

STATUTORY RULES.

1938. No. 57.

REGULATIONS UNDER THE DAIRY PRODUCE EXPORT CONTROL ACT 1924-1937.*

I THE ADMINISTRATOR of the Government of the Commonwealth of Australia, acting with the advice of the Federal Executive Council, hereby make the following Regulations under the *Dairy Produce Export Control Act 1924-1937*.

Dated this *Twenty second*
day of *June*, 1938.

MUNTINGFIELD
Administrator.

By His Excellency's Command,

(Sd) Allan
for Minister of State for Commerce.

DAIRY PRODUCE EXPORT CONTROL (STAFF) REGULATIONS.

1. These Regulations may be cited as the Dairy Produce Export Control (Staff) Regulations. Citation.
2. The Dairy Produce Export Control (Staff) Regulations (being Statutory Rules 1927, No. 43) are repealed. Repeal.
- 3.—(1.) In these Regulations, unless the contrary intention appears—Definitions.
 - “officer” means an officer appointed under section 13 of the Act;
 - “the Act” means the *Dairy Produce Export Control Act 1924-1937*;
 - “the London representative” means the London representative appointed under section 12 of the Act;
 - “the Secretary” means the Secretary to the Board, and includes any person for the time being acting as Secretary.
- (2.) In these Regulations, any reference to a Table shall be read as a reference to a Table contained in the Schedule to these Regulations.
4. Officers shall hold office during the pleasure of the Board, subject to good behaviour and compliance with these Regulations. Appointment of officers to be during pleasure.
- 5.—(1.) An officer appointed, transferred or promoted by the Board to an office specified in Table A shall, subject to this regulation, be paid the minimum salary set out in that Table opposite to that office, or such higher salary (not exceeding the maximum salary so set out) as the Board determines. Salaries of officers.

* Notified in the *Commonwealth Gazette* on _____, 1938.
4752.—8/11.6.1938.—PRICE 3d.

(2.) Such increments of salary (if any) as the Board determines shall be paid to officers, but so that the annual salary of an officer shall not exceed the maximum salary set out in Table A opposite to the office occupied by that officer.

(3.) The salaries and allowances (if any) of officers stationed in London shall be paid in English currency.

6.—(1.) Subject to the next succeeding sub-regulation, the hours of attendance to be observed by officers shall, subject to these Regulations, be—

(a) on days other than Saturdays—from nine o'clock in the morning to five o'clock in the afternoon, with an interval for luncheon of one hour; and

(b) on Saturdays—from nine o'clock in the morning to twelve o'clock noon.

(2.) Where the nature of the duties of an officer does not permit his attendance during the hours prescribed by the last preceding sub-regulation, the hours of attendance of that officer shall be as determined by the Board.

7. The Secretary may, whenever necessary, require an officer to perform work after the usual hours.

8.—(1.) The Secretary, if satisfied as to the necessity therefor, may authorize the working of overtime by officers.

(2.) Overtime shall be recorded and shall be paid for subject to, and in accordance with, the provisions of these Regulations.

(3.) The hourly rate of overtime shall be based on time and a half, and shall be calculated in accordance with the following formula:—

$$\frac{\text{Annual salary}}{313} \times \frac{6}{44} \times \frac{3}{2}$$

(4.) The minimum rate of payment for overtime shall be one shilling per hour.

(5.) Payment for overtime shall be made in respect of time worked in excess of forty-four hours per week, and shall be calculated to the nearest quarter of an hour of the total time so worked.

(6.) Officers in receipt of salary exceeding £450 per annum shall not be entitled to receive payment for overtime.

9. Where an officer is required to remain on duty after six o'clock in the afternoon and is not paid overtime in respect thereof, he shall be granted a meal allowance of Three shillings if that attendance necessitates his obtaining a meal away from home.

10.—(1.) Except by express permission of the Secretary, an officer shall not absent himself from his office during office hours.

(2.) Where the Secretary permits an officer to absent himself from his office during office hours, the Secretary may grant leave, either with or without pay, in respect of that absence.

11. The Board may grant recreation leave to an officer on the completion of each period of twelve months' employment, for any period or periods not being in the aggregate less than twelve working days, nor more than eighteen working days, in respect of any period of twelve months.

Recreation leave.

12.—(1.) If an officer is prevented by illness or other emergency from attending his duty, he shall immediately report the fact to the Secretary.

Absence from duty in case of illness or emergency.

(2.) Where an officer is prevented from attending his duty on account of illness, the Board may, on production of satisfactory medical evidence, grant to that officer leave of absence, with pay, for such period as the Board determines.

(3.) Where an officer is prevented from attending his duty on account of illness, and is unable to produce satisfactory medical evidence, the Board may grant to that officer leave of absence, without pay, for such period as the Board determines.

13. Officers shall be paid travelling allowances in accordance with Table B.

Rate of travelling allowance.

14. The Secretary shall report to the Board, whenever the necessity arises, any alterations which are, in his opinion, necessary or expedient for the more economical, efficient or convenient working of his office, and any alterations which are, in his opinion, necessary in the salaries or allowances of officers, and shall bring under the notice of the Board any matter in relation to an officer, or to the working of his office, with which he thinks it desirable that the Board should be acquainted.

Secretary to report to Board as to certain matters.

15. The powers and functions conferred by these Regulations on the Board or the Secretary may, in the case of officers stationed in London, be exercised, subject to any resolution of the Board, by the London representative.

Officers stationed in London.

THE SCHEDULE.

Reg. 3(2.).

TABLE A.

Office.	Annual Salary.	
	Minimum.	Maximum.
Australia—	£	£
Secretary to the Board.. .. .	800	1,000
Accountant	400	500
Outports Organizer and Publicity Officer	400	550
Clerk—Adult—First Class	271	420
„ „ Second Class	180	270
„ Under 21 years	105	179
Typist and Shorthand Writer (Female)—		
Adult	130	240
Under 21 years	65	130
Messenger	52	104
London—		
Clerk—London Office	500	650
Clerk—Adult	200	350
„ Under 21 years	105	179
Typist and Shorthand Writer (Female)—		
Adult	150	250
Under 21 years	78	156
Messenger	52	104

TABLE B.

Office.	Travelling Allowance— Rate per day calculated from the date of de- parture to date of return inclusive.
Secretary to the Board	£ s. d. 1 10 0
Other officers of the Board	1 5 0