

STATUTORY RULES.

1921. No. 82.

REGULATIONS UNDER THE DEFENCE ACT 1903-1918.

FINANCIAL AND ALLOWANCE REGULATIONS FOR THE AUSTRALIAN MILITARY FORCES AND SENIOR CADETS.

I THE GOVERNOR-GENERAL in and over the Commonwealth of Australia, acting with the advice of the Federal Executive Council, hereby make the following Regulations under the *Defence Act* 1903-1918 to come into operation forthwith.

All Financial and Allowance Regulations for the Australian Military Forces and Senior Cadets heretofore made, whether provisional or otherwise, are hereby repealed.

Dated this thirteenth day of April, 1921.

FORSTER,

Governor-General.

By His Excellency's Command,

G. F. PEARCE,

Minister of State for Defence.

PART I.—DEFINITIONS.

1. In these Regulations, unless the contrary intention appears:—

“ Secretary ” means the Secretary, Department of Defence.

“ The Military Board ” means the Board of Administration for the Military Forces.

“ Finance Member ” means the Finance Member of the Board of Administration for the Military Forces.

“ Commandant ” means an officer appointed to be Commandant of a Military District, or of the Royal Military College.

“ District Finance Officer ” means an Officer appointed to be District Finance Officer for a Military District.

“ Receiver of Public Moneys ” means an Officer appointed to be a Receiver for a Military District in accordance with the Treasury Regulations.

“ Commanding Officers of Regiments or Corps ” in connexion with the administration of moneys received or disbursed on account of Regiments or Corps shall mean the Officers to whom moneys are forwarded or paid for the service of the Regiment or Corps.

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PART II.—GENERAL.

Ministerial Approval and Delegation of Powers.

2. The Minister may approve of any expenditure not covered by these Regulations provided that the necessary funds have been made available by Parliamentary appropriation or by the Treasury in anticipation of Parliamentary appropriation.

3. (i) The Minister may, by writing under his hand, delegate any of the powers, functions and authorities conferred upon or vested in him by these Regulations.

(ii) Every delegation under this Regulation shall be revocable at will and no delegation shall prevent the exercise of any power, function, or authority by the Minister.

Responsibility of Commandants.

4. Commandants shall be responsible for—

- (a) Enforcing due economy on all officers and others charged with any expenditure of public money, or with the care, use, or expenditure of stores;
- (b) The economical expenditure of all moneys provided in the Annual Estimates for their respective Commands, and shall be further responsible that no liability is incurred against votes in excess of the provision made.

5. It is the duty of every member of the Military Forces to assist the Commandant in carrying out these Regulations.

6. Each Commandant is authorized—

- (a) To approve of all requisitions for supplies within the Votes on the Estimates which are governed by Regulations.
- (b) To approve of expenditure under the divisions or subdivisions of any Votes for contingencies, general services, maintenance of existing arms and equipment and Expeditionary Forces, provided that he has satisfied himself that funds are available; that the requirements of the remaining period of the financial year will not involve the necessity for applying for additional funds on any Vote concerned; that there is nothing irregular in the character of the expenditure; and that it is not an allowance or payment to any member of the Forces, except such as is governed by Regulations and does not require Ministerial approval. No new Vote or Item shall be operated upon or expenditure incurred in connexion therewith without approval from Head-Quarters, until such Vote or Item has been passed by Parliament.
- (c) To approve of the employment of casual labour and temporary clerical assistance, provided that funds are available; but no person shall be employed under this Regulation for a longer period than six months in any financial year without the approval of the Military Board.
- (d) To approve—in accordance with Regulation 166—of compensation for injuries received, or disease contracted, on duty.
- (e) To approve—in accordance with Regulation 184—of compensation for injury to, or loss of, a horse.

- (f) To approve—in accordance with Australian Military Regulations—of the striking off charge of stores damaged or deficient, provided that the value does not exceed £5.
- (g) Except where otherwise provided, to approve of increments to warrant officers, non-commissioned officers and men of the Permanent Forces, and to members of the Ordnance Department and Rifle Range Services, other than those employed under the Public Service Act, where such increments are prescribed by the Regulations and provided in the Appropriation Act.
- (h) To approve of payment of claims for overtime and Sunday pay provided that the District Finance Officer certifies that such are in order, and correct in every particular.

7. Commandants shall not vary any payments provided for under Regulations.

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Ammunition.

8. Proposed expenditure under Votes for Artillery and Small Arm Ammunition; Warlike Stores; and Camps and Schools of Instruction shall be submitted to the Minister.

Approval of Military Board.

9. The payment of grants and band allowance shall be subject to the approval of the Military Board and provision being made by Parliament.

10. All powers vested in Commandants under these Regulations may also be exercised, where necessary, by the Military Board.

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11. (1) The Military Board may approve of the sale or writing off of condemned, unfit, damaged, or deficient stores, the original value of which does not exceed £100.

(2) The Military Board may also approve of the taking on charge of excess stores.

Persons Ineligible to Hold Appointments.

12. No person holding a contract with the Defence Department shall be eligible to hold a permanent appointment in the Defence Department or to hold a temporary appointment as Area Officer, nor shall any member of any Australian Parliament be eligible to hold an appointment as an Area Officer.

Regulations 13 to 15 reserved.

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PART III.—DUTIES OF DISTRICT FINANCE OFFICERS.

16. (a) The District Finance Officer shall, in the event of receiving any claim which appears to him not authorized by Regulations or instructions, or in regard to which there is doubt as to the admissibility of any charge, point out the same in writing to the Commandant. Should the Commandant consider that, on the contrary, such claim is covered by Regulations or authority, and that the charges are admissible, an immediate report as to the circumstances of the case shall be forwarded by the Commandant to the Military Board, together with all relating papers. The account in dispute shall not be paid without the approval of the Military Board, whose decision shall be passed without delay to the District Finance Officer by the Military Commandant.

(b) The District Finance Officer shall also represent in writing to the District Commandant any matter which comes to his knowledge wherein he considers that savings of expenditure could be effected. A copy of every such representation and of the Commandant's remarks shall be immediately forwarded to the Finance Member.

17. He shall not apply public moneys to any purpose not authorized by Regulations, nor shall he advance (except as hereinafter provided) lend, or exchange any sums for which he is accountable, nor shall he exchange private cheques out of public funds. In the case of members of the Forces travelling on duty, where extended absence is probable, and cash payments have to be made, an advance may be made up to 75 per cent. of the maximum allowance that can be claimed.

Married Warrant and Non-Commissioned Officers who are frequently required to travel on duty may be granted a small standing advance at the discretion of the District Finance Officer, which must be adjusted on or before the 31st May of the financial year in which the advance is made.

18. He shall be liable for the amount of disallowances arising from errors or over-issues made by him in disregard of Regulations or in the absence of proper authority.

19. He shall not take charge of any Regimental or other funds, or act as auditor, or on the committee controlling the expenditure of same.

20. Should difficulty be experienced in recovering vouchers supporting receipts, statements, &c., or money due from officers or others, he shall at once represent the circumstances in writing to the Commandant, who shall, if necessary, refer the matter to the Military Board.

Upon receipt from the Senior Ordnance Officer of a claim for damages or deficiencies against a Corps or Unit of the Citizen Forces, or against a Rifle Club, the District Finance Officer shall demand payment from the Commanding Officer or other officer responsible, and, in the event of such claim not being satisfied within thirty days of such demand, the District Finance Officer shall report the fact to the Commandant, who shall immediately take such action as may be necessary to obtain immediate payment, and shall furnish to the Secretary, within twenty days of the taking of such action, a report if the claim be then unsatisfied.

Instructions as to Payments.

21. (a) An amount provided on the Appropriation Act as salary for one appointment shall not be utilized for the payment of the salaries or portions thereof of two persons for the same period.

(b) No officer shall be paid the salary of any position to which he has not been appointed by Order in Council.

(c) In no case, unless governed by Regulation, shall an allowance be paid to any member of the Forces, unless such allowance be authorized by the Minister, or by the Military Board.

(d) Subject to Regulation 6 any expenditure provided for by a Parliamentary Appropriation and not covered by Regulations must be approved by the Minister in accordance with Regulation 2.

(e) Salaries must not be paid from any Vote other than a Pay Vote. Temporary assistance, casual labour, and special services are chargeable to items under contingency votes, where provision exists.

Regulations 22 and 23 reserved.

PART IV.—PAY OF PERMANENT FORCES.

Conditions.

24. (a) All persons on first appointment to the Permanent Forces shall draw pay and allowances from the date on which they commence duty only, and not from any earlier date.

(b) All appointments shall be at the minimum rate of pay for the respective rank, class, grade, or position to which appointed.

Increments.

25. All increments provided in these Regulations shall be subject to provision being made by Parliament and to such conditions as may be prescribed. In the case of Officers no increment may be paid unless approved by the Minister, and in the case of other ranks unless approved by the Commandant. The right to receive an increment in any year shall depend upon good and diligent conduct and efficiency. *and 1921/137*

26. Notwithstanding anything contained in these Regulations, increments accruing during the war, or, in the case of officers provisionally promoted under Australian Military Regulation 106A, during the period prescribed in such regulation, which are dependent upon qualifying for the next step of rank may, on the approval of the Minister, be paid to the member concerned, notwithstanding that he has not so qualified, if the Chief of the General Staff certifies that it has been impracticable to conduct the prescribed examination.

Establishments.

27. Officers and others in excess of the authorized number of any rank may be carried on the strength, provided that there are vacancies in higher ranks, and that the total Establishment be not exceeded.

28. All persons whose pay is governed by these Regulations shall on promotion to a rank or position carrying a higher rate or improved conditions of pay draw such pay from the date of promotion, provided that if the duties of the higher rank or position are not taken up within one month from the date of promotion the higher rate of pay shall only be drawn from the date of actually taking up duty or from such date as the Minister may direct.

29. Officers returning to their Regiment or Corps after holding a position for which they were paid at a higher rate than the regimental pay of their rank, shall revert to the regimental pay.

30. Members holding Temporary, Brevet, Honorary, or acting rank or appointment shall receive the rates of pay fixed for their substantive rank or permanent appointment. Members temporarily holding higher rank shall, after a period of three months, on the approval of the Minister, be paid the minimum pay of their temporary rank, provided that a vacancy exists on the establishment for such higher rank.

1. Pay.

31. The prescribed rates of pay shall include all allowances except where otherwise provided for in these Regulations.

32. Daily rates of pay shall be payable for seven days per week, unless otherwise provided.

33. Under no circumstances shall a member be granted pay for any period after the date on which he was, in the ordinary course, due for retirement, unless authority for the extension of his services has first been obtained.

Deferred Pay.

34. The sum of 1s. per day shall be withheld from soldiers of the Royal Australian Artillery during the first three months of service, and shall be payable as arrears after the expiration of the said three months if the soldier is still serving. Soldiers who are discharged or have deserted prior to the completion of three months' service shall forfeit such arrears. Provided that the provisions of this Regulation shall not apply to a soldier of the Permanent Forces (Australian Military Forces and Expeditionary Forces raised under the *Defence Act 1903-17*) who is discharged with not less than a "good" character and re-enlists within a period of two years from the date of discharge.

Regulations 35 and 36 reserved.

2. Rates of Pay.

Officers.

37. (a) The rates of pay for officers of all Arms of the Permanent Military Forces shall, unless otherwise prescribed, be as follows:—

Rank.	Pay— Per Annum.		Increments.	Remarks.
	Mini- mum.	Maxi- mum.		
<i>Staff Appointments.</i>	£	£	£	
Officers, irrespective of rank—				
Inspector-General	1,500		
Chief of the General Staff	1,500		
Commandant—Royal Military College	1,200		
<i>Officers.</i>				
Major-General	950		
Brigadier-General	850		
Colonel	800		
Lieut.-Colonel ..	675	750	25	Annual increments.
Major ..	550	650	25	Annual increments—Provided that the second increment shall not be admissible until the officer has qualified for the next step of rank.
Captain ..	425	525	25	One biennial increment and three annual increments—Provided that the second increment shall not be admissible until the officer has qualified for the next step of rank.

RATES OF PAY—continued.

Rank.	Pay— Per Annum.		Increments.	Remarks.
	Minim.	Maxim.		
Lieutenant	£ 275	£ 400	£ 25	<p>Increments as under—</p> <p>(i) On completion of one year's service as Lieut. and subject to favorable report by the Commandant.</p> <p>(ii) On completion of two years' service as Lieut. (including one year at £300 per annum) and subject to passing for Captain or Gunnery Staff Course and favorable report by Commandant.</p> <p>(iii) On completion of three years' service as Lieut. (including one year at £325 per annum) and subject to favorable report by Commandant.</p> <p>(iv) On completion of five years' service as Lieut. (including two years at £350 per annum) and subject to favourable report by Commandant.</p> <p>(v) On completion of seven years' service as Lieut. (including two years at £375 per annum) and subject to favorable report by Commandant.</p> <p>(vi) On completion of eight years' service as Lieut. (including one year at £400 per annum), promotion may be granted to the rank of Captain, subject to medical fitness and favorable recommendation of Commanding Officer and Commandant.</p>
Quartermaster ..	325	450	25	Annual increments.

(b) The rates of pay per annum for officers of the Australian Army Survey Corps shall, irrespective of rank, be:—

Minimum	£325
Maximum	450

with yearly increments of £25, provided that the fourth increment shall not be admissible unless and until the officer has qualified as a licensed surveyor.

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Staff Pay.

38. Staff or Command Pay may be paid as set out hereunder in addition to pay of rank according to appointment:—

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(i) Officers above rank of Lieut.-Colonel—

Members of the Military Board ...	Per Annum.
(other than the Chief of the General Staff)	£100
Class "A" appointment ...	90
Class "B" appointment ...	70
Class "C" appointment ...	50

(ii) Officers of and below the rank of Lieut.-Colonel—

Grade 1, Class "A" appointment ...	Per Annum.
Grade 1, Class "B" appointment ...	£90
Grade 2, Class "A" appointment ...	80
Grade 2, Class "B" appointment ...	70
Grade 3, Class "A" appointment ...	60
Grade 3, Class "B" appointment ...	50
Grade 3, Class "B" appointment ...	40

Other Ranks.

39. The rates of pay for Warrant Officers, Non-commissioned Officers and men of the Permanent Military Forces shall, unless otherwise prescribed, be as follows:—

Rank.	Pay - Per Week.		Remarks.			
	Mini- mun.	Maxi- mun.				
(a) <i>Warrant Officers.</i>						
(i) <i>Class I., Category "A."</i> Garrison Sergeant-Major, Master Gunner, Class I., Draughtsman ..	105s.	120s.	Five annual increments of 3s. each per week.			
(ii) <i>Class I., Category "B."</i> Master Gunner, 2nd Class .. Regimental Sergeant-Major .. Bandmaster .. Staff Regimental Sergeant-Major, Topographer .. Other Warrant Officers, Class I., not elsewhere included	95s.	115s.	Ten annual increments of 2s. each per week.			
(iii) <i>Class 2, Category "A."</i> Regimental Quartermaster-Sergeant, Master Gunner, 3rd Class	86s.	90s.	Annual increments of 2s. per week.			
(iv) <i>Class 2, Category "B."</i> Squadron Sergeant-Major, Battery Sergeant-Major, Company Ser- geant-Major, Staff Sergeant-Major, Master of Steamer, Coxswain, other Warrant Officers, Class II., not elsewhere included	78s.	86s.	Annual increments of 2s. per week.			
(b) <i>First Grade of Non-commissioned Officers.</i>						
Squadron, Battery, or Company Quartermaster-Sergeant, Staff Ser- geant	76s.				
Sergeant	74s.				
Provisional Staff Sergeant-Major	70s.				
(c) <i>2nd Grade of Non-commissioned Officer.</i>						
Corporal	67s.				
(d) <i>3rd Grade of Non-commissioned Officer.</i>						
(i) <i>Category "A."</i> 2nd Corporal Bombardier	65s.				
(ii) <i>Category "B."</i> Acting Bombardier, Lance-Corporal	63s.				
(e) <i>Artificer (other than those holding non-commissioned rank for whom the rate of pay shall be that pre- scribed for their respective ranks).</i> The term "artificer" includes— Saddler, Shoeing-smith, Farrier's Assistant, Cook, Wheeler, Carpen- ter, Tailor, Lineman, Diver, Elec- trician, Engine-driver, Ranger, Compounder, Assistant Armourer, Blacksmith, Boiler-attendant, Examiner's Assistant, Sailmaker, Printer, Viewer, Tentmender				..	60s.	

RATES OF PAY—continued.

Rank.	Pay— Per Week.		Remarks.
	Mini- mum.	Maxi- mum.	
(f) Private, Gunner, Sapper, Trumpeter, including— Carter, Gymnastic Instructor, Clerk, Rangemaker, Layer, Limber-Gunner, District Gunner, Driver, Signaller, Musician, Bandsman, Telephonist, Blacksmith's Striker, Store Labourer, Storeman, Stoker, Deckhand, Fireman, Lampman, Caretaker, Watchman, Gardener, Labourer, Range Assistant, Messenger	..	60s.	

High Cost of Living Allowance.

40. Members of the Permanent Forces (other than the Corps of Armament Artificers), of and below the rank of Warrant Officer Class I. *am 14-8 1921/157 175* shall be eligible for a High Cost of Living Allowance under the following conditions:—

(i) The rate of payment shall be—

- (a) For wife, 10s. per week.
- (b) For daughter over the age of 16 years keeping house for a member who is a widower provided that such daughter is wholly and solely dependent upon the member, 10s. per week.
- (c) For one adult dependant, 10s. per week.
- (d) For each child or additional adult dependant, 3s. 6d. per week.

Provided that in the case of a widower with children under the age of 16 years, who maintains his own home and employs a paid housekeeper or a person other than a daughter or sister to act in that capacity, adult allowance shall be payable on account of the eldest dependant child under 16 years of age in lieu of children's allowance.

(ii) Payment shall be approved—

To Married Members—

- (a) For wife provided that the member is maintaining her and that no legal or mutual separation exists.

To Married Members and Widowers with children—

- (b) For each child (including step-children) under the age of 16 years, provided that the children are not contributing to their own support, and are wholly and solely dependent upon the member.
- (c) For each adopted child under the age of 16 years, provided that the Deed of Adoption or other satisfactory evidence of adoption is sighted,

and that the child is not contributing to its own support, and is wholly and solely dependent on the member. In such, however, the member must not have received or be in receipt of any payment in respect of such adoption.

(d) For parents, including step-parents, and brothers or sisters under 16 years of age provided that they are wholly and solely dependent on the member, and that they are not in receipt of any income whatever, including War Pension, Old Age or Invalid Pension.

(e) For sister keeping house for a member who is a widower with children dependent upon him, provided that such sister is wholly and solely dependent on the member.

To Single Members or Widowers without children—

(f) For parents, including step-parents and brothers and sisters under 16 years of age provided that they are wholly and solely dependent on the member, and that they are not in receipt of any income whatever, including War Pension, Old Age or Invalid Pension.

(g) For each adopted child under the age of 16 years, provided that the Deed of Adoption or other satisfactory evidence of adoption is sighted and that the child is not contributing to its own support, and is wholly and solely dependent on the member. In such case, however, the member must not have received or be in receipt of any payment in respect of such adoption.

(iii) The high cost of living allowance shall not be payable to a member unless he has either attained the rank of Sergeant or has served three years in the Permanent Forces as prescribed in Australian Military Regulation 396.

Armament Artificers.

41. The rates of pay for Armament Artificers shall be as follows:—

Rank.	Pay—Per Week.		Remarks.
	Minimum.	Maximum.	
Warrant Officer, Class I. ..	£ s. d. 5 12 6	£ s. d. 6 0 0	Three annual increments of 2s. 6d. per week each.
Warrant Officer, Class II.— Regimental Quartermaster Sergeant	5 2 6	5 10 0	Three annual increments of 2s. 6d. per week each.
Staff Sergeant	4 17 6	5 0 0	One increment of 2s. 6d. per week after twelve months' service.
Fitters and Blacksmiths employed at their trade in workshops irrespective of rank	4 10 0	4 15 0	Two annual increments of 1s. 6d. per week each and one of 2s. per week after three years' service.
Assistant Armament Artificers, on appointment, and irrespective of rank	3 10 0	4 0 0	Five biennial increments of 2s. per week each.

- (i) All increments shall be subject to a favorable report regarding efficiency from the Officer under whom the member may be working.
- (ii) Increments shall only be granted on the recommendation of the Inspector of Ordnance Machinery, and approval of the Commandant.

Provost Staff.

42. (i) The rates of pay for members of the Provost Staff shall be as follow:—

Assistant Provost Marshal ...	£312 per annum
Provost Sergeant-Major ...	£4 15s. per week
Provost Sergeant ...	£3 10s. per week.

(ii) These rates shall be inclusive of all allowances except "Traveling," which may be granted at the rates laid down in Regulation 196, provided that a Provost Sergeant-Major or Provost Sergeant who is married may receive the High Cost of Living Allowance prescribed by Regulation 40 in addition to pay as above prescribed.

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Operation of New Regulations.

43. (i) The rate of pay which a member shall receive from 1st July, 1920, under these Regulations shall, subject to a satisfactory report, be that rate which he would have received had these Regulations been in operation at the date of appointment or promotion to the rank held by him on 30th June, 1920, provided that a member who, prior to the 30th June, 1920, was receiving a higher rate of pay and allowances than the pay appertaining to his rank under these Regulations may continue to receive such higher rate.

(ii) Should a Warrant Officer included in Category "B" of Class I. or II. be promoted to Category "A", and the rank of pay received by him in the lower rank is greater than the minimum prescribed for his new rank, his pay shall be advanced to the next higher subdivisional rate of the rank to which promoted and he shall proceed therefrom by the usual increments.

(iii) Warrant and Non-Commissioned Officers of the Permanent Military Forces in receipt of a higher rate of pay and allowances than the minimum rate of pay prescribed for Quartermaster shall, on promotion to such rank, retain such higher rate of pay and allowances until such time as their pay as Quartermaster exceeds such rate.

Deduction for Rations.

44. A member who is issued with rations under the provisions of Part XII. of these Regulations shall, unless otherwise prescribed in these Regulations, have the sum of 10s. per week deducted from his pay, provided that no deduction shall be made from any member on account of rations furnished in connexion with Camps of Continuous Training or Schools of Instruction.

Clothing.

44A. (i) Unless otherwise prescribed, initial issues of clothing shall be provided free to Warrant Officers, Non-Commissioned Officers and men, on first appointment to the Permanent Forces.

(ii) All subsequent requirements of clothing shall be provided by such members at their own expense.

(iii) The cost of repairs to service boots or for washing or maintenance of clothing shall not be a charge against the public.

Deduction for Quarters.

45. (i) When quarters are occupied by a member of the Permanent Military Forces, the following deduction shall be made from his pay, irrespective of the number of rooms that may be available for allotment being less than under the scale prescribed by Regulation 62:—

Married Members	...	10 per cent. of pay
Unmarried Officer	...	5 per cent. of pay
Unmarried, Other Ranks	...	2s. 6d. per week

Provided that no deduction shall be made for tentage or quarters occupied in connexion with Camps of Continuous Training or Schools of Instruction or when troops are in camp.

(ii) For the purpose of the above deductions Staff or Command Pay provided by Regulation 38 shall be considered as portion of the member's pay. No deduction for quarters shall, however, be made from the High Cost of Living Allowance prescribed by Regulations 40 and 42 for Warrant Officers, Non-Commissioned Officers, and men, or from District Allowance or from any other allowance unless otherwise prescribed.

Special Schools of Instruction.

46. Persons appointed to a Special School of Instruction (Defence Act 21b) for the training of an Instructional Staff of Non-Commissioned Officers may be granted pay at the rate prescribed for the rank of Provisional Staff Sergeant-Major, *vide* Regulation 39, together with uniform and rations or allowance in lieu, as may be approved by the Minister.

Inspectors of Rifle Ranges.

47. The following shall be the scale of pay (inclusive of rations and all other allowances except travelling) for Inspectors of the Inspection of Rifle Range Staff:—

Grade.	First Subdivision.	Second Subdivision.	Third Subdivision.	Fourth Subdivision.	Fifth Subdivision.
	£	£	£	£	£
1 ..	348	366	384	402	420
2 ..	270	288	306	324	..

Within the grades the increments shall be discretionary; but the advance to the higher grade, after one year's service at the maximum of a lower grade shall be conditional that such Inspectors:—

(a) Qualify as licensed surveyors.

(b) Pass an examination as may be prescribed in lieu thereof.

Regulations 48 to 54 reserved.

3. Forfeiture of Pay.

55. A member of the Military Forces shall not, except as provided in the Australian Military Regulations, receive any pay or allowances:—

(a) For any day of absence from duty on desertion, or without leave.

(b) For any day whilst under a charge of which he is afterwards convicted by a Civil Court, Court Martial, or by his Commanding Officer as provided in Australian Military Regulation 563.

- (c) For any day whilst under arrest or in confinement in consequence of his having confessed to having been guilty of desertion or fraudulent enlistment, if the forfeiture has been ordered by the authority competent to dispense with his trial.
- (d) For any day whilst under sentence of penal servitude, imprisonment or detention awarded by a Civil Court or Court Martial or by his Commanding Officer.
- (e) For any day whilst in custody while under sentence of field punishment awarded by a Court Martial or by his Commanding Officer.
- (f) For any period whilst on active service during which forfeiture of pay has been awarded by a Court Martial or by his Commanding Officer.
- (g) For any day whilst absent from his ordinary military duty on account of any illness certified by the medical officer attending him to have been caused by an offence committed by him against the Defence Act or the Regulations made thereunder, or the Army Act.

56. For the purpose of Regulation 55, a member of the Military Forces shall be regarded as absent, under arrest, in custody, in confinement, under a charge, or under sentence for one day when:—

- (a) he has been absent, under arrest, in custody, in confinement, under a charge, or under sentence for six consecutive hours, whether wholly in one day, or partly in one day and partly in another; or
- (b) owing to his absence or to his being under arrest, in custody, in confinement, under a charge, or under sentence, he has been prevented from performing some military duty which was thereby thrown on some other person.

57. If a member of the Military Forces has been absent, under arrest, in custody, in confinement, under a charge, or under sentence, for one day as defined in Regulation 56, and remains so absent, under arrest, in custody, in confinement, under a charge or under sentence, he shall be regarded as absent, under arrest, in custody, in confinement, under a charge or under sentence for one day for every period of 24 hours, or part of such period, reckoned from the time of its commencement, but no period of less than 24 hours shall be reckoned as more than one day.

Regulations 58 to 61 reserved.

4. Allotment and Occupation of Quarters.

62. Where rooms are available, quarters shall be allotted to officers in accordance with the following scale:—

Rank.	Rooms.	Kitchen.	Servant's Room.
Colonel or higher rank (married)	8	1	1
Colonel or higher rank (single)	3	1	1
Lieut.-Colonel (married)	7	1	1
Lieut.-Colonel (single)	3	1	1
Major (married)	6	1	1
Major (single)	3	1	1
Captain (married)	5	1	1
Captain (single)	2	1	..
Lieutenant (married)	4	1	..
Lieutenant (single)	2 and use of kitchen		

63. (a) When married officers are not available for vacant married quarters, such quarters, as far as possible, shall be allotted to single officers in accordance with the scale laid down in Regulation 62.

(b) Warrant Officers, Non-commissioned Officers and men of the Permanent Forces shall be allotted public quarters where such are available.

(c) The deduction from pay in respect of such quarters shall be as laid down in Regulation 45.

64. A married soldier stationed at Thursday Island or Townsville, compulsorily separated from his wife and family, on account of the ill-health of his wife, may be permitted to occupy quarters, as for an unmarried soldier, in Barracks, without any deduction from pay, provided that in such cases a medical certificate is given:—

(i) By the Medical Officer in charge of troops at the place at which the soldier was stationed on transfer, that the wife of such soldier is unable, on account of ill-health, to proceed to Thursday Island or Townsville (as the case may be); or,

(ii) By the Medical Officer in charge of troops at Thursday Island or Townsville, that on account of ill-health the wife of the soldier is unable to remain at Thursday Island or Townsville (as the case may be).

The foregoing shall also apply to a married soldier stationed at Thursday Island or Townsville who is separated from his wife and family for satisfactory reasons other than the ill-health of his wife, with the exception that, in lieu of a medical certificate, the approval of the Military Board must first be obtained.

65. When quarters are compulsorily vacated, for sanitary or other authorized reasons, deduction for quarters shall cease to be made, and travelling allowance of rank, not exceeding seven days, may be paid, provided the member has been unable to secure accommodation elsewhere. One month's notice to vacate quarters to be given where practicable. Cases in which special circumstances arise shall be referred to Head-Quarters.

5. Permanent Forces: Allowances.

Outfit Allowance—Uniform.

68. An allowance in lieu of uniform not exceeding the amounts herein prescribed, may be paid to members on first appointment to the following positions:—

- (a) Non-Commissioned Officer of the Instructional Staff, £10.
- (b) Topographer of the Australian Survey Corps, £10.
- (c) Sergeant-Major or Sergeant of the Provost Staff, £5.
- (d) Member of the Armament Artificers Corps, £5.

Members in receipt of this allowance shall be required to provide and maintain themselves with such articles of uniform as may be prescribed by the Military Board.

Allowance while Steamers are in Dock.

69. An allowance of 2s. per diem, to cover increased cost of living, may be paid to members of crews of military steamers for each night required to live ashore while vessels are undergoing periodical overhaul in dock; provided it is necessary to vacate quarters on the vessels, and it is not possible to provide Government quarters ashore.

Horse Allowance—W. and N.C.O.'s of the Instructional Staff.

70. (a) If in receipt of such an allowance on the date of coming into force of this Regulation, a Warrant or Non-Commissioned Officer of the Instructional Staff required to provide a horse shall continue to draw horse allowance at the rate of £30 per annum. ^{am} 1921/137

(b) A Warrant or Non-Commissioned Officer resident in the metropolitan area, within a radius of 8 miles from the General Post Office, or District Head-Quarters, when required to be mounted after the date of coming into operation of these Regulations, shall be provided with a horse from the contractor if one cannot be made available by the Department, and not draw the allowance.

(c) In country or other places where no contract exists, cost of reasonable horse hire will be paid upon production of receipts.

(d) An instructor while absent abroad for duty shall not draw horse allowance unless he leaves a suitable horse available for the use of the Instructor temporarily performing his duties, whose certificate that the horse is available shall be required before payment of the horse allowance is made.

Regulation 71 reserved.

6. Provision of Horses for Officers of the Permanent Forces.

72. (a) When Government horses are not available, Officers of the Permanent Forces requiring to be mounted for military duty may be permitted to make their own arrangements for hiring suitable horses, and may recover a sum not exceeding Ten shillings for each half, and Fifteen shillings for each whole, day for which such hiring is authorized. ^{am} 1921/137

(b) The horse hire shall only be claimed for such military duties which in the opinion of the District Commandants necessitate officers being mounted when attending camps of training, field manoeuvres, staff tours, inspections, schools, mounted parades of mounted units, and special parades such as reviews.

(c) Veterinary and shoeing charges shall not be paid by the Department.

Use of Own Horse.

73. (a) In cases where an officer of the Permanent Forces owns and uses a horse suitable for military purposes, he may draw the allowance of Ten shillings or Fifteen shillings referred to in Regulation 72, subject to the conditions therein set out, and to the District Commandant's approval being obtained and forwarded to the District Finance Officer.

(b) In cases where an officer of the Staff Corps owns and uses a horse suitable for military purposes, he may, subject to like conditions to those prescribed in Regulation 72 for the hiring of a horse, as far as they apply, and also subject to the conditions prescribed in sub-paragraph (a) of this Regulation, use such horse for military purposes and draw the prescribed allowance, provided that the maximum amount that may be paid to an officer under these circumstances shall not exceed £30 per annum.

74. The provisions contained in Regulations 72 and 73 may also have general application to all officers not serving under the command of District Commandants, and in such cases the heads of the Military Departments under which they serve, or Commanding Officers, as the case may be, will give the approval for their being mounted, referred to therein, when the necessity arises.

Regulations 75 and 76 reserved.

7. District Allowances.

77. District allowance on the same scale as paid to members of the Commonwealth Public Service, and subject to the conditions prescribed in the Commonwealth Public Service Regulations, may be paid to members of the Permanent Military Forces while residing in any district or locality for which a district allowance has been approved under such Regulations, provided, however, that the special allowance of 5 per cent. on salary prescribed by Commonwealth Public Service Regulation 168 (2) for officers in the State of Western Australia who do not receive a district allowance under the prescribed scale, shall not be paid to members of the Permanent Military Forces stationed in the 5th Military District.

Regulation 78 reserved.

8. Allowances—Survey Corps.

Field Allowance.

79. (a) Field allowance may be paid monthly in arrear to officers of Survey Corps on production of a diary showing the number of days on which the officer has been occupied in survey work in the field or has been engaged away from his Head-Quarters in other Corps work, except when travelling from one district to another. The allowance shall be at the rate of 10s. 5d. per day for each day so occupied, provided that the amount paid for any month shall not exceed £8 6s. 8d.

(b) This allowance shall cover all expenses other than train, steamer, or coach fares, and may be drawn during the periods of sick leave not exceeding one month in each year, and during recreation leave.

(c) When travelling on duty between his Head-Quarters and District Head-Quarters in another State, an officer will be entitled to travelling allowance under Regulation 196. Field allowance shall not be payable in respect of any day for which travelling allowance is drawn.

80. (a) A field allowance may be paid monthly in arrear to Topographers of the Survey Corps at the following rates:—

Warrant Officers, Class I.	£84 per annum.
Warrant Officers (Class II.) and Non-Commissioned Officers	£72 per annum.

(b) The above allowance shall cover all expenses other than train, steamer, or coach fares, also the provision and transport of a personally-owned bicycle for the use of the topographer in the performance of his duty. This allowance may be drawn for periods of sick leave not exceeding one month in each year.

Transport Allowance.

(c) Transport allowance as under may be paid to topographers of the Australian Survey Corps from the 1st May, 1920, on the distinct understanding that the certificate of the Officer Commanding the Section as to the necessity for the expenditure in each case shall be furnished to the District Finance Officer:—

- (i) Motor cycle allowance of £1 per week to topographers owning same may be paid when used on military duty only; and then on the certificate of the Commanding Officer.
- (ii) Horse allowance of 15s. per week to cover hire and feed of horse when motor cycles cannot be used or are not available.

9. Medical Attendance—Permanent Forces.

81. Medical attendance shall be granted to all Officers, Warrant Officers, Non-commissioned Officers, and men of the Permanent Military Forces, under the Regulations and conditions hereafter defined:—

- (a) The term "medical attendance" throughout these Regulations means the professional advice and care during sickness or injury afforded in hospital or out of hospital by Medical Officers appointed for the duty as under—
- (i) At Barracks or District Head-Quarters (within a radius of 2 miles)—by the District Principal Medical Officer or Medical Officer in charge of Permanent Troops, District Head-quarters.
 - (ii) At out-stations (within a radius of 2 miles)—by a Military Medical Officer, or a civil medical practitioner who has been approved by the Military Board to take medical charge of Permanent Troops.
 - (iii) In other localities, medical attendance shall be given by the Area Medical Officers to members of the Permanent Military Forces living within a 2-mile radius of the Area Medical Officer's residence.
 - (iv) Members living outside the 2-mile radius of the localities referred to in sub-paragraphs (i), (ii) and (iii) shall be required to make their own arrangements for medical attendance, and may be paid an allowance at the rate of £1 per annum for professional attendance. Such allowance shall be payable half-yearly in arrear. Cases requiring hospital treatment shall be reported to the District Principal Medical Officer.
- (b) Medical attendance shall not, however, include surgical operations except those of a minor character, and which do not involve the administration of an anæsthetic, unless such operations are performed in a Military Hospital by the Medical Officer in charge.
- (c) In districts where there is no Military Hospital, arrangements may be made for the admission and treatment in a General Hospital approved by the Director-General of Medical Services.
- (d) Medical attendance shall include supply of medicines, &c., prescribed by the Medical Officer in charge of the case, and ordered by him from a Military Hospital or Dispensary.
- (e) Where there is no Military Hospital or Dispensary, Commandants may authorize District Principal Medical Officers to arrange with local chemists for supply of medicines at rates not exceeding the following scale, payable half-yearly in arrear:—
- | | | | |
|---------------------------------------|-----|-----|-----------------|
| Single members | ... | ... | 10s. per annum. |
| Married member and wife | ... | ... | 15s. „ „ |
| Married member with wife and children | ... | ... | 20s. „ „ |

These drugs shall be confined to those of the British Pharmacopœia or Squire's Companion to the British Pharmacopœia; patent or proprietary medicines shall not be recognised.

- (f) Officers and Warrant Officers may be treated in a Private Hospital on the distinct understanding that the Department will only be liable for the payment of fees which would have been charged had the patient been treated in a General Hospital, except under special circumstances, such as injury in the performance of military duty, which must, at the earliest possible moment, be submitted for the consideration of the Military Board.

In cases where no Military Hospital is available, this sub-paragraph may be made applicable to Non-commissioned Officers and Men.

- (g) When a member entitled to treatment in a Military Hospital is, for special reasons, treated in a civil hospital, the cost thereof may, subject to approval of the Military Board, be charged against the public. All such admissions to civil hospitals shall be immediately advised to Head-quarters, giving reasons for admission.
- (h) The Department shall not be liable for any expenditure of public money for treatment of injuries received whilst taking part in sports.

82. No person, unless authorized by Regulations, shall be admitted as a patient into a Military Hospital without the special sanction of the District Commandant, and any departure from this rule shall render the Officer authorizing such deviation liable for all expenses which may be incurred. *am 1921/137*

83. Medical comforts, diets, or extras shall, except as provided in Regulation 272, be issued to members of the Permanent Forces when admitted for treatment in a Military Hospital only.

84. *Wives and children (children up to fourteen years of age) of Officers, Warrant Officers, Non-commissioned Officers, and Men of the Permanent Military Forces* may receive medical attendance and drugs as specified in Regulation 81, sub-paragraphs (a), (d), and (e), provided no extra expense to the Department is incurred.

85. Medical attendance cannot be claimed for confinements.

86. Discharged members who on account of illness are unable to proceed to their homes may be subsisted in hospital at the discretion of the District Commandant. In such cases it will not be necessary to cancel the member's discharge. *am 1921/137*

Regulations 87 and 88 reserved.

10. Leave of Absence on Ground of Illness—Permanent Forces.

89. Absence from regular duty on account of sickness or injury, whether in hospital or otherwise, shall be considered leave of absence within the meaning of these Regulations.

All cases of leave of absence granted on the grounds of illness shall be at once notified to the District Finance Officer.

90. In case of sickness or ill-health the Commandant may, on production of satisfactory evidence, grant leave, not exceeding three months, in accordance with the following schedule:—

Length of Service in State and Commonwealth.	Period for which leave may be granted—	
	Full Pay.	Half Pay.
	Months.	Months.
Under five years	1	2
Over five years and under ten	2	1
Over ten years	3	..

91. In exceptional cases the Military Board may take any special circumstances into consideration, and may vary the scale of payments; provided that in no case shall the leave granted exceed three months on full pay.

92. Where in case of illness an Officer or soldier who has received leave of absence for three months is not so far recovered as to be able to resume his duties, further extensions of leave may be granted with the approval of the Governor-General, in accordance with the following schedule, provided that on each extension of leave the applicant shall be subjected to an examination by the Medical Officer in charge of troops, or by a Medical Officer, or by a Medical Board approved by the Military Board:—

Length of Service in State and Commonwealth.	Period for which leave may be granted, on—		
	Half Pay.	Third Pay.	Without Pay.
	Months.	Months.	Months.
Under five years	1	6	8
Over five years and under ten	3	6	6
Over ten years	6	3	6

93. In exceptional cases, special circumstances may be taken into consideration, *e.g.*, where a member in discharge of his duty sustains injuries of such a nature as to incapacitate him for all duty, this scale may be varied; provided that in no case shall full pay be allowed for a period exceeding nine months in addition to leave granted by the Military Board under Regulation 91.

94. Leave of absence on account of injuries sustained when in discharge of military duty shall be dealt with as prescribed in these Regulations, but such leave shall not be counted as a portion of the leave which may, under these Regulations, be granted to an Officer or soldier on account of illness.

95. A member of the Permanent Forces who is absent from his ordinary duty while suffering from Venereal Disease may receive payment at a rate not exceeding two-thirds of that which would have been payable under Regulation 90 had his absence been due to ordinary sickness. Any absence due to Venereal Disease will count as portion of the leave of absence on the grounds of illness which may be granted under these Regulations.

96. If any member is absent from duty on account of illness, and such absence has extended beyond three months, he shall not be permitted to return to duty unless and until the Principal Medical Officer in charge of troops, or some other medical practitioner approved by the Military Board, or a Medical Board has certified that he is fit to resume work. *Am 1929/137*

Extended Leave.—Sunday Pay.

97 When extended leave is granted other than on full pay, the rate paid for Sundays and holidays shall be the same as that allowed for the period of leave.

11. Miscellaneous—Funeral Expenses.

98. An expenditure not exceeding £10 may be authorized by Commandants for funerals of members of the Permanent Forces. Where under exceptional circumstances expenditure in excess of £10 is unavoidable, a further amount may be approved by the Minister to cover necessary expenses. *Am 1929/137*

Plain Clothes Allowance.

99. Commanding Officers may, in any case of necessity, provide a soldier of the Permanent Forces, on discharge, with plain clothes, at a cost not exceeding £1 10s.

PART V.—MILITIA FORCES.

Pay.

100. The rates of pay for all ranks of the Militia Forces shall be as set out hereunder.

101. RATES OF PAY FOR MILITIA FORCES (EXCLUDING AUSTRALIAN ARMY PAY CORPS).

Rank.	Artillery and Engineers —25 Days per Annum.		Other Arms— 16 Days per Annum.	
	Rate per Whole Day.	Amount per Annum.	Rate per Whole Day.	Amount per Annum.
Colonel or Brigadier	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Lieutenant-Colonel	2 5 0	56 5 0	2 5 0	36 0 0
Major	1 17 6	46 17 6	1 17 6	30 0 0
Captain	1 10 0	37 10 0	1 10 0	24 0 0
Lieutenant	1 2 6	28 2 6	1 2 6	18 0 0
Adjutant	0 15 0	18 15 0	0 15 0	12 0 0
Adjutant, Army Medical Corps	60 0 0
Quartermaster, at rate of substantive rank	18 0 0
Brigade Bandmaster	50 0 0
Brigade or Regimental Sergeant-Major, Quartermaster-Sergeant, Warrant Officer	0 12 0	15 0 0	0 12 0	9 12 0
Squadron, Battery, Troop, or Company Sergeant-Major, Bandmaster Warrant Officer, Class II., Farrier Quartermaster-Sergeant, Staff-Sergeant, Sergeant Cook	0 11 0	13 15 0	0 11 0	8 15 0
Squadron, Battery, Troop, or Company Quartermaster-Sergeant, Orderly-Room Sergeant, Farrier, Collarmaker, Wheeler, or Saddler Sergeant	0 10 6	13 2 6	0 10 6	8 8 0
Sergeant, Pioneer, Signalling, Transport, Armourer, or Band Sergeant, Sergeant Trumpeter	0 10 0	12 10 0	0 10 0	8 0 0
Corporal, Armourer, Band, Shoeing-smith, Signalling, or Pay and Orderly-room Corporal	0 9 0	11 5 0	0 9 0	7 4 0
2nd Corporal, Bombardier	0 8 6	10 12 6	0 8 6	6 16 0
Shoeing-smith, Driver { Trained Soldiers	0 5 0	6 5 0	0 5 0	4 0 0
Recruits	0 3 0	3 15 0	0 3 0	2 8 0
Acting Bombardier, Lance-Corporal, Gunner, Sapper, Private, Bandsman, Collarmaker, Saddler, Wheeler, Trumpeter, Bugler, Drummer, Cook, Batman, Stretcher-bearer	0 4 0	5 0 0	0 4 0	3 4 0
Recruits	0 3 0	3 15 0	0 3 0	2 8 0

Half-day parades may be paid for at one-half, and night drills at one-quarter, of the above rates.

102. In the case of the Army Service Corps allotted for duty with Artillery and Engineer Units, *vide* Section 127 of the Defence Act, payment may be made at the rates prescribed by Regulation 101 for 25 days per annum, of which not less than 17 days shall be in Camps of Continuous Training.

Recruits.

103. The rate of pay for all trainees during the first twelve months of their service shall be as prescribed for recruits, and from the 1st July subsequent to their being classified as "Efficient" shall be at the rate of 4s. per diem.

Provided that trainees of the 1897 and 1901 quotas who have been exempted from training under Section 125 of the Act during the years 1915-16 and 1919-20, owing to the temporary suspension of the training of the Militia Forces, may be paid at the rate of 4s. per diem during the years 1916-17 and 1920-21, in the same manner as though they had been classified as efficient for the years 1915-16 and 1919-20 respectively.

Provided further that any trainee promoted to a rank higher than that of private, gunner, driver, lance-corporal, acting bombardier, &c., during his first year of training may be paid at the rate prescribed for the rank to which promoted.

Specialists' Pay.

104. Specialists' pay of £2 per annum may be paid—

(a) To each qualified Signaller below the rank of 2nd Corporal borne on the authorized establishment of a Signal Unit, or as Regimental Signaller of Light Horse and Infantry Units.

(b) To each qualified "Specialist" of the Field or Garrison Artillery not exceeding the following:—

In each Head-Quarters of a Field Artillery Brigade, 4 Signallers, 2 Range Takers. In each Battery of Field Artillery, 8 Gun Layers, 4 Signallers or Telephonists, 4 Range Takers. In each Company of Garrison Artillery, 4 Gun Layers, 4 Telephonists, 3 Range Takers.

A Specialist becoming non-effective during a financial year shall not draw Specialists' pay for that year.

105. A special duty pay of 6s. may be paid to each soldier below the rank of 2nd Corporal or Bombardier borne on the authorized establishment as "Cook" for each day's attendance at the Camp of Training of the unit to which he belongs, on the certificate of the Commanding Officer that his duties have been efficiently carried out.

Motor Cycles and Bicycles.

106. Payment for the provision of motor cycles and bicycles may be made annually in accordance with the following scale to members borne on the authorized establishment of a Signal Unit or as Regimental Signallers of Light Horse and Infantry Units using privately-owned machines in the Government Service, the owners of such machines to be responsible for all damages and repairs, and that machines are kept in good order and fit for service at all times.

Motor Cycles.—At the rate of 5s. per diem for each day on which the motor cycle (within the approved establishment of such machines) is used in the Government Service, provided that the total amount paid for each motor cycle does not exceed £5 per annum, except on the approval of the Minister, when annual training exceeds 16 days.

Bicycles.—At the rate of 2s. per diem for each day on which the bicycle (within the approved establishment of such machines) is used in the Government Service, provided that the total amount paid for each bicycle does not exceed £2 per annum, except on the approval of the Minister, when annual training exceeds 16 days.

Separation Allowance.

107. An additional allowance may be paid to a married member receiving less than 8s. per diem for each day's attendance at the Annual Camp of Training as follows:—

- (a) For wife (living at home) ... 1s. 3d. per diem.
 (b) For each child ... 0s. 7½d. per diem.

(ii) A similar allowance as in (a) may be paid to a soldier who is the sole support of a widowed mother or of a mother who is entirely dependent upon his earnings, provided that the allowance shall not be payable in respect of more than one adult dependant.

(iii) The allowance under (b) shall be limited to each child under fourteen years of age who is dependent upon his father for support.

(iv) Separation allowance at the rate of 7½d. per diem shall also be payable to a soldier for each brother and sister under fourteen years of age solely dependent on him for support.

(v) The allowance prescribed by this Regulation shall only be payable for wives, children, and the other approved dependants who are resident within the Commonwealth.

(vi) The allowances provided for in sub-paragraphs (i) to (iv) inclusive of this Regulation shall not be granted to a soldier unless he completes the period of continuous training prescribed in Section 127 of the Defence Act, viz.:—

If serving in an Artillery or Engineer unit, or in a unit of Army Service Corps allotted to Artillery or Engineers			
Engineers	Not less than 17 days
Other units	Not less than 8 days

(vii) A statutory declaration signed by the claimant, and indorsed by the Commanding Officer, shall be furnished with each claim for separation allowance under this Regulation.

(viii) The total separation allowance payable under this Regulation shall not exceed—

In the case of members whose daily rate of pay is 3s.—5s. per day.

In the case of members whose daily rate of pay is 4s.—4s. per day.

In the case of members whose daily rate of pay is 5s.—3s. per day.

Detention.

108. No pay shall be granted to members for periods during which they are detained under Section 135 of the Act.

Equivalent Additional Training.

109. (a) Subject to this Regulation no pay or allowances shall be payable to any person in respect of any equivalent additional training required of him under the provisions of Section 133 of the Act and the Regulations made thereunder.

(b) An allowance at the rates prescribed by sub-paragraph (i) of Regulation 107 may be paid to a person in respect of each whole day of equivalent additional training referred to in sub-regulation (1) of this Regulation performed at a camp of continuous training.

Provided that the dependants shall only be such as are provided for in sub-paragraphs (i) to (v) inclusive of Regulation 107 and subject to the conditions laid down in sub-paragraph (vii) of the same Regulation.

Provided further that the total allowance payable to any person under this Regulation shall not exceed 8s. per day.

No allowance shall be granted under this Regulation to any person who has not completed the whole period of continuous training which he was called upon to attend for the purpose of performing the equivalent additional training required of him.

Pay for Prescribed Periods Only.

110. Except as provided by Regulations 102, 112, and 113 pay shall not be issuable in any year in excess of the total amount per annum set out in Regulation 101, unless in very exceptional circumstances, which must be approved by the Military Board.

111. (a) The pay for the number of days prescribed for the Annual Camp of Continuous Training shall be set aside from the total amount provided, and shall not be available for any parade or drill other than continuous training, except as provided in Regulation 114. This amount shall be issuable only for attendance at the Camp of Training for the unit to which the officer or soldier belongs, or for attendance at another camp within the year to make good absence with leave from the ordinary camp, and shall not be issuable for any camp attended to make good absence without leave. *am 1921/14/8*

(b) The remaining portion of the total amount shall only be available for compulsory or alternative parades attended, but pay shall not be issuable for any other parade attended to make good deficiencies caused by absence without leave.

112. Notwithstanding anything contained in these Regulations, the Military Board may approve of payment of Militia pay for any number of days in excess of the number prescribed in Regulation 101, at the daily rates specified therein, subject to the necessary provision being made by Parliament.

Guards of Honour.

113. Payment in addition to the annual maximum amount laid down in Regulation 101 for the respective arms and ranks may be made in respect of the following occasions at the rates respectively indicated:—

- (a) For attendance at Guards of Honour or Escorts for the Governor-General, or for the Governor of a State, or in connexion with the opening or prorogation of Parliament—payment may be made at the rates provided in Regulation 101 for the respective ranks—provided that members of the Militia Forces entitled to the rates of Militia pay less than 8s. 6d. per diem may be paid for each of the preceding occasions as for a whole day.

Bands.

- (b) When the voluntary services of members of a Militia Band have been authorized by the Military Board for special occasions, upon which no other part of the Militia Unit to which they belong, or of any other Militia Unit, is paraded, payment may be made for such services at the rates ruling locally for musicians.

Courses of Training Abroad.

114. Militia pay of rank under Regulation 101, and not exceeding the number of days as prescribed therein, in respect to any financial year, may be granted in the following cases:—

- (a) To an officer who, with the approval of the Military Board, proceeds abroad to undergo a course of military instruction or training. Pay, however, will not be granted in any such case for a longer period than eighteen months.
- (b) To members of any unit or of the Unattached List of the Militia Forces temporarily absent abroad who may be permitted to attend for training with other units of the British Dominions, as arranged by the Military Board. Provided that in all cases it must be proved to the satisfaction of the Military Board that the Course of Instruction or Training undergone is at least the equivalent of the instruction or training which the member would have received had he remained for duty with his regiment or corps during the period for which pay is claimed.

Officers—Unattached List.

115. Officers on the Unattached List when called upon by the District Commandant in accordance with Australian Military Regulation 145 to perform Military duty, may receive the pay (as prescribed for Militia) of the rank they held in the regiment or corps from which they were transferred to the Unattached List, but the total number of days for which pay may be drawn shall not exceed four in one year, without the approval of the Military Board.

Army Reserve.

116. The pay and allowances of all ranks of the Australian Army Reserve, other than Class C, during their annual period of training as prescribed by Australian Military Regulation 1371, shall be at the same daily rates as for the corresponding ranks of the Militia Forces.

Officers Provisionally Appointed.

117. Any person provisionally appointed on and after the 1st January, 1914, to commissioned rank in the Citizen Forces, other than to the rank of Lieutenant, and with the exception of officers of the Australian Army Medical Corps and Australian Army Veterinary Corps, shall only be granted the pay prescribed for the next lower rank until such time as he shall have qualified for the rank to which he has been appointed and his provisional appointment has been confirmed.

Miscellaneous.

118. The higher rates of pay allotted to Officers, Warrant and Non-commissioned Officers, although calculated on the number of Parades attended, are intended to include remuneration for the duties of the

rank, varying from year to year, in connexion with attendance at Schools of Instruction, Staff or Regimental Tours, Classes, and Administrative Work of Units.

Establishments.

119. (1) Notwithstanding the issue of any "Establishments" of units, all members of the Militia Forces may be paid according to their rank in cases where such establishment is exceeded, but, in the case of ranks higher than that of Private, no further promotion to such rank shall be made until such Supernumeraries are absorbed, and if the excess be:—

- (a) In the commissioned ranks

Except as provided in sub-paragraph 3 of this Regulation no further appointments as Officers shall be made unless the total authorized establishment of Officers of the unit will not be exceeded thereby, and if the excess be in a rank higher than that of Lieutenant any corresponding vacancy that may occur in the next lower rank shall not be filled until such excess Officer has been absorbed.

- (b) In the rank of Warrant Officer, or of Non-commissioned Officer of or above the rank of Sergeant (exclusive of Farrier - Sergeant, Collarmaker - Sergeant, Saddler-Sergeant, Wheeler-Sergeant, and Armourer-Sergeant)

No further appointment or promotion to these ranks shall be made unless the total establishments of such ranks will not be exceeded thereby; and if the excess be in a rank higher than that of Sergeant any corresponding vacancy that may occur in the next lower rank shall not be filled until such excess Warrant or Non-commissioned Officer has been absorbed.

- (c) In the rank of N.C.O. below the rank of Sergeant

No further appointments or promotions shall be made to the rank in which the excess exists unless the total establishment of the N.C.O. ranks below the rank of Sergeant will not be exceeded thereby.

(2) Subject to sub-paragraph (1) of this Regulation, Officers and others in excess of the authorized number of any rank may be carried on the strength, provided that there are vacancies in higher ranks, and that the total establishment will not be exceeded.

(3) Officers who are appointed under the provisions of Australian Military Regulations 77A (2) and 77B may, if no vacancy exists in the authorized establishment be borne supernumerary and receive the pay of rank to which they are appointed.

(4) Acting or Lance Ranks and Acting or Temporary Appointments shall not carry any increase of pay, with the exception of Militia Adjutants, for whom a special rate is provided in Regulation 126.

Report of Commanding Officers.

120. The Commanding Officers will report annually, before the last issue of pay, to District Commandants that the Officers, Warrant and Non-commissioned Officers of their units have performed all duties required of them during the year satisfactorily, except

(stating names and reasons), and will, at the same time, withhold 20 per cent. of the annual pay of the members so excepted, pending the decision of the District Commandant, and such sums so withheld shall not be payable to the members concerned unless authorized by the District Commandant.

Payment to be made in Arrear.

121. The payment of pay of Militia Forces shall be made in arrear and as follows:—

On the last day of Camp of Continuous Training, the amount of pay earned at such camp, provided that for camps of seventeen days an interim payment may be made, and in the month of June the remainder of the amount earned during the financial year, provided further that in the case of Camps of Continuous Training payment may be made either in camp or on return to stations, at the discretion of the Commandant.

Militia Staffs.

122. (a) The pay, other than for Camps of Continuous Training, of the Militia Staffs (Command, Brigade and Regimental), and members of Intelligence Sections, shall be subject to the approval of the Commandant upon the certificate of the Commanding Officer (or General Staff Officer in the case of Intelligence Sections) that their duties have been performed efficiently.

(b) Pay of Militia Staffs for the prescribed period of Camp of Continuous Training shall be subject to the conditions laid down in regulation 111 (a).

(c) In the case of members of Regimental and other Staffs, who are on leave of absence for more than one month, a proportionate part of the annual rate of pay shall be deducted for the period of absence, to be computed at one-twelfth of the annual rate for each month of absence, after deducting the pay allocated for the period of continuous training.

(d) Officers of the Army Medical Corps attached to Regiments and Forts shall be paid similarly to Regimental Staff Officers.

Regulations 123 to 125 reserved.

2. Citizen Force Officers Holding Appointments as Militia Adjutants (Excluding the Australian Army Medical Corps).

126. (a) The pay of Citizen Force officers holding appointments as Militia Adjutants shall be at the rate of £60 per annum, beyond which rate no further Militia pay shall be drawn by such officers.

(b) An officer of the Citizen Forces holding appointment of Militia Adjutant who attends a School of Instruction for which an allowance may be granted under regulation 223 may, subject to the conditions of such regulation, be paid the allowance prescribed therein according to his rank. Provided that during any period for which such allowance is drawn, Adjutant's pay prescribed in sub-paragraph (a) of this regulation shall not be payable.

(c) The rate of pay prescribed by sub-paragraph (a) of this regulation shall include horse allowance and all other allowances except travelling and field or camp allowance.

(d) The pay of Citizen Force officers holding appointment as Militia Adjutants shall be issued half-yearly in arrear, and shall be subject to the certificate of Commanding Officers that their duties have been efficiently performed and to the approval of the Commandant.

Cable Guards.

127. Notwithstanding anything contained in these Regulations, the Military Board may approve of payment not exceeding £1 per annum to each member of an approved Cable Guard, subject to necessary provision being made by Parliament and to the provisions of Australian Military Regulations 1186 and 1189.

Regulation 128 reserved.

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4. Officers of Militia Forces "Called up."

129. Officers of the Militia Forces called up for administrative or instructional duty occasioned through the war may, while so called up, be paid at the following rates, provided that for special appointments special rates may be approved by the Minister:—

Lieutenant	£250 per annum
Captain	£350 per annum
Major	£425 per annum
Lieut.-Colonel	£500 per annum
Colonel	£500 per annum

This regulation shall not affect the right of any officer to receive the pay as prescribed by Regulation 101 for his ordinary duties connected with the training, &c., of his unit, provided that he shall not receive any such pay for any day, or portion of a day, during which he receives pay under this regulation; nor shall it affect the pay of members of the Australian Army Pay Corps, which shall be at the rates prescribed in Regulation 128.

130. Officers of the Militia Forces performing Intelligence duties in Military Districts, or officers specially appointed to carry out such work may be graded as under, and be paid according to grade, irrespective of rank:—

Grade I.	£475 per annum
Grade II.	£375 per annum
Grade III.	£275 per annum

Regulations 131 and 132 reserved.

5. Horse Allowance—Militia Forces.

133. Horse allowance, as under, may be issued to members of the Militia Forces, in consideration of their providing horses suitable for the service; provided that in cases where required by Commandant, in writing, to be mounted for any period in excess of that therein provided for, such case shall be submitted to Head-Quarters for decision:—

- (a) Officers and soldiers of Light Horse units may be granted horse allowance at the rate of 5s. per diem for each mounted parade attended, provided that the total amount paid to an officer or soldier in any one year shall not exceed £4, except on the approval of the Military Board when annual training exceeds sixteen days. Horse Allowance for Light Horse Units shall be paid at the same time as Militia Pay, and shall be subject to the same conditions as prescribed by Regulation 111.
- (b) Non-commissioned Officers and men of the Militia Field Artillery, Army Service Corps, and Light Horse Field Ambulances, providing their own horses for mounted parades, may be paid horse allowance, on the approval of Commandant, in accordance with the rates and conditions laid down for members of the Light Horse in sub-paragraph (a) of this regulation.
- (c) Field Officers of the Militia Infantry, Engineers, Army Service Corps, Army Medical Corps, Army Veterinary Corps, all officers of the Militia Field Artillery, Field Troops Engineers, and Light Horse Field Ambulances, who are required to provide suitable chargers, may receive an allowance at the rate of £16 per annum. Officers of the Field Artillery, except acting Adjutants, may, in addition, be paid 15s. for each whole day and 10s. for each half day mounted paid parades attended in excess of attendance at 16 days' ordinary paid parades. The allowance prescribed in this sub-paragraph shall be payable in arrear in the month of June of each financial year.

Provided that horse allowance as in (c) shall not be paid for any half-year unless one whole-day mounted parade, or its equivalent, be attended during each such period, except as provided in (e).

Provided further that in the event of no mounted parades having been ordered during any half-year for the unit of which he is a member, an Officer drawing horse allowance under (c) may be paid the allowance for such half-year provided he owns a suitable horse which has been available for military duty. When an officer has paid a retaining fee for the use of a suitable horse, and the Commanding Officer certifies to that effect on the claim, such fee, not exceeding £8 for the half-year, may be paid upon production of necessary voucher.

- (d) Other officers of the Militia Forces, who are not in receipt of horse allowance, when detailed by a Commandant, in writing, for mounted duty, may hire a horse at a rate *not exceeding* 15s. for each whole day parade, and 10s. for each half-day parade, the total amount not to exceed £12 per annum. Provided that in any case where a horse is available under sub-paragraph (c) of this regulation, such horse shall be used wherever possible. Claims for hiring must be supported by vouchers. In the case of officers riding their own horses, a certificate of ownership must be attached to claim.

- (e) An officer who draws horse allowance under (c) may be paid the same when on leave of absence not exceeding six months, or when, with the approval of the Military Board, he has proceeded abroad to undergo courses of instruction and is granted pay under regulation 114 (a), provided that he leaves a horse available for military duty and the claim be so certified by the Commanding Officer. All approvals of leave of absence affecting this sub-paragraph shall be forwarded to the District Finance Officer without delay.

6. Special Allowances—Militia Forces.

Members of Courts Martial.

134. (a) Officers of the Citizen Forces acting as members of Courts Martial (except while their corps is attending parade or encampment), or attending meetings of the Military Board, or Promotion Board, or of any Court, Board, or Committee appointed with the approval of the Minister, may receive an allowance equal to the full daily rate of their militia pay for each day or portion of a day exceeding four hours, during which they are so employed.

(b) In calculating payment for a part of a day, each hour shall be reckoned as one-eighth of the daily rate, but not more than one day's allowance shall be granted for any period of twenty-four hours. No travelling allowance shall be paid in addition to the above.

(c) Notwithstanding the provisions of Regulation 134, the Minister may, in special cases, approve special rates of payment.

Gunnery Course.

135. Officers of the Militia Artillery attending the Short Course of Instruction at the School of Gunnery may be granted an allowance equivalent to the minimum pay of their rank as laid down for officers of the Permanent Forces in Regulation 37.

136. In cases where it may be necessary to employ a Non-commissioned Officer of the Militia to act as an escort of a soldier in connexion with a court martial, such Non-commissioned Officer may be granted an allowance equal to his daily rate of Militia pay.

Area Officers.

137. (a) Officers of the Militia Forces temporarily appointed as Area Officers may be granted an allowance at the rate of £150 per annum.

(b) After three years' satisfactory service as an Area Officer, and subject to the certificate of the Commandant that the duties have been performed in an efficient manner, the Minister may approve of an increment being granted at the rate of £30 per annum.

(c) An Area Officer who was appointed to the Australian Imperial Force, or who, during the period of the war, was mobilized for service in Australia, may, on the condition that his appointment in the Australian Imperial Force or mobilized service was not terminated for disciplinary reasons, be permitted to count such service towards the three years' qualifying service for increment referred to in sub-paragraph (b) of this regulation.

(d) An Area Officer in charge of two areas, also officers performing the combined duties of Citizen Force Adjutant, Quartermaster, and Area Officer may be paid an allowance at the rate of £250 per annum.

(e) The above allowances shall be subject to provision being made by Parliament.

(f) Officers in receipt of the above allowances shall receive no Militia pay for the period during which such appointments are held.

(g) The allowances prescribed by sub-paragraphs (a), (b) and (d) of this regulation shall include horse allowance and all other allowances except travelling and camp or field allowances.

(h) Area Officers ordered to attend Schools of Instruction for a longer period than fourteen days, may, for the period in excess of fourteen days, be paid the allowance prescribed by regulation 223, subject to the conditions thereof, or the allowance received by them under this regulation, whichever is the greater.

Medical Officers Attending Hospital, &c.

138. Payments may be made as under for the following services:—

- (a) To a Militia Medical Officer for attendance on a member of the Permanent Military Forces at a military hospital during absence on duty of the Officer in Medical Charge of Permanent Troops, £1 1s. per diem, when so detailed.
- (b) Administration of anaesthetics or consultation with, or assisting at an operation, with the Medical Officer in Charge of Hospital for Permanent Troops, £2 2s.
- (c) Medical Boards on Permanent Services shall, as a general rule consist of the Principal Medical Officer (or Medical Officer in Charge of Permanent Troops) of the District, and one other Military Medical Officer, who may be paid at the rate of £2 2s. per Board.
- (d) When a Medical Officer is required for above services, and no Officer of the Army Medical Corps is available for duty, a Civilian Medical Practitioner may be specially employed, at the same rate, on the recommendation of the Principal Medical Officer and the approval of the District Commandant.

Regulation 139 reserved.

7. Corps Contingent Allowance.

140. (1) Subject to provision being made by Parliament, Corps Contingent Allowance may be paid to Commanding Officers of Militia Regiments or Corps (excluding Divisional Staffs and Head-Quarters of Light Horse and Infantry Brigades) at the following rates or such less amount as may be approved by the Minister:—

- (a) Five shillings per head of the full establishment approved by the Minister for the year in which the payment is made.
- (b) In the case of units having many detachments, or for other reasons, specially recommended by the Military Board, such allowance may be increased to a sum not exceeding 10s. per head, subject to the necessity for such payment being proved to the satisfaction of the Minister.

(2) District Finance Officers shall deduct from the Corps Contingent Allowance due to a Regiment or Corps the amount of any claims for damages to, or for loss or deterioration of, stores, equipment, or Government property of any kind, which have been approved by the District Commandant, or other competent authority to be a charge against such Regiment or Corps.

141. Corps Contingent Allowance may be expended on the following items:—

- (1) Orderly Room Expenses:—

Cleaning and care of Orderly Rooms and Grounds.
Lighting and Fuel, not including apparatus for lighting or heating, without the approval of the Commandant.
Water.
Insurance.

The expenditure on cleaning of Orderly Room or Drill Hall shall not, without the approval of the Commandant, exceed 40s. per quarter.

- (2) Lighting (not including apparatus for same, without the approval of the Commandant) and cleaning Parade Grounds.

- (3) Advertising and Postage Stamps.

- (4) Cleaning and care of Arms.

The expenditure on cleaning of Arms in store, together with other equipment, of a Squadron, Battery, or Company shall not, without the approval of the Commandant, exceed 30s. per quarter.

- (5) Care and protection of Stores on charge of Corps, and, in the case of Light Horse, Repairs to Saddlery on issue to Corps.
- (6) In cases where saddlery has not been issued, Commanding Officers are permitted to debit Corps funds with the cost of repairs effected to saddlery the property of members other than officers, provided that the damage was due to military duty.

- (7) Replacing Losses or Damage to Stores and Equipment which cannot be traced to individuals, and are not chargeable otherwise.

- (8) Band Expenses and up-keep of Instruments. Sums in excess of amount voted by Parliament as Band Allowance must first be submitted for approval of the Military Board.

- (9) Expenses incidental to Target Practice, Parades, Inspections, and Camps.
- (10) Prizes for Gunnery, Musketry, Skill-at-arms, Signalling, &c., may be allowed (if funds are available) upon the approval of the Commanding Officer. The total amount paid from Corps Funds under this paragraph shall not exceed 5 per cent. of the total Corps Contingent Allowance authorized for the year in which the expenditure is incurred.
- (11) Other Incidental Expenses.—Where more than £5 on any one item is involved, the special approval of the Commandant shall first be obtained.
- (12) Subject to the approval of the Commandant, payment may, in special cases, be made to members of the Citizen Forces for services rendered in connexion with the administration of Corps.
- (13) Travelling allowance at rates laid down in regulation 196 may be paid to officers of the Militia Forces and charged to Corps Contingent funds, provided that having in view the financial requirements of the Corps, the Commanding Officer certifies that the duty is one for which travelling allowance should be paid; that funds are available; and that "route" has been approved by the Commandant or officer of the District Head-Quarters Staff carrying out the duties of Deputy Assistant Quartermaster-General.
- (14) Payment for hire of motor cars or any expense in connexion therewith shall not be charged to Corps Contingent Allowance without the special approval of the Minister.

142. Notwithstanding anything contained in regulations 140 and 141, the Minister may approve of any other services or supplies being charged to "Corps Contingent Allowance" upon the recommendation of the Commanding Officer, and indorsed by the Commandant.

143. Corps Contingent Allowance shall not be paid in respect of officers receiving special rates of pay—*i.e.*, other than the Militia rates of pay of their rank.

144. Commanding Officers of Regiments or Corps shall be held responsible that the expenditure of the Corps Contingent Allowance is strictly in accordance with conditions provided in regulation 141. No advance for personal purposes, *i.e.*, purchase of uniform, &c., shall be made from Regimental or Corps Funds.

145. Commanding Officers shall be held personally responsible for any liabilities in excess of Corps Contingent Allowance, as well as for the due custody and expenditure of such allowance.

Record of Receipts and Expenditure.

145A. A proper record of all receipts and payments shall be kept in the authorized Cash Book.

Vouchers.

146. All vouchers shall be personally certified by the Commanding Officer before payment.

Books and Accounts.

147. All books and accounts shall be produced by Commanding Officers when required at inspections or for purpose of audit.

8. Financial Administration by Commanding Officers.

Banking Arrangements.

148. (a) All public moneys, except where otherwise stated, *e.g.*, Camp Pay, payable in camp, *vide* regulation 121, shall be immediately paid into one banking account to the credit of the Regiment or Corps, in such banks as may be approved by the Secretary as Deputy for the Treasurer, on the recommendation of the District Finance Officer. Any change in signatures to cheques on accounts so opened is to be approved by the District Finance Officer, who will notify the Bank concerned.

(b) No moneys other than public moneys shall be dealt with under such account.

(c) The account shall be operated on by the respective Commanding Officers, and under no circumstances is it to be overdrawn.

(d) Commanding Officers may place at interest on bank deposit for a term not exceeding one year (which term may be renewed from time to time, if so desired), any sum they will not require to use during that period; the interest shall be duly credited in cash-book, and expended in accordance with regulation 141.

(e) If a Commanding Officer considers that, in the interests of the service, a subsidiary banking account is necessary for any Squadron, Troop, Battery, Company or out-lying Detachment, he shall apply in the usual way for authority to open same, and state his reasons for so doing. The responsibility of the Commanding Officer of the Regiment or Corps as regards the funds of the Regiment or Corps as a whole shall remain unaffected.

149. (a) Payments shall in all cases be made by cheque signed by the Commanding Officer, the Regiment or Corps, and counter-signed by the second in command, or by the Adjutant or other member approved by the District Finance Officer.

(b) Cheques shall be drawn only for specific amounts in respect of certified accounts authorized for payment. The counter-signature may then be affixed, but cheques shall not be signed by the Signing Officer until the claimants apply or cheque is to be posted or delivered. Neither signature nor countersignature shall be affixed on any blank cheque forms.

Balance Sheet.

150. On or before the 10th of July in each year a balance-sheet in duplicate of the past year's receipts and expenditure, signed by the Commanding Officer, and countersigned by two other Officers, shall be forwarded to the District Finance Officer, who will transmit the original to the Secretary with any remarks he may consider necessary and retain the duplicate in his office. No portion of the Corps Contingent allowance shall be issued to any Regiment or Corps until such balance-sheet shall have been received.

Unclaimed Militia Pay.

151. In accordance with the provisions of section 29 of the Audit Act all unclaimed militia pay left in the hands of the Commanding Officers must, after a period of three months, be forwarded to the Receiver of Public Moneys, together with a statement showing the full names, ranks, and numbers of the persons to whom the amounts are due. The sums so returned shall be paid to the credit of the Trust Fund—Unclaimed Militia Pay Account—and can be drawn therefrom when claimed on properly certified voucher.

152. In the case of the disbandment of a Corps, any balance of the Corps Contingent Allowance or other funds, after payment of all expenses sanctioned under the Regulations, shall be forwarded to the Receiver of Public Moneys to be paid into Revenue.

Fines and Stoppages.

153. Fines and stoppages against members, or payments by members in respect of damage, or deterioration, or loss of Government property, shall be forwarded to the Receiver of Public Moneys for payment into Revenue.

154. Military clothing shall remain Government property, and not become the property of the soldier at any time. Members on discharge are permitted to retain, for use if subsequently called up for service, the military uniform in their possession, except greatcoats. Any member who does not return his greatcoat, or any articles of equipment and saddlery, on discharge shall be required to pay the unexpired value thereof. Stoppages on this account may be made from any money due to the soldier, or action may be taken under Section 79 of the Defence Act.

Fines.

155. All fines and stoppages shall be noted in the Returns of Pay or in Stoppage Sheet, A.M. Form, B.10.

Discharge Fees.

156. Moneys received for purchase of Discharges shall be forwarded to the Receiver of Public Moneys for payment into Defence Revenue.

157. The Official Audit of all Commanding Officers or other persons in Military employ will be carried out periodically by such officers as may be appointed for the purpose by the Auditor-General.

158. Before the transfer or retirement of any Commanding Officer or other responsible Officer takes place, his official accounts are to be audited, and the necessary application shall be made to the Audit Department through the District Finance Officer.

Moneys other than Public Moneys.

159. (a) All moneys which may come into the possession of a Commanding Officer and which do not belong to the Public Moneys Account as laid down in these Regulations, shall be paid into a separate Banking Account under arrangements to be made by the Commanding officer, who shall advise the Bank concerned of the names of the officers authorized to operate on such account, and shall at the same time furnish the bank with the necessary specimen signatures.

(b) In connexion with the certification of accounts and the obtaining of proper acquittances, the Commanding Officer shall be guided by the regulations and instructions governing payment from the ordinary Public Moneys Account.

(c) The Commanding Officer shall arrange for the separate account referred to in sub-paragraph (a) of this regulation, to be audited at least once annually.

(d) Any bank charges or other expenses in connexion with the separate account referred to in this regulation, shall be defrayed from the funds contained in such account.

Regulation 160 reserved.

PART VI.—VOLUNTEER FORCES.

Australian Army Nursing Service.

161. The following may be granted to Lady Superintendents, Matrons and Nursing Sisters of the Army Nursing Service:—

- (a) A Capitation Allowance of £1 per annum to each "Efficient, during the financial year in which payment is made subject to provision being made by Parliament.

And when called up for duty:—

(b) Pay—

Lady Superintendent	£100 per annum.
Matron	£60 per annum.
Nursing Sister	£40 per annum.

(c) Allowances—

1. Public quarters, with fuel and light, or rates prescribed in lieu.
2. When rations are not supplied in kind, 3s. per diem; but when such are supplied, 1s. 6d. per diem only may be allowed for extra rations.
3. Clothing Allowance at the rate of £1 for every three months of service or part thereof.

PART VII.—COMPENSATION FOR INJURIES RECEIVED OR DISEASE CONTRACTED ON DUTY.

1. Permanent Forces.

162. (a) Compensation may be recommended by a Medical Board appointed to inquire into the case of any member of the Permanent Forces who is retired or discharged on account of wounds or injuries received, or disease contracted while in the performance of military duty, provided the wound, injury, or disease was not due to the member's default.

(b) The proceedings of the Court of Inquiry assembled under Australian Military Regulation 727, shall be placed at the disposal of the Medical Board.

163. (a) The compensation shall be according to the following scale:—

- (a) The maximum amount.
- (b) Three-quarters of the maximum amount.
- (c) One-half of the maximum amount.
- (d) One-quarter of the maximum amount.

(b) The maximum amount shall be a sum equivalent to three years' pay at the rate the member received at the time of his retirement or discharge.

(c) The maximum amount shall only be awarded in case of total disability to earn a livelihood. In case of partial disability, the compensation shall be less than the maximum amount, and shall be fixed in accordance with the scale, so that the amount awarded shall be proportionate to the degree of disability of the member.

Widows and Families.

164. (a) Compensation may be recommended by a Medical Board appointed to inquire into the case to the widow and family of any member of the Permanent Forces who is killed when on duty, or dies of any disease contracted while in the performance of military duty if the death or disease were not due to the member's default. The amount of compensation awarded shall not exceed three years' pay at the rate the member received at the date of his death.

(b) No claim for compensation shall be considered unless it be made within twelve months after the death of the member.

Regulation 165 reserved.

2. Active Citizen Military Forces.

166. Sums not exceeding 10s. per diem to an Officer, and 6s. per diem to a Warrant Officer, Non-commissioned Officer or Man of the Active Citizen Military Forces, may be approved for payment, for a period not exceeding six months, out of any moneys which may be voted by Parliament for that purpose, to compensate for loss of salary or wages such Officers, Warrant Officers, Non-Commissioned Officers, or Men who may be injured in the performance of military duty and temporarily incapacitated from resuming their calling or trade in consequence of such injury.

167. (a) Full particulars as to any injury must be communicated to the Commandant of the District within forty-eight (48) hours after its occurrence, otherwise claims will not be considered; and the Commandant shall thereupon direct a Medical Officer of the Army Medical Corps, if possible, to report on the case.

(b) In cases in which an injury is not reported to the District Commandant within the limits of the time prescribed by this Regulation, and the Government is subsequently called upon to pay compensation in connexion with such injury, the amount so paid by the Government may be made a charge against the officer or soldier responsible for the neglect of duty in failing to report the injury.

168. A Court of Inquiry shall be assembled to inquire into the circumstances of each case, and submit its recommendation to the Commandant.

169. The compensation shall be limited to the period during which the officer or man shall be shown to have been wholly unable to follow his occupation, and shall not be issuable for the day of the accident or any Sunday, or for any period during which he shall have been in camp, and have drawn pay of his rank.

170. Compensation shall not be allowed to a member in respect of any injury sustained by him whilst proceeding to the place of assembly or whilst returning home after the dismissal of the Corps from duty.

171. In cases in which an Officer or soldier has not recovered from his injury sufficiently to enable him to resume his ordinary occupation within the period of six months as provided in Regulation 166, and has not been permanently disabled, compensation at rates not exceeding those provided in Regulation 166 may be continued for such further period as may be approved by the Military Board.

172. In these Regulations the term "Injury" will be held to include "illness" should such be contracted whilst on duty and be ascribable to conditions of service.

Permanent Injuries.

173. (a) If, in the opinion of the Medical Officer attending the individual, the injury is of a permanent nature, a report shall be forwarded to the Commandant, who shall convene a Medical Board to inquire into the case, which may recommend an amount of compensation, if any, in accordance with the following scale:—

Permanent disability shall be classified as follows:—

Total disablement.

Three-quarters disablement.

One-half disablement.

One-quarter disablement.

(b) The maximum grant for total disability shall not exceed three years' pay of the member's rank in the same branch of the Permanent Forces, or, if there be no such branch of the Permanent Forces, of an equivalent rank in the Royal Australian Artillery. The proceeding of the Court of Inquiry assembled under Regulation 168 shall be placed at the disposal of the Medical Board.

Charges not Admissible.

Certificates.

174. (a) Payment shall not be made for any fees for certificates necessary to support claims for compensation under these Regulations.

Medical Attendance.

174A. Charges for Medical Attendance shall not be admissible in excess of the recognised rates in each District.

175. Members of the Citizen Forces may be treated in a private hospital on the distinct understanding that the Department shall not be liable for the payment of fees in excess of those which would have been charged had the patient been treated in an approved General Hospital, except under very special circumstances, which must be approved by the Minister.

176. An officer or soldier may be required by the Principal Medical Officer of a Military District to go into a Military or Public Hospital for treatment. Should such officer or soldier refuse to do so, the medical expenses otherwise incurred shall not be defrayed by the Government.

Widows and Children.

177. (a) Compensation may be recommended by a Medical Board appointed to inquire into the case of the widow and children of any member of the Active Citizen Military Forces who is killed when on duty, or dies of any injury received or disease contracted while in the performance of military duty, if the death, injury, or disease were not due to the member's default.

(b) The proceedings of the Court of Inquiry assembled under Regulation 168 shall be placed at the disposal of the Medical Board.

(c) The compensation awarded shall not exceed three years' pay of the member's rank in the same branch of the Permanent Forces, or if there be no such branch of the Permanent Forces, of an equivalent rank in the Royal Australian Artillery.

(d) No claim for compensation shall be considered unless it be made within twelve months after the death of the member.

3. Compensation—General.

178. (a) All applications for compensation under these Regulations, except as provided for in regulation 6 (d), both in regard to members of the Permanent Forces and Active Citizen Military Forces, shall be forwarded to Head-Quarters. The approval of the Military Board shall be necessary in all such cases before any payments are made.

(b) The whole of the supporting documents shall be submitted with each case, together with a certificate from the District Finance Officer that same are in order.

179. The Director-General of Medical Services shall report on each case submitted to Head-Quarters. The Principal Medical Officer shall report upon cases covered by regulation 6 (d).

180. The evidence taken before a Court of Inquiry appointed to inquire into any case under Part VII. of these Regulations shall be on oath, and the Court shall administer the same oath or solemn declaration to witnesses as if the Court were a Court Martial.

Compensation to Minors.

181. Compensation payable in respect of any injury received or disease contracted by a member of the Permanent Forces or Active Citizen Military Forces who is under the age of twenty-one years, may, in the discretion of the Minister, be paid either to a member himself, or, on his behalf, to a person or persons approved by the Minister.

Compensation to Dependants who are Minors.

182. Compensation payable in respect of the death of a member of the Permanent Forces or Active Citizen Military Forces who leaves dependants, all or any of whom are under the age of twenty-one years, may, in the discretion of the Minister, be paid on their behalf, or on behalf of such of them as are under the age of twenty-one years, to a person or persons approved by the Minister.

Regulation 183 reserved.

PART VIII.—COMPENSATION FOR INJURY TO OR LOSS OF HORSE—PERMANENT AND MILITIA FORCES.

184. Compensation not exceeding £25 may be granted for the loss of, and not exceeding £10 (to include veterinary and all other expenses) for injury to a horse the *bonâ fide* property of a member of the Permanent or Militia Forces, under the following conditions, viz.:—

- (a) That the accident which caused the loss occurred in the actual performance of duty in the field, or while on duty with a detachment in military formation, and under the command of an Officer, Warrant or Non-commissioned Officer of the Permanent Staff or Militia Forces.
- (b) That the accident was not occasioned by any fault or want of due care.
- (c) That the loss was wholly occasioned by the act of duty which resulted in the horse's death.
- (d) Compensation is not intended to make good the full amount of loss sustained, but the value of the horse lost to be supported by a certificate in case of an Officer, and a sworn affidavit or statutory declaration in the case of other ranks, not exceeding £25, may be granted to the owner thereof upon application through the Commanding Officer of the Regiment or Corps, in accordance with above conditions.
- (e) Before the Commandant's recommendation or approval is given for any compensation for loss of a horse, the District Finance Officer shall certify that the documents are in order.
- (f) Notwithstanding this regulation, the Military Board may, in very exceptional cases, approve of payment of an amount in excess of the amounts herein specified.

185. Compensation for horses shall not be allowed in the following cases, viz.:—

Loss on account of injury when the animal is being taken from its owner's stables to the place of assembly for duty, or returning home after the dismissal of the corps from duty.

Sprains or lameness.

Loss resulting from internal causes, such as inflammation of the bowels, rupture, hæmorrhage, cold, fever, &c.

No claim for compensation for loss of services of a horse will be entertained, *except under very special circumstances* which may be approved by the Military Board.

186. Where it can be clearly shown that the loss of a horse is actually occasioned by its being necessarily subjected to severe or extraordinary exertion while on military service, the Military Board may take into consideration such cases upon the recommendation of the Commandant.

Injuries must be Reported.

187. Full particulars as to any injury must be communicated to the Commandant of the District within forty-eight (48) hours after its occurrence, otherwise claims will not be considered.

In cases in which an injury is not reported to the District Commandant within the limits of the time prescribed by this regulation, and the Government is subsequently called upon to pay compensation in connexion with such injury, the amount so paid by the Government may be made a charge against the officer or soldier responsible for the neglect of duty in failing to report the injury.

188. (a) Except as provided under regulation 6 (e) all applications for compensation shall be forwarded for consideration of the Military Board.

(b) The whole of the supporting documents shall be submitted with each case, together with a certificate from the District Finance Officer that same are in order.

189. Whenever the services of a civilian veterinary surgeon are required, the Commanding Officers shall inform such practitioner that in case of objections being raised to the charges he may make for his professional attendance, they shall be submitted for the examination and decision of the Commandant, and that the Commandant's award must be considered as final by the practitioner. The practitioner shall only be employed if he makes an agreement to this effect, and Commanding Officers shall be held responsible that such agreements are duly made.

190. Privately-owned horses injured when in the actual performance of duty in the field or while on duty with a detachment in Military formation shall not be sent at public expense into private veterinary hospitals. They should usually be treated by the Officer in Veterinary Charge of Army Remounts, and may be placed in the care of the Remount Section, except in such cases where it would be more economical to employ a civilian veterinary surgeon, or make use of a private veterinary hospital.

Horses Hired or Loaned.

191. Compensation may be granted under similar conditions to those prescribed in regulations 184 to 189 inclusive in the case of loss or injury to a horse lent or hired to an individual member of the Forces for use at authorized Parades or Camps, provided that the owner proves to the satisfaction of the Commandant that such horse was fit for Military purposes when lent or hired.

Evidence on Oath.

192. The evidence taken before a Court appointed to inquire into any case under Part VIII. of these Regulations shall be on oath, and the Court shall administer the same oath or solemn declaration to witnesses as if the Court were a Court Martial.

PART IX.—(1.) TRAVELLING ALLOWANCES.

194. Claims for increased rate of travelling or other allowances consequent upon the granting of a higher rate of pay shall not be admitted for any period prior to the date of gazettal or notification of the increase of pay.

195. (i) Except where otherwise provided, travelling allowance shall not apply to members of the Citizen or Cadet Forces, or to the Topographers of the Survey Corps.

(ii) In special cases where members of the Militia Forces may be directed by the Commandant or Military Board to proceed upon some special duty outside of their ordinary duties at Inspection Parades, Drills, or Encampments, travelling allowance may be paid.

(iii) Subject to the provisions of this Regulation, the travelling allowance that may be paid to members of the Militia Forces shall be as laid down in regulation 196. In determining the rate of travelling allowance payable under this regulation, the substantive rank only of the member shall be taken into consideration, and the rate of pay for the purpose of such travelling allowance shall be reckoned at the minimum rate prescribed by regulations 37 and 39 for the corresponding rank.

Rates.

196. The following are the rates of travelling allowance which may be drawn by members of the Military Forces when necessarily absent on duty from their usual place of residence, except when accompanied by troops who are rationed, in which case travelling allowance shall not be drawn:—

	Daily Allowance.	Daily Allowance after one Week's Residence in same Place.	Weekly Allowance after two Weeks' Residence in the same Place.	Hourly Rate.
	s. d.	s. d.	s. d.	
Members of the Military Board ..	22 6	20 0	70 0	1/24th of the daily rate
Inspector-General				
Commandant				
Lieut.-General. Major-General. or Brigadier-General holding substantive rank as such				
Other members receiving pay over £750 per annum	20 0	18 0	70 0	
Members receiving pay—				
From £601 to £750 per annum ..	18 6	16 6	62 6	
£501 to £600 per annum ..	16 0	14 0	55 0	
£311 to £500 per annum ..	13 6	11 6	45 0	
£310 and under per annum ..	11 0	9 6	35 0	

Provided:—

(a) That the minimum daily allowance to a Commissioned Officer shall be the rate prescribed for members receiving pay £311 to £500 per annum.

(b) That members of the Inspecting Staff or other members when required to travel with the Inspector-General, may receive an increase of one-fourth on the scale rates, provided that the then increased rate shall not exceed the rate prescribed for "other members receiving pay over £750 per annum."

(c) That unless specially approved by the Military Board, no allowance, other than for expenses necessarily incurred, shall be paid in any case where the member is not required to be absent from his headquarters over night.

Travelling by Boat, &c.

197. (i) When members travel by steamer or other vessel, or by railway, and the fare paid includes subsistence, one quarter of the ordinary rates to which such members would otherwise be entitled shall be allowed.

General.

(ii) All travelling allowances shall be in addition to the cost of conveyance. The period for which travelling allowance may be claimed shall be computed from the time of departure of the train, steamer, or other conveyance by which members travel to the time of return by same.

(iii) Where it is proved to the satisfaction of the Military Board that the travelling expenses a member is entitled to draw under these regulations do not cover his actual expenses, the Military Board may authorize payment of such sum as may be considered necessary.

(iv) The Military Board may reduce the rates of Travelling Allowance or disallow any claim when the circumstances justify such a course.

(v) Travelling Allowance shall not be paid for any period during which a member unnecessarily, or for private reasons, breaks his journey.

(vi) Officers and others shall be provided, wherever practicable, with tentage or other quarters, and rations in lieu of travelling allowance, and in such cases no deduction for such tentage or quarters and rations will be made from their pay. Officers and Warrant Officers (Class I.) may be granted the camp or Field Allowance of their rank to cover any mess charges.

(vii) When Warrant or Non-Commissioned Officers are attached to the Royal Australian Artillery Sergeant's Mess, the President of such mess may draw rations and may also draw not exceeding one shilling per diem mess allowance for each member so attached. In such cases travelling allowance shall not be payable.

Regulation 198 reserved.

Travelling with Horses.

199. (a) Officers and others travelling with their horses for short distances not involving absence beyond twenty-four hours from their station, shall be reimbursed the actual cost of bait and stabling. Claims must be supported by receipts.

(b) Officers and others proceeding to distant parts, requiring to be mounted, when not taking their horses, may be allowed the cost of horse hire, provided the amount does not exceed the cost of freight. Claims must be supported by receipts. Horse hire or freight on horse shall not be allowed for journeys of 10 miles and under to members in receipt of horse allowance.

(c) Any case not covered by the above shall be submitted to the Military Board before any liability is incurred.

Cabs, Trams, and Porterage.

200. (a) Cab and tram fares, and also porterage, shall only be admitted by the Authorizing Officer *when he is satisfied* that the circumstances warrant the charge being made against the Department. Only the legal fare will in any case be allowed, and a receipt from the cabman must in all cases be furnished for any claim of 5s. and upwards. Under ordinary circumstances travelling allowance is intended to include cabs, trams, and porterage.

(b) Payments under this regulation shall not exceed 5s. except in special cases, when the Commandant may approve of larger sums being paid.

(c) Gratuities to Ships' Stewards, Train Conductors, Hotel Attendants, &c., are inadmissible, except that porterage may be allowed under the conditions laid down in sub-paragraph (a) of this regulation.

Motor Cars.

201. Motor cars shall only be hired in special cases approved by the Minister. Full particulars must be forwarded with the application which should also state whether any other means of conveyance is available.

3. Removal Allowances.

202. (a) When a member of the Permanent Forces is transferred from one station to another, or from one Military District to another, the actual cost of rail, steamer, or coach fares, at Government rates, of such member, as well as those of his wife and unmarried children who are dependent on the member, in addition to travelling allowance for such member, may be paid by the Department.

(b) When the transfer is made by way of punishment, or at his own request, all expenses involved by the transfer or removal shall be borne by the member concerned, unless otherwise approved by the Minister.

(c) A member who is discharged or whose services are terminated for misconduct, or at his own request, prior to the completion of the term of service for which he has enlisted or re-enlisted, shall not be granted free transport except that a member stationed at Thursday Island may, on discharge for misconduct, be granted transport to the nearest port on the mainland.

(d) A member of the Permanent Forces on discharge on account of having been found medically unfit for further service, or on completion of the term of service for which he enrolled (and, if married, his wife and unmarried children who are dependent upon him) may be provided with free rail, steamer, or coach transport to the place of his enlistment or first appointment, or in lieu thereof transport to any other place within the Commonwealth, provided that the cost of such transport does not exceed the cost of transport to place of enlistment or first appointment.

The cost of conveyance of the furniture and effects in possession of married members who are transported under this Regulation may be borne by the Department. The provisions of Regulation 203 shall apply to such removals.

Conveyance of Furniture, &c., of Married Members on Transfer.

203. (a) The cost of conveyance of necessary household furniture and effects in possession of married members of the Permanent Forces transferred under Regulation 202 may be borne by the Department within the fixed limits set out in the Schedule hereunder. The rates specified for Inter-State removals cover distances to and from ultimate stations, as well as distances to and from metropolitan centres.

Rank.	Number of Tons Measurement authorized to be Removed.	Allowance for Packing and Unpacking.		Cartage and Labour at per Mile.*	
		Inter-State Removals.		First Mile.	Each subsequent Mile.
		By Sea or Sea and Rail combined.	By Rail only.		
I.	II.	III.	IV.	V.	VI.
		£ s. d.	£ s. d.	£ s. d.	£ s. d.
Lieut.-Colonel (or higher) ..	28	7 15 0	5 15 0	2 4 0	6 9 0
Major, Captain, or Lieutenant ..	24	6 10 0	5 0 0	1 17 6	0 7 6
Warrant Officer, Class I. ..	20	5 10 0	4 5 0	1 10 0	0 6 3
Warrant Officer (Class II.), N.C.O.'s and lower ..	16	4 5 0	3 5 0	1 5 0	0 5 0
Additional for each child over two and under six years ..	1	0 5 6	0 4 0	0 1 6	0 0 4
Over six and under eighteen years ..	2	0 11 0	0 8 0	0 3 0	0 0 8

* Payments will not be made under V. and VI. for cartage and labour for distances in excess of 8 miles at either end of journey.

In connexion with the foregoing scale substantive rank only shall be recognised.

(b) All charges, including those for packing, unpacking and cartage, may be settled by the Department direct with the railways, shipping companies, removal contractors, &c., concerned. Claims submitted by transferees for refunds must be supported by receipted vouchers.

(c) The tons measurement shown in column II. of the Schedule do not include the amount of personal baggage carried free by rail or sea, but no additional charge for cartage or removal of such personal baggage shall be permissible, *e.g.*, cartage or portage to or from boat or station at each end.

(d) If the furniture in the possession of a member of the Permanent Forces is less than the maximum measurement provided in column II. of the Schedule, the amount to be allowed under columns III. or IV. and V. and VI., shall be in proportion to the amount of furniture removed.

(e) In the case of removals within a District where neither sea nor rail transport is used, the actual cost of removal, but within the limits provided in columns I., II., V., and VI. of the Schedule, may be allowed. Footnote * to Schedule in sub-paragraph (a) shall not apply to these cases. Claims must be supported by invoices of carriers showing distance conveyed and cubic measurements of furniture when loaded. In the case of removals within a district where sea or rail transport is used, the allowance for packing and unpacking shall be as prescribed for Inter-State removals in columns III. and IV. of the Schedule.

(f) The cheapest means of conveyance shall be followed in all cases, *i.e.*, by rail, sea, or road, or any combination of these routes. Quotations must be obtained from at least three removal contractors for packing, unpacking, and cartage.

(g) Departmental warrants shall be issued in all cases in which furniture is carried by rail or sea.

(h) The claims of members under columns III. or IV., and V. and VI. of the Schedule, must show the tons measurement of furniture removed, and the actual moves that were necessary, stating places from and to in each instance. The quotations referred to in paragraph (f), together with the invoice of the carrier must be attached in support of the amount claimed.

(i) The above Schedule shall apply to widowers with children, but not to single members.

(j) Rates for children are to be added to the rate proper, but shall only be admissible for children over two years and under eighteen years of age at the date of removal.

(k) When a member of the Permanent Forces is compelled to move his station, and, from circumstances beyond his control, his furniture does not arrive at his new station within one week of his date of arrival, he may be granted, in addition to the amounts provided for in the Schedule, a sum equal to one-fourth of the amount granted under columns III. or IV., and V. and VI. of the Schedule, but such sum shall not in any case exceed £4 without the approval of the Military Board.

(l) No responsibility shall be incurred by the Department in connexion with removal of furniture for loss or damage sustained.

(m) The Commandant may, in lieu of cost of removal, authorize payment of an amount not exceeding that which would have been incurred under this Regulation had the furniture and effects been removed in the ordinary course to compensate for loss in any case where a member elects to dispose of his furniture and effects instead of removing them to his new station. In all such cases the full particulars of furniture and effects disposed of, together with documentary proof of the original cost, and that such were actually disposed of, must be furnished. The onus of proving, to the satisfaction of the District Finance Officer, that the cubical measurement of the furniture disposed of is packed in the smallest possible space as for sea or rail transport will lie with the member concerned. This shall only apply to removals from one District to another or from Thursday Island to Brisbane.

(n) If members transferred elect to leave their furniture and effects at their old station, and provide themselves with new furniture at their new station, the Department may grant to the member concerned an amount equal to that which would have been incurred under these instructions had the furniture been removed in the ordinary course. The onus of proving to the satisfaction of the District Finance Officer that the cubic measurement of the furniture in possession is packed in the smallest possible space as for sea or rail transport will lie with the member concerned.

(o) The cost of removal, into or out of quarters, not occasioned by a change of station, shall not be a charge against the public.

(p) If necessary, when a single Officer, Warrant Officer, or Non-commissioned Officer is transferred, District Commandants may approve of the payment of the actual cost of transport of excess baggage not exceeding 112 lbs. weight on production of the official railway excess luggage receipts in support of the amount claimed.

(g) In exceptional cases where it can be shown that the amounts provided under this Regulation are insufficient to cover the actual cost of removal, the Commandant may recommend for the approval of the Military Board the payment of an additional amount towards such actual cost.

Removals to and from Thursday Island.

204. The duration of service of officers and soldiers at Thursday Island shall ordinarily be for a period of two years, *vide* Australian Military Regulation 1007. Any officer or soldier relieved at his own request prior to completion of this period shall, unless under very exceptional circumstances and subject to the approval of the Military Board, be required to pay a proportion according to the unexpired term of service at Thursday Island of the expense of—

- (a) Removal to new station from Thursday Island.
- (b) Removal of his successor to Thursday Island.

Class of Accommodation.

205. (a) The following shall be the classes of accommodation by rail and sea:—

Rank.	By Rail.	By Sea.		
		In Vessels Providing 1st, 2nd and 3rd Classes of Accommodation.	In Vessels Providing only 1st and 2nd Classes of Accommodation.	In Vessels Providing only 1st and 3rd Classes of Accommodation.
Officers	1st	1st	1st	1st
Warrant Officers	1st	2nd	2nd	1st
N.C.O.'s above rank of Corporal	2nd	2nd	2nd	1st
Rank and File	2nd	3rd*	2nd	3rd*

* In vessels where the Commandant is satisfied that the 3rd class accommodation is not good, individual soldiers travelling separately may be permitted to travel by the next higher class available.

When a party of soldiers is required to travel by sea, such for example as to or from Thursday Island, arrangements shall be made wherever practicable (unless cost be greater than the fare of the next higher class) for the troops to sleep and mess apart from 3rd class passengers.

In such cases Non-commissioned Officers shall travel in the same class as the men. Arrangements should, however, be made for Sergeants and higher Non-commissioned ranks to be provided with separate messing and sleeping accommodation.

(b) Commandants may, however, authorize Non-commissioned Officers of the Permanent Forces to travel 1st class, by rail, for distances over 50 miles on the narrow-gauge lines of Queensland, South Australia, and Western Australia.

(c) The wives and families of members of the Permanent Forces will be granted the same class of accommodation as prescribed for the member, except that where 3rd class accommodation is prescribed, 2nd class may be granted in lieu on the special approval of the District Commandant.

(d) A superior class of accommodation may, upon medical recommendation, be assigned to invalids.

(e) On rail journeys where sleeping berth accommodation is available, officers may be provided with such accommodation.

(f) Where a journey by rail necessitates more than one night's continuous travelling, Warrant Officers of the Permanent Forces may be provided with sleeping berth accommodation.

3. Travelling Expenses—General.

206. (a) Claims shall be submitted for payment not later than one month after the completion of the journey; but in the case of the last month of the financial year, claims must be rendered to the District Finance Officer not later than the 20th of that month. Claims not so submitted may be disallowed by the Commandant on the recommendation of the District Finance Officer.

(b) Members of the Military Forces shall not be granted travelling allowances or transport at the public expense when presenting themselves at the educational or written portion of the military competitive examination for appointment or transfer to first commissions in the Permanent Forces.

Free transport and travelling allowance may be allowed only to members of the Military Forces when presenting themselves at the practical portion of the examination.

(c) All persons, except members of the Military or Cadet Forces, on first taking up permanent appointments within the Commonwealth, must join at their own cost, and no travelling or other expense shall be allowed for themselves, wives, or families. A special agreement may, however, be made by authority of the Minister, if the person joining comes from outside the Commonwealth.

(d) Officers of Intelligence Sections when detailed in writing by the Commandant for Field or Topographical Work or any other special duty may be paid travelling allowance in accordance with Regulation 195. The Senior General Staff Officer in the District shall be responsible that the time occupied is reasonable, and that the duty has been performed efficiently, and will certify the claims accordingly.

(e) Excess luggage shall not be paid for by the Department, except as in Regulation 203.

(f) In all cases where Military Transport is available it must be utilized.

(g) Any cases not coming within the foregoing Regulations shall be submitted to Head-quarters for decision.

207. (a) Warrant and Non-commissioned Officers of the Permanent Forces (not including Survey Section, R.A.E.) not in receipt of horse allowance, who use their own bicycles when travelling distances exceeding 3 miles on military duty, may be granted an allowance in respect thereof at the following rates:—3d. per mile for journeys of 20 miles and under; where the distance travelled exceeds 20 miles, the allowance shall be at the rate of 1½d. per mile for each additional mile, except where a motor cycle is used, when the allowance for each additional mile shall be at the rate of 2½d. per mile.

Provided that in every case it must be certified by the officer of the Permanent Forces authorizing the journey that the use of the bicycle or motor cycle will result in greater efficiency and saving than would be the case if other means of conveyance were utilized.

(b) No payment shall, however, be made by the Department under the above or any other authority—

- (1) for wear and tear of, or damage to, bicycle;
- (2) for distances travelled between the residence of the Warrant or Non-commissioned Officer and his usual head-quarters, drill hall, or place of assembly;
- (3) for any journey for which the written approval of the officer of the Permanent Forces, under whom the Warrant or Non-commissioned Officer is immediately serving, was not obtained prior to the commencement of the journey. (This approval and also the certificate referred to in paragraph (a) of this Regulation should be attached to claim when rendered for payment.)

Regulations 208 to 210 reserved.

PART X.—SCHOOLS AND COURSES OF INSTRUCTION.

1. Schools of Instruction.

ALLOWANCES ADMISSIBLE.

211. Officers, Warrant and Non-commissioned Officers, and Shoeing Smiths attending schools shall draw travelling allowances in accordance with the Regulations only while actually proceeding to and from the locality in which such schools are held.

212. Inspecting Officers and Officers, other than members employed on the staff at schools of instruction, shall when possible be provided with tentage and rations, and draw the field allowances provided under Regulation 235, and not draw travelling allowances.

TENTAGE AND RATIONS.

213. Officers, Warrant and Non-commissioned Officers, and Shoeing Smiths attending schools to receive instruction shall, wherever practicable, be furnished with—

(a) Meals supplied by a caterer, who will supply rations and all necessaries required for the cooking and serving of same; and

(b) Tentage or quarters.

No allowance other than those prescribed in Regulations 211 and 223 shall be granted.

214. (a) Where Schools of Instruction occupy whole or continuous days, Officers, Warrant and Non-commissioned Officers, and Shoeing Smiths attending to receive instruction without being absent from their usual places of residence, may be granted a subsistence allowance not exceeding 2s. per diem in the case of Officers, and 1s. 6d. per diem in the case of Warrant and Non-commissioned Officers and Shoeing Smiths.

Provided that the allowance shall only be payable in cases where members are obliged to incur expense for meals through being unable to return to their quarters and subject to the recommendation of the Chief Instructor and approval of the Commandant.

(b) In cases where schools have not occupied whole or continuous days the allowance prescribed by sub-paragraph (a) of this Regulation shall only be granted when the Commandant is satisfied that the circumstances warrant such payment.

215. The allowances prescribed in Regulation 214 may, under similar circumstances as referred to therein, be granted to Instructors and Assistant Instructors upon the approval of the Commandant.

216. Instructors and Assistant Instructors, if required to be continuously absent from their quarters, shall, during the progress of the School, be supplied with tentage or quarters, and meals, as prescribed in Regulation 213.

217. Forage for one horse may, in accordance with the scale laid down in Regulation 284 (a), be drawn for each Officer, Warrant and Non-commissioned Officer, and Shoeing Smith attending a Mounted School of Instruction.

Batmen.

218. (a) Civilian labour on the following scale may be approved by the Commandant for Schools of Instruction, viz.:—

At Schools of Instruction for Mounted Service—

One to every two Officers.

At Schools of Instruction for Dismounted Service—

One to every six Officers.

Provided that where Government horses are used at Schools for Mounted Service, and such horses are cared for by the *personnel* provided for that purpose, the civilian labour employed shall be as for a School for Dismounted Service.

(b) Wages of men so employed may be at the rate of 7s. 6d. per diem, with tentage or quarters and subsistence, provided that the maximum cash allowance for quarters and subsistence shall not exceed 2s. 6d. per diem.

Allowances—Married Members.

219. Married members of the Royal Australian Artillery or of the Instructional Staff attending courses of Instruction at the School of Gunnery, Sydney, when unable to return to their quarters at night, shall be provided with tentage or quarters, and rations.

In addition, the following allowances may be paid:—

Officers, 3/6 per diem.

Warrant Officers (Class 1), 1s. 6d. per diem.

Other members, 1s. per diem.

Allowances—General.

220. When any of the allowances provided under Regulations 211 to 219 inclusive are drawn, no further allowance under Parts IX., X., and XI. of these Regulations shall be permitted except as prescribed by Regulation 223.

221. Candidates for Commissions will not be entitled to any allowance when attending Schools of Instruction unless the approval of the Military Board is first obtained. Warrants may, however, be granted for necessary rail, steamer, or coach fares of approved candidates, to and from the School of Instruction.

222. Officers, Warrant and Non-Commissioned Officers or Shoeing-Smiths attending Schools of Instruction, whose diligence is adversely reported upon, shall not be granted travelling or other allowance.

223. An Officer, Warrant or Non-Commissioned Officer or Shoeing Smith of the Citizen Forces who attends a voluntary School of Instruction for not less than ten whole days, and obtains a "passed" or higher certificate, shall, in addition to being provided with meals and tentage or quarters, under Regulation 213, be granted an allowance equivalent to one-half of the militia pay of his substantive rank for each day's attendance; provided, however, that the allowance shall not be granted for a School attendance at which is compulsory under the Act or Regulations, *e.g.*—

Schools of Instruction under section 21A of the Defence Act;

Schools of Instruction under A.M. Regulation 106 for officers provisionally appointed to the Citizen Forces.

The allowance shall not be granted to an Officer, Warrant or Non-commissioned Officer or Shoeing Smith for attendance at more than one School during a financial year, unless in exceptional circumstances which must be approved of by the Military Board.

University Course.

224. Officers selected to attend continuous courses of instruction in Military Science at an approved University may receive the travelling allowance as prescribed by Regulation 196, subject, in the case of Militia Officers, to Regulation 195.

Regulations 225 and 226 reserved.

2. Instruction Abroad—Permanent Forces.

PASSAGES.

227. (a) Permanent Officers, Warrant and Non-commissioned Officers sent abroad for courses of instruction or exchange shall continue in receipt of their consolidated rates of pay, and may draw in addition the following allowances:—

Passages—Officers, 1st class return fare.

Warrant and Non-commissioned Officers, 2nd class return fare.

(b) In cases approved by the Military Board the amount of passage money by the most direct all-sea route may be paid to the Officer, Warrant or Non-commissioned Officer, who may then make his own arrangements as to route or class, but he must produce in support of such expenditure the shipping company's vouchers, and in no case will any balance in excess of actual cost of passage money paid by him be retained by the Officer, Warrant or Non-commissioned Officer. Provided that where a member who desires to be accompanied by his wife and children, and passages are not provided under sub-paragraph (c) of this regulation, such member may apply the balance of the passage money referred to in this sub-paragraph towards the cost of passages for his wife and children.

(c) In the case of an Officer, Warrant or Non-commissioned Officer, who will be detained on duty or instruction abroad for a period of two years or over, he shall be granted passages as set out in (a) for his wife, and children under fourteen years of age, and his unmarried daughters dependent upon him.

228. (a) While travelling on board steamer from and to the Commonwealth, the following allowances shall be paid:—Officers, 3s. 9d. per diem; Warrant and Non-commissioned Officers, 1s. 9d. per diem.

(b) While in India:—Officers, 12s. per diem.

(c) While in England:—

Officers, 7s. 6d. per diem.

Warrant and Non-commissioned Officers, 5s. per diem.

While in Canada:—

Officers, if married, 12s. 6d. per diem.

Officers, if single, 10s. per diem.

While in New Zealand:—

Officers, if married, 5s. per diem.

Officers, if single, 3s. 6d. per diem.

(d) These allowances cover cab hire and all expenses other than actual rail, steamer, or coach fares, except as provided in Regulation 231.

(e) On embarkation and disembarkation in Australia carriage of necessary luggage to and from steamer may be allowed.

(f) In the case of Officers attending the Staff College Course in India, the Minister may, under special circumstances, approve of payment of such other allowances or expenditure as may, in his opinion, be necessary.

(g) The rates under (b), (c), and (h) shall be reduced by one-half in cases where passages of wife and family are paid under Regulation 227.

STAFF COLLEGE COURSES, CAMBERLEY, ETC.

(h) Officers attending the Staff College Courses at Camberley, England, shall receive a consolidated allowance at the rate of £228 per annum during the actual duration of their course. Such allowance shall cover all expenses in connexion therewith with the exception of actual rail, steamer, and coach fares necessarily incurred while on duty. Cab fares shall be dealt with in accordance with Regulation 200.

(i) Officers on completion of the Staff College Course at Camberley or Quetta shall, if practicable, remain in England or India for a further period of twelve months—

(a) For attachment to the Staff at Army Head-quarters or in commands for practical experience in Staff Work;

(b) For such other Instructional duties as may be authorized for them

during that period.

The allowance to such officers may be—

(a) If in India—As prescribed for officers attending the Staff College Course in India.

(b) If in the United Kingdom—As prescribed for officers attending the Staff College Course at Camberley.

Outfit Allowance.

229. A grant for Outfit Allowance may be paid before embarkation without production of vouchers, as follows:—

Officers to India and Canada, £25.

Officers attending Staff College Course at Camberley, £35.

Other Officers to England, £10.

Warrant and Non-commissioned Officers to England, £5.

Instruction Abroad—Citizen Forces.

PASSAGES.

230. Officers of the Citizen Forces who may be sent to India for Courses of Instruction may be granted 1st class passages to and from India and may be paid:—

(a) An allowance of 18s. per diem while in India, and of one-fourth that rate while on board ship proceeding to and from India. The allowance of 18s. per diem shall cover all "living and other expenses" such as hotel and mess bills, servants' wages, rent of quarters, coolies, baggage, hire of furniture, conservancy tax, &c.

OUTFIT ALLOWANCE, ETC.

- (b) A grant for Outfit Allowance of £25 may be paid before embarkation without production of vouchers, to cover cost of necessary articles of outfit and equipment.
- (c) Such other allowance as may be specially approved by the Military Board.

Instruction Abroad—General.

231. While travelling on the railways in India, Officers of the Permanent and Citizen Forces may draw allowances under Scale B, paragraph 29, of Indian Army Regulations. In addition, actual steamer and coach fares while travelling on duty in India may be paid. No other allowance or payment of any kind shall be allowed except as provided in Regulations 228, 229, and 230.

Regulation 232 reserved.

Staff Tours and Regimental Exercises.

233. (a) Officers attending Staff Tours and Regimental Exercises shall draw Allowances as laid down in Regulation 196, subject in the case of Militia Officers to Regulation 195, except when tents are provided for occupation, in which case Commandants may authorize an expenditure in lieu thereof of 6s. per diem for subsistence, and 5s. per diem for forage, if mounted.

(b) In addition to the above, Commandants are authorized to grant an allowance of 5s. per diem to each Officer of the Citizen Forces attending Staff Tours.

(c) Officers shall be allowed their travelling expenses whilst actually proceeding to and from the rendezvous of the Staff Tour or Regimental Exercises.

Regulation 234 reserved.

PART XI.—CAMPS.

Field Allowances.

235. (a) When in Camp or in bivouac, or when travelling with ^{an} troops by road, Officers and Warrant Officers, Class I., of the Military ^{1921/95} Forces may be allowed the undermentioned Camp and Field Allow- ¹⁹³⁷ ances:—

	Per diem.
	£ s. d.
Members of the Military Board, Inspector-General, and Commandants	0 10 0
Colonels and Lieut.-Colonels	0 7 6
Majors	0 5 0
Other Officers	0 3 6
Warrant Officers, Class I.	0 1 0

(b) Officers below the rank of Major attached to District Headquarters may be paid Camp or Field Allowance at the rate of 5s. per diem instead of at the rate of 3s. 6d. per diem.

(c) Officers of the Permanent Forces holding temporary rank and in receipt of rate of pay prescribed for corresponding substantive rank, may receive Camp or Field Allowance at the rate provided for that rank.

(d) Except where otherwise provided in this regulation Camp or Field Allowance shall be at the rate prescribed for the substantive rank.

(e) Warrant Officers of the Permanent Forces who have held commissioned rank in the Australian Imperial Force and have been granted the honorary rank of Lieutenant in the Australian Military Forces may be paid the rate of field allowance as prescribed by this Regulation for Lieutenant for such periods as they are employed in Camps or Schools and Mess in the Officers' Mess under circumstances which involve the payment of Field Allowance to Substantive Officers.

(f) Chaplains detailed for duty at Camps of Training will be granted—

(i) a field allowance of 7s. 6d. per diem irrespective of classification, and rations whilst in camp;

(ii) travelling allowance of the rank corresponding to their classification, subject to regulation 195, whilst proceeding to and from Camp.

236. In addition, an allowance of 1s. per diem may be granted for each—

Warrant Officer,
Sergeant and Acting or Lance-Sergeant, provided the establishment of Sergeants is not exceeded,
Corporal of Engineers,

in Sergeants' mess, when a Sergeants' mess of not less than four members is formed under canvas. The amount shall be paid to the Mess Secretary, as it is intended that the allowance shall go to cover mess expenses, and shall not be paid to individuals.

237. The allowances referred to in regulations 235 and 236 shall not be drawn by members of the Cadet Forces, except as prescribed by regulation 325 for Officers of Senior Cadets selected to attend Camps of Continuous Training with the Citizen Forces.

Advance and Rear Parties.

238. (a) Payment may be made to members of the Citizen Forces included in Advance and Rear Parties at Camps of Continuous Training of an allowance at the daily rate of pay of their respective ranks, for each day on which they are so employed, provided that the allowance shall not be payable for any day for which ordinary Militia pay is drawn.

(b) The strength of Advance and Rear Parties, as well as the number of days of such employment, shall be as approved by the Military Board.

Civilian Labour.

239. (a) Civilian cooks and waiters may be employed in connexion with Officers' Messes at Camps of Continuous Training in accordance with such scales as may be approved by the Military Board.

(b) The most economical arrangements possible shall be made as regards obtaining the services of the required number of cooks and waiters and shall be subject to the approval of the Commandant

240. Civilian labour may be approved by the Commandant for attendance on officers of the Permanent Forces and Chaplains at Camps of Continuous Training, in the proportion of one batman to every two officers. The services of a batman shall not be admissible for a lesser number of officers.

The wages of men so employed shall be as laid down in regulation 218 (b).

Detention Camps.

TRAVELLING ALLOWANCE.

241. Members of the Permanent Forces detailed for duty at Detention Camps may, where suitable Departmental arrangements cannot be made for rationing, draw the travelling allowance under Regulation 196 which shall be reduced by 25 per cent. after the first seven days. A deduction of 25 per cent. shall also be made for occupation of quarters or tentage. This allowance shall cover all expenses, including rations, batmen, &c.

Regulations 242 to 245 reserved.

PART XII.—RATIONS AND FORAGE.

1. Rations.—Permanent Forces.

ISSUE OF RATIONS.

246. In units where regimental arrangements are made for the issue of rations, the issue may be made as under:—

(a) One ration to each Officer, Warrant Officer, Non-Commissioned Officer, or soldier on the effective strength, except as stated in Regulation 247.

(b) One ration to a recruit for each day before attestation for which pay is admissible.

Provided that for ration so issued, a deduction from the member's pay shall, unless otherwise prescribed, be made under Regulation 44.

WHEN NOT ISSUABLE.

247. Rations in kind shall not be admissible—

(a) for days on which travelling allowance is granted:—

(b) for members dieted in a military or civil hospital, prison, detention barracks, detention room, or in a lunatic asylum;

(c) for members subsisted on board ship at the public expense.

MEMBERS A.W.L.

248. Members absent without leave for more than 24 hours shall be struck off the Ration List. In the case of the Australian Imperial Force and Home Service Establishments rations shall not be drawn for any soldiers absent on leave.

249. A soldier, on the day of his release from detention or prison, may receive a ration, unless he is not released until the afternoon and is subsisted whilst under detention or in prison.

OVERDRAWALS.

250. Rations unavoidably or accidentally drawn in excess of the requirements of the unit for any day shall be retained for issue on the following day. Indents must be limited to actual necessities.

251. The daily scale of a ration shall be as follows:—

In Barracks or Stationary Quarters:—

1½ lbs. fresh or 1 lb. preserved meat
 1¼ lbs. bread or 1 lb. of biscuit
 1 lb. potatoes and ¼ lb. other vegetables
 3 ozs. sugar
 1-16 oz. pepper
 ⅓ oz. tea
 ⅓ oz. salt
 ⅓ oz. coffee
 1-16 oz. mustard.

And weekly—

1 lb. flour
 ½ lb. raisins, and
 ¼ lb. butter.

An issue of 2 ounces of lime juice per diem may be made to personnel serving at Thursday Island at the discretion of Medical Officer in charge of Permanent Troops at that station, but no commuted allowance will be permitted in lieu of this issue.

252. Commandants may sanction special issues for instructional purposes to Schools of Cookery, and to Hospitals where Cooking Classes are held, but proposals for such Schools or Classes shall first be submitted to the Military Board for approval.

Permanent, Militia, and Volunteer Forces.

253. (1) At Camps of Training, Schools of Instruction,* Bivouacs, Staff Tours, or war service within the Commonwealth necessitating residence in camp, all Officers, Warrant, and Non-commissioned Officers, Soldiers, Nurses, and civilian subordinates of the Commonwealth Military Forces, and Officers' servants, including Chauffeurs (not soldiers), shall be allowed daily a ration, at the rate of one per head, as follows:—

(a) PROVISIONS.

- $1\frac{1}{2}$ lbs. bread, or 1 lb. of biscuit.
- $1\frac{1}{2}$ lbs. fresh meat, or 1 lb. preserved meat or salt fish.
- $\frac{1}{3}$ oz. coffee.
- 1.32 oz. pepper.
- 8 ozs. mixed vegetables, or 2 ozs. cheese.
- 1 lb. potatoes.
- 3 ozs. sugar.
- $\frac{1}{2}$ oz. salt.
- $\frac{1}{2}$ oz. tea.
- $\frac{1}{4}$ lb. jam.

(b) STRAW FOR TENTS.

10 lbs. per Officer or Soldier to be exchanged periodically as required.

(2) Civilian grooms or drivers connected with hired transport may also each be supplied with the camp ration if the conditions of contract under which the transport is provided contain a clause to that effect.

(3) At Camps of Training, Schools of Instruction,* Bivouacs, Staff Tours, War Service, or Active Service, all rations must, if possible, be drawn in kind. No commutation shall be allowed, except when rations cannot be supplied under a contract, and in such cases the approval of the Commandant must be first obtained.

(4) Biscuits and preserved meat may be issued in accordance with such instructions as may be issued by the Military Board, or, under exceptional circumstances, when bread and fresh meat are not available.

(5) In the case of active operations in the field, a special scale of rations, dependent on the climate and circumstances, will be fixed by the Quartermaster-General, but the above scale will, as far as possible, be adopted as a guide.

254. In the case of troops proceeding to or from Camp, when it may be necessary to provide meals for members or feeds for horses, Commandants may authorize the issue of a commuted allowance to cover cost of such meals or feeds not exceeding the following:—

- (a) When travelling for not less than six hours, 1s. per member, and 1s. 6d. per horse;
- (b) When travelling for not less than fourteen hours, 2s. per man, and 3s. per horse;

* Except when arrangements are made by the Department for the supply of meals by a caterer.

- (c) When travelling for not less than twenty-two hours, 3s. per man and 4s. 6d. per horse (not more than three meals per man and three feeds per horse shall be paid for in the same twenty-four hours).

255. Commandants may, to suit local conditions, vary the scales laid down in Regulations 251 and 253 of these Regulations, at their discretion, by authorizing the issue of any equivalents in *articles of food*, provided that the contract price of the ration shall not be exceeded.

Regulation 256 reserved.

Mode of Issue and Accounting.—Staff and Departments.

REQUISITIONS AND RETURNS, STAFF.

257. In Camp, at Staff Tours, and in the field, unless the Staff is attached to a unit for rations, an Officer or Non-commissioned Officer shall be told off for the duty of making requisitions for the Officers, soldiers, and civilian subordinates of the Staff, and shall act upon the rules laid down for Quartermasters of Regiments.

Regimental Issues and Returns (Ordinary Service).

258. A Ration and Forage Supply Ledger A.M. Book, No. 4, shall be kept by all permanent units. The Quartermaster of a unit, or Officer acting for him, shall requisition on a Supply Officer when such exists, or on contractor (as the Commandant may decide), for all supplies required; he shall forward with the requisition a statement showing how delivery is required to be made, using A.M. Form F.55, where a Supply Officer exists, and A.M. Form H.1 when supplies are drawn direct from contractors. A copy shall be kept of all requisitions in block. At the end of each month this book must be balanced, and the contractors' claims for payment checked therewith.

259. Officers commanding units shall keep a ration return, A.M. Form H 2, which shall include all soldiers attached for rations. At the end of each month, they shall forward this return to the District Finance Officer to check Pay Lists.

260. (a) The adjustment of rations in kind shall be made daily, but to meet any unforeseen casualties which may, however, occur too late in the month to be adjusted during the period of the pay-list, a modified running account to the extent of five rations, either under-drawn or over-drawn, shall be permitted for each month in the year, except June, on the last day of which a cash settlement for over-drawals shall be made; and any under-drawals shall be forfeited as "back rations." The contract value of rations over-drawn in excess of the above limit shall be credited to the public if the Commandant decides that the over-drawal was due to negligence. Under-drawals in excess of the limit may, if not due to negligence, be carried forward to the next account. In dealing with these cases the Commandant shall satisfy himself that the over-drawal or under-drawal was unavoidable, and occurred so late in the month as to render an adjustment impossible.

(b) Rations in kind which have not been claimed in the month to which they belong shall be considered as "back rations," and no issues on account of them shall be made, except as allowed by sub-paragraph (a).

(c) Surcharges made for over-issues shall not be accounted for by replacing the articles in kind, but by payment of their value, and

amounts so recovered shall be forwarded to the Receiver of Public Moneys for payment into the Commonwealth Public Account.

(d) Any amount authorized to be refunded under sub-paragraph (a) of this regulation shall be admitted as a charge against the public if supported by the authority (in original) of the Commandant.

261. The rations drawn by Batteries, Companies, or Schools of Instruction shall be accounted for in the abstract of rations, A.M. Form H 2, which shall show all casualties affecting rations, and be prepared from Ration and Forage Supply Ledger A.M. Book No. 4, *vide* Regulation 258.

2. Supplies—Camps of Training, Manœuvres, or Active Service.

ACTIVE SERVICE.

262. (a) Supplies for units in the field shall be drawn from supply depôts, and such issues shall be treated as final, only Officers in charge of Depôts shall be required to keep accounts.

(b) Indents upon A.M. Form F.55 shall be made by the Officer Commanding each unit upon the Officer in charge of Supplies for the supplies required by his unit. The Officer in charge of Supplies will treat the indent when duly receipted as his voucher for issue. In cases in which small detachments or working parties cannot receive their rations with their respective units, the return for rations so required shall express the number of individuals belonging to each corps, and shall be signed by the Officer in Command of the detachment or working party.

(c) Upon receiving the supplies in conformity with the indent, the Officer Commanding shall insure that a record of the amounts received is kept upon a counterfoil of the indent for the day in question. No further interchange of vouchers between the unit and the Officer in charge of Supplies will be required.

(d) Supply Officers of brigades shall notify to the Senior Supply Officer of the division, the total number of rations they require for the units of their formation, obtaining the information from the total of the indents received from Commanding Officers. The Senior Supply Officer of the division shall then demand the total number of rations required for the division in bulk from the supply park or depôt. On their receipt each detail Supply Officer shall receive the quantities required by him, and carry out the issues to his units. Officers in supply charge of detached brigades or columns will demand their supplies direct from parks or depôts.

(e) Supply Officers of brigades or divisional troops, or other formations in the field, or on the lines of communication shall compile a statement on A.M. Form F 773, at least once a week, showing the strength of corps, bodies of prisoners, drawing rations from them, and shall submit the same to the Officer in charge of "States" for comparison therewith. These "States" shall give the numbers of all who are entitled to draw rations. Supply Officers shall arrange with the Commander the exact dates in the week for which the compilation shall be made, so that it may agree with the date on which the "States" are rendered. Any discrepancy or error which may appear shall be at once reported to the General or other Officer Commanding for any necessary action. The statement shall show separately the numbers of any corps joining during the week (as given on the ration indents) for comparison with the "States."

(f) Issues on repayment or sales by units are prohibited.

(g) The monthly account for supply depôts on the lines of communication, or at the base, shall be compiled on A.M. Form F 753, in duplicate, one copy being kept by the Supply Officer.

(h) When purchases of supplies have been made during the month, Depot Supply Officers shall be careful to see that the quantities shown on A.M. Form F 753 correspond exactly with each separate bill which they certify for payment. All such bills shall be countersigned by an Administrative Staff Officer, and reported in the monthly return to be rendered to the—Peace—Deputy Assistant Quartermaster-General.—War—Inspector-General Communications.

CAMPS OF TRAINING, MANŒUVRES, ETC.

263. (a) Field supply forms of account will be issued during drills or manœuvres on peace service, and supplemented by the usual peace vouchers to enable the ordinary check to be carried out.

(b) In such cases, the numbers of rations actually issued to units during the period of the account will be summarized on A.M. Form F 751 for each unit which, with the indents A.M. Form F 55 attached, will form a voucher to the Supply Officer's account on A.M. Form F 753, in which will be entered the quantities and description of the supplies comprising the number of rations as summarized. The account will be compiled in duplicate, one copy being transmitted, with the supporting vouchers to the District Finance Officer of the command, its despatch being notified by letter separately, and the other copy will be kept by the Supply Officer for record purposes.

Regulation 264 reserved.

3. Hospital Rations.

265. Issues shall be made to patients as provided in the following scales, according to the diet upon which each patient may be placed:—

ARTICLES COMPRISING THE DIFFERENT DIETS FOR A DAY— AVOIRDUPOIS WEIGHT.

Article.	Milk Diet.	Milk Foods Diet.	Half Diet.	Full Diet.	Remarks
Meats (without bone) .. oz.	12	..	White meat
Meats (Beef or Mutton) with bone oz.	20	
Bread "	..	8	16	16	
Salt "	$\frac{3}{4}$	$\frac{3}{4}$	
Tea "	..	$\frac{1}{2}$	$\frac{3}{8}$	$\frac{1}{2}$	
Sugar "	..	2	2	2	
Milk "	60	30	15	15	
Butter "	..	2	2	2	
Potatoes "	8	8	
Vegetables "	8	8	
Jam "	..	3	3	3	
Oatmeal "	..	4	4	4	
Eggs "	..	2	1	..	
Jelly Crystals packets	..	1	
Pepper (every 100 diets) .. oz.	2	2	
Mustard (every 20 diets) .. "	1	
Soup pint	1	1	
Pudding "	..	<i>Vide</i>	<i>Vide</i>	<i>Vide</i>	
		Reg. 267	Reg. 267	Reg. 267	

EXTRAS.

266. (a) Extras may be ordered when considered necessary for the treatment of the case, on all diets.

(b) Spirits shall not be considered an extra, but will be provided for by the Dispenser.

(c) Milk, wines, and malt liquors are to be calculated at 20 ozs. to imperial pint. The reputed quart bottle should contain $5\frac{1}{2}$ gills, or 26 ozs.

267. (a) When any of the following items are ordered, they shall be made and charged to the following proportions:—

Barley-water.—Barley 2 ozs., sugar 2 ozs., for every 5 pints.

Rice-water.—Rice 2 ozs., sugar 2 ozs., for every 5 pints.

Lemonade.—Lemons, large, 2, sugar $1\frac{1}{2}$ ozs., to every 2 pints.

Gruel.—Oatmeal 2 ozs., sugar $1\frac{1}{2}$ ozs., to every 2 pints.

Rice Pudding.—Rice 2 ozs., milk 15 ozs., sugar $\frac{1}{2}$ oz., egg 1.

Sago Pudding.—Sago $1\frac{1}{2}$ ozs., milk 15 ozs., sugar $\frac{1}{2}$ oz., egg 1.

Custard Pudding.—Milk 20 ozs., sugar 1 oz., eggs 2.

Cinnamon, cloves, or other spices, $\frac{1}{2}$ oz. may be issued for fifteen puddings, or one lemon to twelve puddings.

Arrowroot, 2 ozs., sugar 1 oz.

Sago 2 ozs., sugar 1 oz.

Egg Flip.—Eggs 2, sugar $\frac{1}{2}$ oz.

Tea (per pint).—Tea $\frac{1}{8}$ oz., sugar $\frac{3}{4}$ oz., milk 3 ozs.

Beef Tea (per pint).—Meat (with bone) $13\frac{1}{2}$ ozs., extractum carnis $\frac{1}{2}$ oz., essence of beef 4 ozs. Salt and pepper as required.

Soup (per pint).—Meat (with bone) 8 ozs., vegetables 4 ozs., barley 2 ozs. Salt and pepper as required.

Oatmeal.—Salt as required.

(b) The following rates shall be allowed for substitutes:—

Lime-juice.—2 ozs. equals lemon (1).

Flour.—3 ozs., or rice 3 ozs., or bread 8 ozs., equals potatoes, 16 ozs.

Condensed Milk.—1 tin equals cow's milk $2\frac{1}{2}$ pints.

Preserved Potatoes.—1 oz. equals fresh potatoes 5 ozs.

Preserved Vegetables.—1 oz. equals fresh vegetables 10 ozs.

Coffee.— $1\frac{1}{2}$ ozs., or tea $\frac{1}{2}$ oz., equals cocoa 2 ozs.

Rice.—2 ozs., or split peas 1 oz., or lentils 1 oz., or haricot beans 1 oz., equals barley $1\frac{1}{2}$ ozs.

Calves' Feet (fresh).—2 equal jelly crystals 1 packet.

Meat (white).—12 ozs., or fish 12 ozs., or half a rabbit equal half a fowl.

ON ACTIVE SERVICE OR CAMPS.

268. On active service or camps of training the scale of diets laid down in Regulation 265 must be followed as far as practicable, and any deviations found necessary on account of the position, climate, or the supplies obtainable may be sanctioned by the Commandant, on the advice of the senior medical officer present. If a special hospital for officers is formed on active service, the scale of issues shall be such as from time to time may be ordered by the Minister, or by the Officer Commanding in anticipation of his authority.

269. In the event of a soldier not being likely to require treatment beyond that of the day on which he has reported himself sick, he shall be detained in the hospital for that day only and subsisted from his unit, to which he shall return if considered fit for duty. If, however, at the evening the soldier is found unfit for duty, he shall be regularly admitted to hospital and placed on hospital diet for the following day, notice to that effect being sent to the Officer Commanding his unit.

270. Patients absent with or without leave for more than twenty-four hours shall not be dieted.

271. Patients may be placed on diet for the day of admission, notwithstanding the time of such admission, subject to the provisions of Regulation 269.

272. When, owing to there being no hospital at the station, members have to be treated in quarters, the extras specified in Regulation 267 shall be supplied when considered necessary by the medical officer.

4. General.

273. Medical officers in charge shall be guided, as regards admissions to Military Hospitals, by Regulations 81 to 86 governing medical attendance to the Permanent Forces.

274. All supplies required for hospital diets, extras, and medical comforts shall be obtained by medical officer's requisition as laid down in Regulations 258 and 262, either from the Supply Officer or from the contractor direct, as the case may be.

275. Hospital stoppage return A.M. Form B9, showing all cases treated during the month and the number of stoppages, if any, due from each soldier, shall be prepared from the admission and discharge book on the termination of each month, and shall be signed by the medical officer in charge. These returns shall be forwarded direct to the Officer Commanding the unit, who shall, in turn, transmit them to the District Finance Officer.

276. When a transfer of members from one unit to another while in hospital is absolutely necessary, a notification shall be sent to the medical officer in charge.

Detention Rations.

Scale of Diets.

277. Whether confined in detention barracks or barrack detention rooms, issues will be as given in the following tabulated statement:—

	Bread.	Cheese.	Curry.	Flour.	Beef or Mutton.*	Pork.	Milk.	Oatmeal.	Pas (split).	Potatoes.	Salt.	Sugar or Molasses.	Suet.	Vegetables.	Vinegar.	Pepper every 100 Soup Dishes.
	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.	OZS.
<i>Scale.</i>																
For soldiers under detention by sentence of Court Martial or award of Commanding Officer, for seven days and under—																
Sunday and Wednesday	24	4	4
Monday and Friday	24	4	..	8
Tuesday, Thursday, and Saturday	21	7
<i>Scale 2.</i>																
For soldiers under detention exceeding seven days and not exceeding 12 days—																
Sunday	18	8	4	..	16	1½
Monday and Friday	18	8	4	..	16
Tuesday, Thursday, and Saturday	22	6	4	2	8	3	..	1
Wednesday	18	2	4	..	4	4	16	4	..	1

* The proportion of bone is not to exceed 2 ozs. in every lb. of meat supplied. When meat is used for soup, legs and shins only shall be supplied.

SCALE OF DIET—continued.

	Bread.	Glucose.	Cocoa.	Flour.	Beef or Mutton.*	Pork.	Milk.	Oatmeal.	Peas (split).	Potatoes.	Salt.	Sugar or Molasses.	Shet.	Vegetables.	Vinegar.	Paper every 100 Soldiers.
	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.	ozs.
<i>Scale 3.</i>																
For soldiers under detention exceeding 42 days, without hard labour—																
Sunday ..	20	..	$\frac{1}{2}$	8	2	3	..	16	$\frac{1}{2}$	2	11 $\frac{1}{2}$
Monday, Thursday, and Friday ..	20	..	$\frac{1}{2}$	$\frac{1}{2}$	8 $\frac{1}{2}$..	2	3	..	16	$\frac{1}{2}$	$\frac{1}{2}$
Tuesday and Saturday ..	20	12	$\frac{1}{2}$..	8	..	2	3	..	16	$\frac{1}{2}$	$\frac{1}{2}$
Wednesday ..	20	2	$\frac{1}{2}$	4	2	3	4	16	$\frac{1}{2}$	$\frac{1}{2}$
<i>Scale 4.</i>																
For soldiers under detention exceeding 42 days, with hard labour—																
Sunday ..	24	..	$\frac{1}{2}$	8	2	3	..	16	$\frac{1}{2}$	2	11 $\frac{1}{2}$
Monday, Thursday, and Friday ..	24	..	$\frac{1}{2}$	$\frac{1}{2}$	8 $\frac{1}{2}$..	2	3	..	16	$\frac{1}{2}$	$\frac{1}{2}$
Tuesday and Saturday ..	24	12	$\frac{1}{2}$..	8	..	2	3	..	16	$\frac{1}{2}$	$\frac{1}{2}$
Wednesday ..	24	2	$\frac{1}{2}$	4	2	3	4	16	$\frac{1}{2}$	$\frac{1}{2}$

* The proportion of bone is not to exceed 2 ozs. in every lb. of meat supplied.

† Mutton on Thursdays only. When meat is used for soup, legs and shins only shall be supplied.

DETENTION RATIONS.

278. A breakfast meal may be given when necessary to soldiers on the day of their discharge from detention, also a dinner meal to soldiers not discharged until the afternoon. In the case of soldiers awarded long terms of detention, who may be temporarily confined in detention barracks or rooms where no means of preparing the higher class of diet are at hand, such additions of bread and oatmeal gruel shall be made to the diet as may be considered necessary by the Medical Officer.

279. The scales for ill-conducted and idle soldiers while under detention, and the Regulations governing them, are detailed in the rules for Military Prisons and Detention Barracks (Imperial) which shall be followed.

Mode of Obtaining and Accounting for Supplies for Soldiers under Detention.

280. The supplies for subsistence of soldiers shall be obtained by contract or by local purchase by the officer in charge of the soldiers under detention, such officer shall at the end of each month claim amounts expended—properly supported by tradesmen's receipts, and certified by the Assistant Adjutant-General or Deputy Assistant Adjutant-General, as the case may be.

281. For a soldier released from a detention barrack or room, but confined to barracks, not doing duty, or for a soldier confined in the guard detention room, the ordinary ration shall be drawn.

Prisoners in Civil Gaols.

282. When any soldier is in a civil gaol as a prisoner, or waiting trial either for a civil or military offence, or as a deserter, charges for his subsistence (if any) shall not be paid from Defence Votes, but are

a charge to the State Government under section 120 of the Constitution, which provides that every State shall make provision for the detention in its prisons of persons accused or convicted of offences against the laws of the Commonwealth.

(Regulation 283 Reserved.)

Scales of Forage.

284. (a) The daily scales of forage for issue to horses shall be as follows:—

	SCALE I.		SCALE II.		SCALE III.	
	For horses the property of the Commonwealth Government, private horses of members of the Military Force, when attending Schools of Instruction, Continuous Training, Staff Tours, and horses hired as "Riding" or "Light Draught."		For horses hired as "Medium Draught"; and (in lieu of Scale I.) for Army Service Corps horses, the property of the Commonwealth Government, when recommended by the P.V.O., and approved by the Commandant.		For horses hired as "Heavy Draught"; and for Government Remounts used for Army Service Corps transport work, for such specified period as they may be regularly employed on heavy work, when specially recommended by the P.V.O. or S.O.V.S. and approved by the Commandant. Such approvals, with particulars, to be forwarded to the District Finance Officer for information.	
	In Quarters.	In Camps.*	In Quarters.	In Camps.*	In Quarters.	In Camps.*
	lbs.	lbs.	lbs.	lbs.	lbs.	lbs.
Oats ..	10	12	10	12	12	14
Chaff ..	8	12	12	14	12	14
Hay ..	6	..	4	..	4	..
Bran ..	1	1	1	1	2	2
Straw ..	7	..	7	..	7	..

* The Camp scale may be approved by the Commandant in other circumstances which, in his opinion are equivalent to Camp.

Provided that hired horses shall only be supplied with forage when such is provided for in conditions of contract or agreement.

(b) For the purpose of calculating fractional parts of a day's forage, a ration shall be considered to consist of four equal feeds of oats and chaff, or their equivalent, viz., "morning," "mid-day," "evening," and "night" feeds. Any hay and bran shall be considered part of the "night" feed. A full day's ration of forage shall count from, and including, the "evening" feed, any other feeds before or after such full day being requisitioned as fraction of a ration.

(c) Officers commanding units shall exercise their discretion as regards the method of distribution and proportion for issue to individual horses.

(d) Commandants may decrease or vary the scales, according to local requirements, by means of substitutions at the following rates:—

Oats, maize, and barley, each	1 lb.	} Either of these may be taken as an equivalent of the other.
Hay and chaff, each...	1½ lbs.	
Bran ...	1½ lbs.	
Straw ...	2 lbs.	

(e) Commanding officers may vary the scales, by increasing or decreasing the quantities of any article of forage, and by adding carrots, green fodder, linseed, &c., provided that the total cost of the forage is not greater than for the authorized scale at the contract prices.

(f) All contracts shall include conditions giving the necessary power to make variations as authorized by (d) and (e).

(g) The scale for "pack" horses shall be as recommended in each case by a veterinary officer.

(h) Excess forage on hand at termination of camp shall be returned to contractor and allowed for in his claim. When it is certified in writing, by an Officer of the District Head-Quarters Staff, that such course is impracticable, the excess forage shall be sold as directed by him. The certificate, with proceeds of sale, and the original "account sales," shall be immediately forwarded to the Receiver of Public Moneys.

Remounts, Agistment of.

(i) Army remounts may be placed on agistment in cases where it is considered by the District Commandant to be in the interests of the Service and when a saving will be effected thereby. District Commandants shall make the best arrangements possible under this Regulation for the agistment of remounts.

Regulation 285 reserved.

PART XIII.—FUEL AND LIGHT.

1. General Instructions.

286. The following scales of fuel and light are calculated upon the general requirements of the service as are clearly necessary, and do not, except in the case of personal issues, profess to fix rates in exact detail for each service named; savings on one service can therefore be applied to meet deficiencies on another. Commandants are held responsible that the fuel and light allowed are economically and fairly distributed to meet all services within their respective commands, and, in order to effect as large a saving as possible, Commandants are granted discretionary power to defer the issues of both fuel and light as from the 1st of May to a later date in cases where they consider the use of fires or illuminants unnecessary.

287. For the purposes of these Regulations the winter season for allowances of fuel and light shall be from 1st of May to 30th September; the summer season from 1st October to 30th April.

288. On the 1st of October in each year the Commandant shall convene a Board of Officers, consisting of the Deputy Assistant Quarter-master-General and Staff Officer for Works, to draw up and submit, in duplicate, to the Commandant for approval a detailed list of fires and lamps on A.M. Forms F8 and F7, recommended to be authorized for quarters, barrack-rooms, offices, buildings, and accessories in occupation by or appropriated for the use of the Permanent Forces within their respective commands for the ensuing year. Fuel and light shall only be allowed for such fires and lamps as may be so approved. A copy of approved schedule shall be forwarded to the District Finance Officer.

2. Fuel.

289. The allowance of fuel may be as follows:—

Classification.	Coal (lbs. per authorized fireplace per diem).		Remarks.
	Winter.	Summer.	
Unmarried Warrant and Non-commissioned Officers occupying separate quarters or man necessarily quartered in a room by himself	37 One fire only	25†	† For cooking only. Not to be drawn where messing accommodation is available
Detachments—			
One man	37	25	For all purposes, one fire only
Two to ten men	50	40	For all purposes, one fire only
Barrack Rooms	50	Nil	In rooms occupied by more than twelve men, with only one fireplace, a recommendation shall be made as to the quantity considered necessary in such cases
Offices	30	Nil	
Recreation, Library, Gymnasium and Billiard Rooms (but not canteens)	50	Nil	In the case of Gymnasium Rooms, fuel shall only be supplied when specially authorized by the Commandant as being absolutely necessary
Workshops (Tailors)	25	25	When required
Guard Rooms	112	40§	§ Summer fuel for cooking when done on guard

FUEL—continued.

Classification.	Coal (lbs. per authorized fireplace per diem).		Remarks.
	Winter.	Summer.	
Officers' or Sergeants' Mess ..	30	Nil	
Court-Martial or Court of Inquiry Rooms	25	Nil	Each day of sitting
Musketry, Lecture, or Board Rooms	25	Nil	When used only
Stores for clothing, bedding, arms, accoutrements, and other articles subject to deterioration by damp	25	25	When required only
Gun sheds, waggon sheds, harness rooms, and shelter sheds	25	Nil	When required only
Hospitals, surgeries, and cells	As ordered by the Medical Officer in charge thereof
Kitchens or cook-houses (for cooking purposes only)	50	50	
Ordnance and engineer work-shops, engineer vessels, submarine services, electric or searchlight apparatus, including oil for consumption in oil engines	Shall be supplied in such quantities and kinds as required on demands from officers concerned
Shoeing and farriery	Shall be supplied as required
Browning arms	

290. Unless other fuel is cheaper, coal as a rule shall be drawn, but to govern cases where it is difficult or expensive to obtain, the following scale of equivalents, each equal to 1 lb. of coal, is authorized:—

1 lb. coke.

4 lbs. fuel wood (2-ft. billets).

291. In cases where coal only is drawn, firewood, in not less than 2-ft. billets, for kindling purposes may also be drawn at the rate of 56 lbs. of wood for each ton of coal supplied.

In camps of training or instruction the daily issue for each officer or soldier and civilian attached to the camp shall not exceed six pounds (6 lbs.) of fuel wood, in not less than 2-ft. billets.

292. When a cubic ton of wood does not realize for distribution a ton avoirdupois, the Supply Officer shall ascertain and certify the ratio of weight to measurement and purchase of supply shall be regulated accordingly. The Supply Officer shall forward such certificate to the District Finance Officer.

293. When on active service, the troops shall, wherever possible, cut and gather the necessary firewood. When wood is difficult and expensive to obtain and the use of coal proves more economical, coal may be issued at the rate of 2 lbs. per diem per officer, soldier or other person entitled to ration of provisions.

294. Kindling wood at the rate of 1 lb. for every 20 lbs. of coal issued may be allowed. On active service a quantity of dry kindling wood should always be carried.

3. Light.

295. Kerosene oil may be drawn where gas is not available at the following rate for each authorized lamp:—

9 gallons per lamp from 1st April to 30th September.

7 gallons per lamp from 1st October to 31st March.

Ten chimneys per annum per authorized oil lamp may be allowed, but a stock of not more than twenty chimneys per authorized lamp shall be kept on charge at any time by the unit requiring the use of the lamp.

296. Wick may be allowed at the rate of 6 inches per gallon of oil supplied.

297. When candles are necessarily drawn in lieu of oil, the equivalent shall be six ounces of candles equal one pint of oil.

298. Candles for minor services, such as visiting stables, and sentries, may be supplied as actually necessary. Candles for use in offices may be issued as actually necessary.

299. When under canvas one candle per Bell tent per diem shall be allowed, and two candles per diem per mess, hospital, or Indian marquee (S.S. or E.P. pattern) in actual occupation. Candles or kerosene oil for hospital tents or for marquees used for medical purposes shall be supplied in such quantities as may be requisitioned for by the medical officer in charge, who shall be held responsible that no waste occurs.

300. When lampsticks are used for lighting lamps, 1 gallon of colza oil and 2 ounces of wick may be drawn for each stick per annum.

301. Illuminants and lubricating oil for the following services shall be supplied as required upon demands from officers concerned:—

Engineer Machinery, Engineer Workshops, Engineer Vessels, Submarine Services, Electric Light Apparatus, Magazines and Defences, Signalling, Ordnance Workshops.

302. When gasfittings or lamps of any kind are authorized the issue of light may be made at once, in accordance with Regulation 295 *et. seq.*

303. Officers' and Sergeants' messes, also Recreation, Library, Gymnasium, and Billiard Rooms (but not Canteens) may be allowed a consumption not exceeding 750 cubic feet of gas per month per authorized burner. Where, however, incandescent burners are in use, the consumption allowed shall not exceed 450 cubic feet per month.

Fuel and Light Accounts.

304. Proper accounts of all fuel and light authorized and supplied shall be kept by the Supply Officer, or the Senior Ordnance Officer.

Form No. T.S. 3 shall be used as a requisition upon Supply Officers or contractors.

Regulations 305 and 306 reserved.

PART XIV.—MISCELLANEOUS.

1. Allowances to Witnesses at Courts Martial or Courts of Inquiry.

307. Witnesses who are summoned or ordered to attend at a Court Martial or to attend at a Court of Inquiry at the request of the Department or by order, may receive remuneration for such attendance as follows:—

For Civilians.

In accordance with the rates payable (in the State in which the Court Martial or Court of Inquiry is held) to witnesses attending the Supreme Court of that State in its criminal jurisdiction.

For Members of Forces not Permanently Employed.

The daily rate of travelling allowance as prescribed by Regulations 195 and 196, provided that Militia Adjutants shall not be so entitled.

For Members of the Forces Permanently Employed.

Their usual rate of travelling allowance if so entitled by the clause of the Regulation authorizing such allowances.

2. Postage.

308. (a) The correct amount of postage shall, in all cases, be determined before letters and packets are despatched. No unnecessary papers shall be sent through the post. The cost of such postage shall be defrayed by means of postage stamps marked "O.S.," which shall be obtained on purchase from the Postmaster-General's Department.

(b) Officers in charge, Heads of Departments, and Commanding Officers not provided with Corps Contingent Allowance under Regulation 140, capitation or effective allowance, shall requisition on the District Finance Officer for supplies of postage stamps as may be necessary.

Telegrams and Cablegrams.

309. (a) Telegraphic communications shall be limited to messages on the public service of urgent necessity, and recourse shall only be had to telegraphic communication in cases where the delay involved in the transmission of a letter by post would be prejudicial to the public service.

(b) To be admitted as charges against the public, the value of the stamps expended shall be vouched by copies of the telegrams sent—save in the cases of telegrams sent personally by Commandants—and all such copies of telegrams shall be forwarded to the District Finance Officer when submitting the next requisition for stamps expended.

(c) It shall be the duty of the District Finance Officer to bring under the notice of the Commandant any telegrams which do not appear to be in strict compliance with the Regulations.

(d) In the event of any messages being improperly sent as on the public service, or of any messages not being of sufficient urgency or importance, the officers or others sending them shall be called upon to defray the cost.

(e) "O.S." stamps shall not be used on telegraphic messages relating to leave of absence or private business sent by Officers of the Military Forces and its Departments for the personal convenience of the senders or receivers. The cost of such messages shall not be admissible as a charge against the public.

(f) In preparation of telegrams all unnecessary wording shall be avoided.

(g) Cablegrams shall not be sent to places outside the Commonwealth without approval from the Military Board.

Stamp Accounts.

310. (a) A stamp account shall be kept in AM Book 22A in which addresses of all letters and telegrams chargeable to the public shall be entered. These accounts shall be examined daily by the officers responsible for the expenditure, whose signatures shall be affixed as a voucher for correctness; provided that in the case of Militia and Area Officers' stamp accounts the examination referred to herein shall be at least once a week.

All stamp accounts shall be subject to audit.

(b) Brigade Majors shall examine Area Officers' stamp accounts at least once annually and shall immediately report to the District Finance Officer in connexion therewith.

(c) District Finance Officers may call for postage books to check expenditure of stamps issued by them.

3. Sale of Stores, &c.

311. (a) Government stores, except as hereinafter provided, shall not be lent, exchanged, or sold without Ministerial approval. To obtain approval for sale, a memorandum, with a schedule of the articles proposed to be sold, shall be forwarded for the consideration of the Minister. Treasury Form 41 shall not be used for this purpose.

(b) When a sale has been effected the District Finance Officer shall forward a report of the same on Treasury Form 41 direct to the Secretary, for transmission to the Auditor-General.

(c) Obsolete or unserviceable stores, arms, and equipment may be lent, on payment, with the approval of the Commandant.

(d) The above procedure shall not apply to the sale of small arm ammunition, rifles, spare parts, oil, flannelette, chevrons and badges, or materials in connexion with the use or cleaning of small arms, or to articles of kit and other goods or stores on charge of the Ordnance Department or Quartermaster, the issues of which are governed by Regulation. All that is necessary in these cases is to forward a statement of such sales on Treasury Form 41, direct to the Secretary for transmission to the Auditor-General.

312. (a) Military Stores which form part of the equipment of the Defence Force for war shall not be issued for use for other than military purposes, except by special consent of the Minister, for charitable purposes.

(b) Claims for amounts compacted for but not paid to Commanding purposes, may be loaned to other Government Departments. Provided such other Departments shall, if they retain the articles for a greater period than one month, obtain and transfer similar articles to the Defence Department, or be charged hire therefor.

(c) When stores are authorized to be loaned for charitable purposes, Senior Ordnance Officers shall deliver them only to responsible persons, who shall sign an undertaking to be personally responsible for all damage to or loss of such stores, and shall deposit with the Receiver of Public Moneys 5 per cent. of the value thereof. The assessed value of any loss or deficiency may be deducted from such deposit or recovered from the person signing the undertaking.

4. Prizes for Artillery, Musketry, and Skill-at-Arms.

313. Subject to provision being made by Parliament and provided that the numbers for whom the amounts under paragraphs (b) and (c) may be paid shall not exceed the authorized peace establishment, the following sums may be made available for distribution by Commandants to Commanding Officers:—

- (a) Artillery.—£15 per battery or company.
- (b) Musketry.—Light Horse, Infantry—2s. for each member who completes the prescribed musketry course.
- (c) Skill-at-arms.—Engineers, Corps of Signallers, Army Service Corps, and Army Medical Corps, 2s. for each member who completes the approved competitive practice.

314. The method of distribution shall be approved by the Commandant in accordance with general instructions from Head-Quarters.

A portion of the sums specified in Regulation 313, not exceeding 20 per cent., may be expended in payment of entrance fees for teams in Service Matches at State Rifle Association Meetings, and the remainder shall be allotted for payment in prizes in competitions authorized under this Regulation.

315. Prizes shall be competed for and won prior to 30th April (and 31st May in the case of Artillery) and paid over to prize-winners on or before 30th June.

316. (a) All sums not competed for before the 30th June shall be forfeited and returned to the Receiver of Public Moneys to be paid into Defence Revenue.

(b) Claims for amounts competed for but not paid to Commanding Officers on or before the 30th June shall be paid from similar appropriation for the year in which the application is made, and the allowance to the Regiment or Corps concerned shall be reduced for that year by the amount so paid.

5. Production of Official Documents.

317. (1) If any person who is a party to any legal proceedings between private litigants or the solicitor of such person desires the production of official documents as evidence in those proceedings, the person or his solicitor may make an application in writing to the authorizing officer, in whose custody the documents are, for the production of the documents, setting out full particulars of each document required to be produced, the name of the Court or of the Justice, Judge or Magistrate before whom the documents are required to be produced, the place, date and hour when production is required and the names of the parties to the action or to pending proceedings.

(2) Should there be no objection to producing such documents and the same are not confidential public documents, the applicant may be notified that upon payment of the fee and expenses prescribed by this Regulation the documents will be produced.

(3) An authorizing officer upon being served with a summons to produce documents in any action, suit or other proceedings may authorize the production of official documents which are not confidential public documents.

(4) The following charges shall, except as hereinafter provided, be paid in all cases before the production of the documents:—

(a) A fee of one guinea.

(b) A sum sufficient to cover the necessary expense incurred in searching for, and the necessary travelling expenses of the officer producing the documents, including a reasonable amount of sustenance if deemed necessary.

Provided that an authorizing officer may in his discretion in special cases waive the payment of the whole or portion of the amounts mentioned in this sub-regulation.

(5) An authorizing officer for the purpose of this Regulation means —

(a) The Secretary for Defence;

(b) A District Commandant;

(c) The Officer in Charge of Base Records, or

(d) An Officer appointed for that purpose by the Minister or Secretary for Defence.

(6) Authority for the production of official documents in cases to which the Commonwealth is a party or is otherwise concerned may only be granted by the Minister.

Regulations 318 to 320 reserved.

PART XV.—SENIOR CADETS.

321. These Regulations do not apply to the Commonwealth Cadet Forces unless specifically stated or as prescribed hereunder.

1. Area Contingent Allowance.

322. (1) Subject to provision being made by Parliament, a Contingent Allowance made up as under, or such reduced amount as may be approved by the Minister, may be credited in each year to each Training Area, viz.:—

- (a) Two shillings (2s.) per member of the strength of Senior Cadets actually in Training in the Training Areas on the 1st August of the financial year in which payment is made.

Provided that in Senior Cadet Companies and detachments formed in educational institutions the strength for the purpose of calculating the amount of the Contingent Allowance shall be taken on Tuesday in the week following the commencement of studies after the winter vacation.

- (b) £15 for each separate locality in which training is carried on. Provided that in areas where there are more than one locality, the list of such localities shall be submitted for the approval of the Military Board.

- (c) In addition to the amounts provided for in sub-paragraphs (a) and (b) of this Regulation, a sum to be calculated at the rate of £5 per locality may be made available in each Military District, and will be credited in such amounts as may be approved by the District Commandant to increase the Contingent Allowance of those areas in which it is found to be most needed.

(2) Area Officers shall keep a proper record of receipts and expenditure on the authorized form.

(3) Advances at the discretion of the District Finance Officer may be made to Area Officers to meet expenditure from Area Contingent Allowance as may be necessary in connexion with the following items:—

Expenses incidental to parades and target practice, including marking.

Orderly Room Expenses—

Cleaning and care of Orderly Rooms and grounds.

Lighting and fuel.

Water.

Printing, advertising, postage stamps, and furniture.

Cleaning and care of arms.

Care and protection of stores on charge.

Replacing losses or damage to stores and equipment which cannot be traced to individuals, and are not chargeable otherwise.

Other incidental expenses not exceeding Five shillings in each case.

Recoupment will be made by the District Finance Officers on receipt of vouchers duly acquitted in accordance with the Audit Act and Treasury Regulations.

Allowances to Officers.

Allowances—Officers, Senior Cadet Units.

323. (1) Subject to provision being made by Parliament, the following allowances may be paid to officers within the authorized establishments:—

C.O. Battalion—At the rate of £7 per annum.

O.C. Company—At the rate of £5 per annum.

Second in command of Company—At the rate of £5 per annum.

Other officers—At the rate of £3 per annum.

(2) A *pro rata* amount, based on each complete month of service rendered, may be paid to officers within the authorized establishment in the respective appointments set out in sub-paragraph (1) of this Regulation who serve for a portion of the year only.

(3) Payments, which will be made—

(a) on and after the month of February, of claims accruing during period of six months ending 31st January preceding;

(b) on and after the 1st August, of claims accruing during period of the six months ending the 31st July preceding;

shall be dependent on—

(i) *in the case of officers other than Battalion Commanders*—the approval of the District Commandant and the certificate of the Battalion Commander that the duties of such officers have been efficiently carried out;

(ii) *in the case of Battalion Commanders*—the approval of the District Commandant.

(4) The allowances prescribed by sub-paragraphs (1) and (2) of this Regulation are to enable officers to provide themselves with rank badges, drill books, accoutrements, and all other incidental expenses.

324. An officer of the Senior Cadets detailed by the District Commandant to attend a School of Instruction in Infantry or Musketry Training, which has been approved for officers of the Militia Forces, and in which a vacancy exists owing to the required number of officers of the Militia Forces not being able to attend, may, if the District Commandant approves, and the necessary funds are available from the amount provided for such School of Instruction, be granted—

(a) railway transport to and from the school;

(b) tentage or quarters, and subsistence whilst attending the school.

325. Senior Cadet Officers who attend Camp under the provisions of A.M. Regulation 804 for a period of not less than eight days may be paid the field allowance of their rank, as prescribed for officers of the Militia Forces, and shall also be granted free rations.

2. Area Medical Officers.

326. (1) Subject to provision being made by Parliament, a sum of £60 will be allowed for each Training Area—

(a) For all medical examinations (excluding Permanent Forces) under the Defence Act within the Area, and which include—

(i) Medical examinations of persons liable for training in the Junior Cadets.

- (ii) Medical examination of persons liable for training in the Senior Cadets who, for local reasons, have not been previously medically examined for Senior Cadet Service.
 - (iii) Medical examination of Junior Cadets on transfer to the Senior Cadets.
 - (iv) Medical examination of officers for first commissions in existing Militia Forces.
 - (v) Medical examination of officers of the Militia Forces for promotion.
 - (vi) Medical examination of recruits for units of the Militia Forces who are not liable to render the personal service required by Part XII. of the Act.
 - (vii) Medical examination of Senior Cadets on transfer to the Militia Forces.
 - (viii) Other medical examinations when specially required by the District Principal Medical Officer.
- (b) Medical attendance on members of the Permanent Forces and their wives and families in accordance with Regulations for "Medical Attendance" excepting those attended by the Medical Officer in charge of Permanent Troops and members of the Permanent Forces residing outside the 2-mile radius referred to in Regulation 81 (a.iv).
- (c) Attendance as a member of any Medical Board on Militia Troops or Cadets within the Battalion Area.
- (d) Attendance on members of the Militia Forces or Cadets residing in Area suffering from injuries contracted in the performance of military duty. Any cases, however, extending over five visits may be dealt with as special cases, and treated in a general Hospital where available. In cases, however, where this is not practicable, a fee at the rate of One guinea for every three visits may be allowed for visits in excess of five.
- (2). (a) Provided, however, that—

"When examinations necessitate the absence of the Area Medical Officer from his Head-Quarters for less than 24 hours necessary Rail or Steamer Warrants may be provided and travelling allowances paid in accordance with Financial and Allowance Regulation 196, provided the cost to the Department be no greater were such examinations carried out by local medical practitioners at the rate of 2s. 6d. for each examination.

In all other instances when the Area Medical Officer does not examine the whole of those allotted to him, local medical practitioners may be employed to examine the remainder of those so allotted at the rate of 2s. 6d. for each examination and any sums so paid shall be deducted from the Area Medical Officer's Allowance."

(3) In addition to the duties already specified, Area Medical Officers shall be required to medically examine school teachers, prior to commencing a Special School of Instruction in Junior Cadet Training, for which service a payment of 2s. 6d. may be made for each teacher examined.

In cases, however, where it is not practicable for an Area Medical Officer to perform this duty, the examination may be conducted by a local civilian medical practitioner, provided that the cost does not exceed 2s. 6d. per head.

(4) The medical examination of recruits of units of the Militia Forces raised at localities which are not places appointed for training under Australian Military Regulation 773 may be carried out by a local civilian medical practitioner appointed by the Commandant, and a payment of 2s. 6d. for each examination may be made.

(5) Any officer of the Australian Army Medical Corps may be eligible for appointment to the position of Medical Officer of a Training Area, and to receive remuneration for the same in accordance with Regulation 326 in addition to that allowed for Australian Army Medical Corps' duties.