership;
   the Master may approve the person being readmitted as a Member.

**PART 5—MISCELLANEOUS**

21 Fees and charges

21.1 The Board of Fellows may, by resolution, determine the membership fees and residential charges payable by Members and residents (other than postgraduate student residents) of University House.

21.2 The Vice-Chancellor or Deputy Vice-Chancellor may make Orders regarding the residential charges payable by postgraduate student residents of University House.

21.3 The Vice-Chancellor or Deputy Vice-Chancellor must consult the Board of Fellows before making an Order under subrule 21.2.

21.4 The Board of Fellows must, as soon as practicable after making a resolution for the purposes of subrule 21.1, cause a copy of that resolution to be sent to the Council.

21.5 The Board of Fellows may, by resolution, waive all or part of the fees or charges that would, but for this subrule, be payable by a Member to whom the resolution applies.

21.6 If a Member fails to pay any fee or charge payable by the Member under this rule, the Master may deny the Member
   (a) access to parts of University House; or
   (b) the use of any of the facilities of University House.
21.7 A reference in subrule 21.6 to the Master includes a reference to a Fellow for the time being authorised by the Master, in writing, to exercise the powers of the Master under that subrule.

22 Eligibility for residence
22.1 The Board of Fellows may, by resolution, determine:
   (a) who is eligible to reside in University House; and
   (b) the terms and conditions of residence in University House.

22.2 If a resolution of the Board of Fellows renders a resident Member ineligible to remain a resident of University House, the resolution does not have effect in relation to that Member until a reasonable period has elapsed after the Member is given notice in writing of the making of the resolution.

23 Access for non-members
23.1 Subject to any conditions prescribed by the Board of Fellows under subrule 23.2:
   (a) residents of University House who are not Members; or
   (b) persons (other than Members) attending a function at University House; or
   (c) officers or employees of the University who are not Members; or
   (d) postgraduate students enrolled for a recognised program of study at the University who are not Members; or
   (e) guests of Members;
   have access to those parts of University House, and the use of those facilities of University House, that are specified in any relevant order by the Board of Fellows under that subrule.

23.2 The Board of Fellows may, by order, specify:
   (a) the parts of University House to which a persons referred to in subrule 23.1 may have access; and
   (b) the facilities of University House that may be used by those persons;
   and may make that access or use subject to conditions.