

STATUTORY RULES.

1912. No. 221.

PROVISIONAL REGULATIONS UNDER THE NAVAL DEFENCE ACT 1910-11.

I THE GOVERNOR-GENERAL in and over the Commonwealth of Australia acting with the advice of the Federal Executive Council, hereby certify that on account of urgency, the following Regulations under the *Naval Defence Act* 1910-11, should come into immediate operation, and further, should be taken to have come into operation on the 1st day of June, 1912, and make the Regulations to come into operation accordingly as Provisional Regulations.

Dated this thirteenth day of November, One thousand nine hundred and twelve.

DENMAN,
Governor-General.

By His Excellency's Command,
G. F. PEARCE.

REGULATIONS FOR H.M.A. TRAINING SHIP "TINGIRA."

GENERAL.

1. (1) The Captain of the Boys' Training Ship is directly responsible to the Naval Board for the training of the boys entered for service in the Commonwealth Naval Forces.

(2) The Captain is to take all proper steps to insure these regulations being carried out on a uniform system, and, with this in view, he is authorized to issue such orders in regard to details as he may consider necessary, taking care that they are not in opposition to the Navy Orders

or to the King's Regulations and Admiralty Instructions, by which he will be guided in all points not specially provided for in these Regulations.

(3) The establishment of the Training Ship and the number of Boys to be trained will be as approved by the Naval Board, subject to provision on Estimates.

(4) All questions bearing on alterations of ship's fittings requiring financial expenditure, training of boys, complements, and the disciplinary system, either of men or boys, are to be submitted by the Captain to the Naval Secretary, for the consideration and approval of the Naval Board, before any financial liability is incurred.

2. The duty of regulating the entry of boys is intrusted to the Captain of the Training Ship, and he is to carry this out in accordance with the instructions he may receive from time to time on this subject, submitting to the Naval Board any modification which he may think it right to suggest. He is empowered also to communicate with the Officers of the Recruiting Areas as to any special circumstances, and to regulate the number of entries that are not specially provided for by Naval Board order.

DISCHARGES BY PURCHASE.

3. Provided the Captain is satisfied as to the reasons given, and the exigencies of the Service permit, discharge of a boy may be permitted on payment by the parents or guardians of the following amounts :—

Boys Under Three Months' Service, £15.

Boys Over Three Months' Service, £25.

In exceptional circumstances, the discharge of a boy without purchase may be allowed, subject to the approval of the Naval Board.

ENTRY OF BOYS.

4. (1) All boys received for entry in the Training Ship who may be kept waiting for examination or completion of papers are to be victualled and entered in ledger on date of appearance, but not finally entered until their papers are duly completed; those who are ultimately rejected are to be discharged from the books with a notation to that effect against their names; the pay of those ultimately accepted is to commence from the date of their original entry on ship's books.

(2) Clothes that are of any value, and if the boy desires it, are to be returned to his parents, carriage prepaid, at Government expense.

BOYS' FUND.

5. (1) The Boys' Fund consists of a fixed sum allotted each year to the Training Ship on the approval of the Naval Board.

(2) The object of the Fund is to meet miscellaneous expenses connected with the boys, and the purposes and allotment of the Fund are as follows. The allotment may, however, be varied at the discretion of the Captain.

Per cent.

1	(i.) <i>Mess gear</i> .—Gear not ordinarily supplied from the Victualling Yard.
2	(ii.) <i>Extra fittings</i> .—Fittings for messes, school, bath, and model rooms.
8	(iii.) <i>Cleaning material</i> .—Blacking, clothes, and shoe, and hand sweeping brushes.
5	(iv.) <i>Band</i> .—Music and instruction books, repairing instruments, singing instructors, choir, harmonium, tuning.
12	(v.) <i>Badges</i> .—3d. per week for each good conduct badge; 6d. per week for petty officer crown, whether 1st or 2nd class boy, in addition to badge money; 1s. per week, inclusive of crown and badge money, for each instructor boy.
30	(vi.) <i>Recreations</i> .—Entertainments during leave to boys with no homes. Schoolroom and outdoor games and sports; entertainments.
21	(vii.) <i>Miscellaneous</i> .—Printing expenses, marking ink, boatswain's calls, half-yearly prizes, washing expenses, or any other incidental expenditure in connexion with the boys.
17	(viii.) To meet extraordinary expenses connected with half-yearly prizes, &c.
4	(ix.) <i>Repairing Materials</i> .—Thread and small materials for tailors and shoemakers; braid for marking frocks and shoe strings.

100

(3) The administration of this fund is to be under the control of the Captain.

(4) Tenders are to be publicly invited, wherever practicable, for the supply of all materials, and where such is not practicable supplies are to be purchased if possible from wholesale firms. Great care is to be taken that the articles are of good quality and of reasonable price. All purchases are to be authorized in writing by the Captain before the articles are ordered.

(5) All articles purchased are to be in the charge of the Accountant Officer; he is to keep an annual account of their receipt and expenditure upon the established form.

(6) All articles purchased are to be accompanied by bills, in duplicate, and are, on their receipt, to be inspected by a Lieutenant. He is to certify upon each bill or voucher in attestation of the quantity and fitness of the articles.

(7) The Accountant Officer is to quote on the certificate on the bill the authority of these regulations, or any subsequent Naval Board authority, for the purchase, and to note that the articles paid for have been taken on charge in his "Materials Account."

(8) Bills are to be submitted to the Captain for his approval before payment, and should be paid at once, so as to insure that there are no outstanding liabilities, and that the allowance is not exceeded.

The bills are to be numbered consecutively, a fresh number commencing on the first day of each quarter; they will be attached to the Boys' Fund Account as sub-vouchers.

(9) The Boys' Fund Account, and the money belonging to it, are in charge of the Accountant Officer, who, upon the Captain's written approval on each voucher, pays all bills.

(10) The Boys' Fund Accounts are to be considered in all respects as public accounts.

(11)—(a) The allowance will be allocated by the Captain at the beginning of each quarter. The Executive Officer is to submit the estimated sum which is expected to be required for Boys' Fund purposes up to the end of the quarter, specifying the items of anticipated expenditure as far as possible, and allowing a reasonable margin for contingencies.

(b) At the same time a report is to be made showing the amount authorized for the previous quarter, and giving details of all sums expended. Any portion of the amount authorized which has not been expended is to be carried over to and allotted in the succeeding quarter.

(c) Money received from boys or youths for Boys' Fund gear sold or damaged is to be credited to the Boys' Fund for the quarter in which it is received.

(d) Should it be desired to incur any expense beyond the amount authorized for the quarter, the permission of the Captain is to be obtained in writing, the request stating exactly the sum desired and the reasons. If possible, all reasonable requirements will be met.

(e) The quarterly statements of expenditure and the estimate are to be made out in duplicate. One of the forms is to be retained with the Boys' Fund Account as a debit voucher.

(12) Should there be any liabilities unavoidably outstanding on 31st March, 30th June, 30th September, or 31st December, a statement thereof is to be appended to the Boys' Fund Accounts for these quarters.

(13) The Boys' Fund Account is to be kept on the established form (T.S. 9). The Accountant Officer is to show on the account the sum allotted under clause 11 (a) of this article for each quarter.

(14) Each item of expenditure is to be entered in the Boys' Fund Account under the correct head of expenditure, as enumerated in clause (2) of this article.

(15) Officers and petty officers who may have the custody of articles belonging to the Boys' Fund are to keep an account of the receipt and expenditure of the articles in their charge; the said account to be examined monthly and initialled by the Regulating Lieutenant and Accountant Officer, and submitted to the Captain quarterly.

(16) Cleaning materials and other articles in constant use should be purchased for the whole quarter's requirements. Wholesale instead of retail prices will thus be paid, and the multiplication of bills and inspections avoided.

(17) Credit is to be taken by the Accountant Officer, by certificate, for any accounts paid under heads (iv.) and (v.) which cannot be covered by vouchers.

Detailed lists are to be kept on board by which these payments are to be made, duly witnessed by an officer at the time of payment. From these lists the Examining Officer is to verify and certify (on T.S. 11) to the correctness of the total amounts for which credits will be taken each quarter.

(18) Ship's Stewards are not to issue any article belonging to the Boys' Fund without a written requisition, signed by the person in whose custody it will be placed and countersigned by the Regulating Lieutenant and Accountant Officer.

(19) The expense of printing invitations and programmes for the sports is to be borne by the Boys' Fund.

(20) Small articles of clothing for the use of the boys, as detailed in chapter on "Clothing," are to be purchased by the Accountant Officer, and recovered from the boys in the prescribed manner.

(21) A certificate on Form S. 17, showing the total amount disbursed during each month on account of the Fund, is to accompany the monthly cash account.

(22) The Boys' Fund Account is to be completed and closed on the last day of each quarter, or on the supersession or death of the Accountant Officer; it is to be examined and signed by the Assistant Paymaster or Senior Writer, to be signed by the Accountant Officer and approved by the Captain, and, after being examined by the officer appointed for the purpose, it is, with all necessary sub-vouchers, to be forwarded to the Director of Navy Accounts.

CLOTHING.

6. Boys shall be credited with clothing gratuities as prescribed in Financial Regulations for Permanent Force (Seagoing). The regulation kit for boys shall be as follows. The cost of each article of clothing issued to the boys shall be charged against them on the Ledger :—

	Denomina- tion.	On Entry.	1st Class Boy.	Kitted up for Sea.
Jersey	No.	1	1	1
Comforter	"	1	1	1
Trousers, Serge	Pairs	2	4	3
" Duck	"	3	5	4
Jumpers, Serge, without Cuff	No.	2	3	3
" Duck, Working	"	2	4	3
" " with collar	"	2	2	2
Check Shirts, with Short Sleeves	"	2	2	2
Flannels	Pairs	4	4	3
Drawers, Woollen	"	2	2	2
Collars, Jean	No.	2	2	2
Socks	Pairs	2	2	2
Black Silk Handkerchiefs	No.	1	1	2
Caps, White Duck	"	1	2	2
Cap Box	"	1	1	1
Hat Ribbons	"	1	2	2
Towels	"	2	2	2
Type	"	1	1	1
Half Boots	Pairs	1	1	1
Knife (with Spike)	No.	1	1	1
" Lanyards	"	2	2	2
Bed	"	1	1	1
Blanket	"	1	1	1
Bed Covers	"	2	2	2
Bag, Soap	"	1	1	1
Brush and Comb	Set	1	1	1
" Clothes	No.	1	1	1
" Boot-Blacking	"	—	—	1
" " Polishing	"	—	—	1
" " Hard	"	—	—	1
Ditty Box	"	1	1	1
Clothes Stops	"	24	24	24
Housewife, Complete	No.	1	1	1
Scissors	Pairs	1	1	—
Shoes, Black Leather	"	1	1	1
" Brown Canvas	"	—	1	1
Pocket Handkerchief (Blue and White Check)	No.	2	2	—
Soap	Lbs.	3	3	—
Tooth Brush	No.	1	1	1
" Powder (Carbolic)	Tins	1	—	—
Bathing Drawers	Pairs	1	1	1
Sennet Hat	No.	1	1	1
" " Case	"	1	1	1
Belt (with Leather Pocket)	"	1	1	1

Seamanship Manual and Prayer Book shall be provided to each boy free.

Haversacks may be issued on loan to boys when proceeding on leave.

On completing the fourteen weeks' Seamanship and School Course, boys, 2nd class, are to have their kit made up to three duck working jumpers and four pairs of duck trousers. This establishment does not include replacements of clothing lost or worn out, and care and attention are necessary to keep these replacements as low as possible.

Boot brushes and blacking are to be purchased from the Boys' Fund for the use of messes, the value of brushes lost by neglect being charged against boys concerned, and the amount credited to the Boys' Fund.

7. The materials required by the tailor and shoemaker for the repairs to the boys' clothing, shoes, &c., are to be drawn from the Accountant Officer in charge of clothing, and accounted for in the Tailor's and Shoemaker's Charge Books and charged to the Boys' Fund. These materials are never to be considered the private property of the tailor or shoemaker, and only such quantities are to be issued as will be sufficient for current requirements.

8. (1) Each mess is to be provided with long duck aprons made to protect completely the clothing in front. They are to be worn by the cooks and captains of messes when preparing the dinners, &c., and are to be provided out of the Boys' Fund.

(2) A dozen pairs of slippers of suitable sizes are to be provided out of the Boys' Fund and kept in the sick bay for the use of boys who may be suffering from minor injuries to the feet.

9. Boys are on no account to be allowed to purchase clothes, knife lanyards, &c., on shore, and clothes shops are to be put out of bounds. Any clothes, &c., procured elsewhere than from the ship's stores may be confiscated and sold, the proceeds of such sale being credited to the Boys' Fund. A notice to this effect is to be posted conspicuously in the Training Ship.

10. (1) (a) Ditty boxes requiring repair are to be surveyed and estimated for by the carpenter of the ship, the Regulating Lieutenant taking care that the charges are kept strictly reasonable.

(b) A new key shall be provided and fitted for 6d., and new hinges for 6d.

(c) If the charge for repairs exceeds 2s., the box should be condemned, and a new one taken up.

(d) The repair of ditty boxes may be executed by contract, the charges being regulated as above.

(2) The cost of each repair shall be charged against the boys quarterly, on the ledger, under column "Fines," with an explanatory note in "Remarks" column.

11. (1) The following are the established badges, to be worn as follows:—

	For Best Blue Jumpers.	Ordinary Blue Jumpers.	White Jumpers.
	Badge.	Badge.	Badge.
Instructor boys ..	Gold star ..	Red star ..	Blue star
Petty officer boys ..	Gold crown ..	Red crown ..	Blue crown
Good conduct badges	Gold G.C.B. ..	Red G.C.B. ..	Blue G.C.B.

(2) All badges, crowns, and stars are to be supplied gratuitously.

(3) The distance of the apex of the first good conduct badge is to measure 5 inches from the seam of the sleeve, and this is to be invariable, the star and crown to be placed above this.

(4) The badges are to be demanded by the tailor from the Accountant Officer, the demands being approved by the Regulating Lieutenant.

12. All purchases of small articles of clothing not kept in stock at the Victualling Yard are to be made by the Accountant Officer in a wholesale manner out of the Boys' Fund. He shall supply the tailor, shoemaker, &c., on the requisition of the Regulating Lieutenant, an account of their receipt and expenditure being kept by these men, and examined by the Regulating Lieutenant and Accountant Officer at the end of each month; the value of these articles supplied to the boys being recovered from them on the ledger and placed to the credit of the Boys' Fund.

13. (1) Blankets are to be washed free on shore every six months, or oftener if necessary.

(2) Beds are to be sent ashore to be picked and cleaned before boys are drafted, or oftener, if necessary, the expense being met by the Crown. While blankets are being washed and beds picked, &c., others called "lent bedding," a supply of which will be kept on board for this purpose, will be issued to the boys.

(3) A second blanket (marked "L B" and numbered) is to be issued to the boys on the weather becoming cold, and kept in use at the discretion of the Commanding Officer.

14. (1) A boy invalided or discharged through no fault of his own, or whose discharge with or without purchase is allowed for any cause, may take his kit away with him.

(2) A boy discharged for misconduct may be allowed, at the discretion of the Captain, to take his kit away with him.

(3) All articles not taken away by boys discharged are to be sold for the benefit of the Crown, with the exception of bedding, which is to be returned to the Accountant Officer for Victualling Duties for issue as "lent bedding." The sale is to be conducted according to the custom of the Service, and in the presence of an Executive Officer and an Accountant Officer. Proceed of sale shall be credited to "Revenue."

PRIZES FOR PIPING.

15. In order to encourage the lads to learn the art of piping, a prize of £1 will be awarded out of the Boys' Fund half-yearly to the boy who is considered by the Regulating Lieutenant to have best mastered the art.

To encourage the Instructors to instruct boys, one shilling is to be paid out of the Boys' Fund to the Instructors for each boy they qualify.

MONEY PRIZE FOR GUNNERY.

16. All boys who, in passing through their Gunnery Course, obtain 100 points at musketry, and who obtain 435 points or above at their examination, will be awarded a prize of five shillings from the Training Ship Vote.

TRAINING OF BUGLERS.

17. (1) Bugler boys are to be carefully instructed by the Instructing Bugler, who is to be paid a sum of 3s. 6d. out of the Boys' Fund for each boy passed out as bugler. When they are considered fit, they are to be examined by the Regulating Lieutenant.

(2) One instructor boy may be used to assist at this instruction, and paid 6d. a week extra from the Boys' Fund while so employed.

(3) On passing, boys are to be rated bugler boys in the Harbour Training Service, as soon as they are eligible to be rated boys 1st class. They are to wear the bugler badge on the right arm as soon as they have qualified.

SCHOOL PRIZES.

18. Except in the case of the Advanced Class School, prizes will be awarded every six months to the boys who, throughout the six months, have obtained the highest number of marks during their school period, in the respective classes. No prize is, however, to be given for the highest total in the Lower School.

19. A sum of £10 will be allowed from the Boys' Fund for each half-year. This sum is to provide for the school prizes for all the sections, and for all boys who have passed through the school during the preceding six months.

The total expenditure for books or other articles should not exceed the money limit of £10 allowed for prizes in each case.

STATIONERY.

20. The Schoolmaster is to requisition through the Captain half-yearly for the stationery for school purposes, the requisition, if approved by the Captain, being submitted to the Naval Board for approval.

MUSIC.

21. Music, &c., to the amount authorized by the Captain, modulators, tuning forks, &c., may be purchased out of the Boys' Fund.

CHOIR.

22. One of the schoolmasters will be selected by the Chaplain as Choirmaster, and his duty will be to train the choir and play the harmonium at Divine service on Sundays. He will receive a gratuity of three shillings a week from the Boys' Fund, subject to his performing this duty satisfactorily. A small sum may be applied from the Boys' Fund in giving a choir treat or in small prizes.

HARMONIUM.

23. (1) A harmonium or piano is allowed to the Training Ship, and is to be on the carpenter's charge in his store account. It is for use at Divine Service, singing instruction, and such other purposes as the Commanding Officer may direct.

(2) Twelve shillings a year will be allowed from the Boys' Fund for tuning the instrument and keeping it in repair.

ADVANCED CLASS—PRIZES.

24. The prizes for Advanced Class school work (to the value of £5) will be awarded three times a year out of the Boys' Fund.

LONG LEAVE.

25. (1) Long leave will be granted to boys once a year—five weeks at Christmas.

(2) The ration allowance of 1s. 2d. a day is to be credited to all boys when on long leave.

26. Boys proceeding on long leave will be provided with a second class return railway ticket, or steerage steamer ticket (second class if steerage accommodation is not available), and travelling allowance in advance at the rate of 4s. per diem (for portion of a day 1s. for first six hours, and 6d. for every subsequent three hours) or one-fourth of this rate while on board the steamer, while actually travelling from the ship to his home and from his home to the ship.

SICKNESS WHEN ON LEAVE.

27. (1) When any boy is taken ill whilst on leave, he is, without delay, to report the fact, or cause it to be reported, to the Commanding Officer of the ship.

(2) If the patient is unfit to travel, and his residence is not near the ship, the Captain is to require him to furnish a certificate from a duly qualified medical practitioner, specifying the nature of the illness and stating explicitly that the boy is *unfit to travel*. A similar certificate is to be furnished *weekly* until the patient is *fit to travel* (not necessarily fit for duty) or is invalided. Upon receipt of the certificates, the patient may be granted a sick allowance of 3s. a day, in addition to pay, for the period prescribed in clause (3). This allowance is to cover board, lodging, and medical attendance, and it is to be distinctly understood that the Naval Board will not pay the bills of any private practitioner whom the patient, or his relations, may have called in. The medical certificates must accompany all applications for payment of the allowance.

(3) A boy may be granted the allowance either (a) until pronounced fit for return to his ship, or for removal to hospital, or (b) until he has been invalided. The allowance may be granted up to 30 days by the Captain; beyond that time the approval of the Naval Board must be obtained. A boy receiving the allowance will not be subject to the hospital stoppage directed to be made by Articles 1420 and 1421 of the King's Regulations.

(4) Pay will not be subject to reduction unless directed by the Naval Board.

ABSENCE WITHOUT LEAVE, AND DESERTION.

28. (1) Financial regulations as to the recovery of the expenses incurred in the apprehension of deserters and stragglers shall apply to boys under training.

(2) Whenever a boy fails to return from leave, his description is to be sent out, and a reward offered for his apprehension. No specific amount is to be offered, and the only reference to a reward is to be made in the words, "a reward not exceeding £3 (or £1 in the case of a straggler), will be paid for the arrest, &c."

(3) Every boy after an absence without leave of seven days, is to be marked "Run." Should the Captain be satisfied that there was no intention to desert, he is to remove the "R" and cause payment to be made of the pay accrued, the case being reported to the Naval Board for information.

(4) The sale of effects of deserters is not to take place until they have been away three months. Proceeds of sale shall be credited to Revenue. As boys are ignorant of the value of what they are bidding for, special care is necessary in the control of prices, and advantage should be taken of these opportunities to complete deficient kits.

BADGES FOR GOOD CONDUCT. PETTY OFFICER BOYS. INSTRUCTOR BOYS.

29. (1) The total amount of badge money is not to exceed 12 per cent. of the Boys' Fund, and is to be paid on Boys' Fund vouchers weekly, as follows:—

For a badge	..	3d.
For a petty officer's crown	..	6d. (in addition to badge money)
For an instructor boy	..	1s. (inclusive of crown and badge pay).

(2) Badges may be awarded to two boys in each mess of 30, while the boys are undergoing their Seamanship Course. No boy is to be granted a badge with less than two months' service.

(3) On completing the Seamanship Course the class badge boys, if in all respects satisfactory, may be rated petty officer boys, but the numbers thus rated are to be regulated by the Commanding Officer, so that there are never more than two petty officer boys, or one petty officer boy and one instructor boy, in addition to the badge boys, in each mess of 30.

(4) Instructor boys, not exceeding four, may be selected from the best of the petty officer boys who have completed all their course.

RECREATIONS AND AMUSEMENTS.

30. (1) Every year athletic sports are to be organized and carried out on the recreation ground. These are to be considered as an extra holiday, every inducement being held out to the boys to enter with spirit into them. Their friends should be invited to be present, and prizes awarded to the successful competitors, the necessary funds being provided out of the Boys' Fund.

(2) Games are to be provided for use in the schoolroom, such as draughts, chess, dominoes, &c. The money for the purchase of these games will be provided out of the Boys' Fund.

(3) Newspapers and books will be provided free for the use of the boys, and charged to the Training Ship Vote.

Stationery for the use of the boys will be provided free, and kept in charge of the Head Schoolmaster, and is to be issued to them in reasonable quantities as required.

(4) All amusements and recreations will be under the control of a committee, consisting of the Executive Officer, Chaplain, and one other officer.

(5)—(a) A sum not exceeding 30 per cent. of the Boys' Fund is allotted for Recreation and Amusements as follows :—

9 per cent. (a) Recreation in the field. Games on shore and on board.

10 per cent. (b) Athletic sports.

6 per cent. (c) Theatrical, &c., entertainments on board (during winter).

5 per cent. (d) Entertainments during leave.

(b) The sum allowed to be expended on these subjects may, with the approval of the Captain, be paid quarterly to the committee, to be expended at their discretion, accounts being kept and submitted to the Captain quarterly, and examined, with the rest of the accounts connected with the Boys' Fund, by the Accountant Officer.

(c) All expenses in connexion with the above items should, as a rule, be met out of the sums allotted to each, but in exceptional cases, and when the Boys' Fund will admit of it without distressing other claims on it, the Captain may, at his discretion, authorize a further outlay.

(6) About once a fortnight during the winter months entertainments should be carried out on board the ship on Thursday evening, either by paying some one from the shore to hold one on board or, preferably, by getting up theatricals, penny readings, &c., among the boys themselves. On these occasions the schoolmasters are expected to be present and to assist.

The funds for this are to be taken out of the amusement fund, to which 6 per cent. of the Boys' Fund has been allotted for the purpose.

(7) When the condition of the Boys' Fund will admit of it there is no objection to sending boys occasionally to see a circus or such entertainment on shore, but as a rule, it is better to spend the money on improving and encouraging entertainments on board.

PUNISHMENTS.

31. (1) The following punishments are established for boys under training, instead of the summary punishments authorized for the Royal Australian Navy; no others are to be inflicted. A boy's wages are not to be mulcted for leave-breaking :—

No. 1.—Dismissal with disgrace (under King's Regulations).

Subject to approval of Naval Board, and only after a Court of Inquiry.

No. 2.—Dismissal (under King's Regulations). Subject to approval of Naval Board.

No. 3.—Detention (under King's Regulations). Subject to approval of Naval Board. (Maximum 14 days.)

No. 4.—Caning (not to exceed 12 cuts). To be inflicted only under the order of the Captain for serious offences of theft, indecency, insubordination, and bad language, and not to be carried out in public. The number of cuts should be awarded according to the gravity of the case.

No. 5.—(a) To have meals at defaulter's table; to do one hour's drill during recreation time; leave and pocket money to be stopped. (Not to exceed 14 days).

(b) To have meals at defaulter's table; leave and pocket money to be stopped. (Not to exceed 14 days).

NOTE.—(i.) Drill ordered as part of No. 5 (a) punishment is to be as unlike the Physical Training exercises as possible.

(ii.) The following articles of food are not to be supplied to boys messing at defaulter's table :—

Butter at breakfast.

Sweets at dinner.

Jam or marmalade at tea.

No. 6.—Stoppage of leave (not to exceed one month).

NOTE.—Boys undergoing this punishment are to be employed during recreation hours on any necessary work of ship duties.

No. 7.—Deductions from pay for wilful damage, &c. (under King's Regulations, Art. 1368).

NOTE.—*See also* Art. 32.

No. 8.—Extra drill. Squad drill with arms, up to one hour per day (not to exceed 14 days).

No. 9.—Stoppage of pocket money (not to exceed one month).

Punishments which are carried out on board, except—

Stoppage of leave,

Stoppage of pocket money,

are to be suspended on Sunday, but that day is to count as part of the period for which any sentence is awarded.

Power to award punishments Nos. 5 and 8 (not to exceed 4 days) and 9 (not to exceed one week) may be delegated to the Executive Officer.

In the absence of the Captain on official leave, or on the sick list, the Executive Officer may award punishments Nos. 4 (not to exceed 6 cuts), and 5, 6, 7, 8, 9, to the full extent.

Scale for leave-breaking—

Under 24 hours :—One day, No. 5 (a) or (b) for every three hours absent.

Over 24 hours :—If under 48 hours, Nos. 4 to 9 (except 7) may be awarded; over 48 hours at the discretion of Captain, but not to exceed 14 days' detention.

(2) Petty officer or badge boys are to be disrated or deprived of badges before being punished with No. 7 and above punishments. Except in the case of leave-breaking over 12 hours (when a petty officer boy is to be disrated and a badge boy deprived of all his badges), disrating and deprivation of badges may be considered a portion or (except in the case of leave-breaking) the whole of the punishment.

A petty officer or instructor boy is to be disrated before being deprived of his badge.

(3) In administering punishments, the general Admiralty Instructions, Chapters XIX., XXI., (x.), XXII., are to be adhered to, where applicable.

(4) The "Boys' Daily Record of Offences," Form A.S. 181Z, is to contain a record of every punishment inflicted, and by whom awarded, those awarded by the Executive Officer being initialled by him, as directed in Art. 815, King's Regulations. It is to be examined and signed by the Captain, at least once a week, and he will be most careful to satisfy himself that all punishments are entered. The offences from this book are to be copied into the "Boys' Conduct Book."

(5) A weekly copy of these entries, made on Form T.S. 30 is to be hung up on the notice board on the mess deck.

All punishments are to be included in the quarterly return.

(6) When an offence by a boy is being dealt with, all previous offences committed by him are to be taken into consideration when awarding punishments.

(7) A boy deprived of a badge should be encouraged to regain it by good conduct. It may be restored in two months.

MESS TRAPS.

32. (1) Knives, forks, and spoons in the Training Ship are to be kept in racks in front of the mess shelves, and not in drawers, ditty boxes, &c., and are to be inspected daily, with a view to insuring their being kept clean. Breakages of mess traps, either Government or those supplied by the Boys' Fund, will be replaced by the Accountant Officer without any charge being made against the boys, except in such cases where, on investigation by the Executive Officer, articles have been found to be broken by gross carelessness or neglect, when such articles are to be charged against the boy on the Ledger under "Fines" column. In exceptional cases of constant breakages or losses which cannot be brought home to any individual, the whole mess is to be made to feel that every member of it is responsible for the traps, and each member may be mulcted, to replace them, a sum not exceeding 3d.; but no such charge is ever to be made against a boy without the case being investigated, and the approval of the Captain obtained in writing.

(2) All gear lost or broken will be entered by the ship's steward in a book kept for the purpose (T.S. 51) at the end of each week. This book is to be examined by the Regulating Lieutenant on Saturday morning. That officer will investigate the breakages and losses, and, where it appears that any breakage or loss is due to the gross carelessness or neglect of a particular boy or youth, he will note the amount which he proposes should be charged against him, either the whole or part value of the articles concerned. As a rule, not more than half the value of the articles broken or lost should be charged. He will also, in cases of constant breakages or losses which cannot be brought home to any particular boy, note the amount which he considers should be charged against the mess in the manner described in the latter part of clause 1 of this Article.

These proposed charges, both against messes as a whole and individual boys, he will submit to the Captain, who will satisfy himself respecting the charges before approving them.

The charges are to be recovered by debiting the amount due against the weekly pocket money on the ledger. When the charge against a boy is over 3d., he is to be mulcted of 3d. a week until the full amount is recovered. Should he leave the ship before he is clear, however, the balance of the debt is to be charged against him as an advance on the pay list.

(3) An account of all mess traps lost and broken (Form T.S. 88) is to be rendered quarterly.

(4) Mess traps are to be inspected daily by the instructor in charge of each mess, and on Saturday a.m. they are to be mustered by the ship's steward, and deficiencies made good by the Accountant Officer. Mess traps, &c., required for immediate use are, however, to be replaced daily, the instructors making out the demand for them on T. S. 38, which is to be initialled by the Regulating Lieutenant and Accountant Officer before the issue of the articles required.

CANTEEN OR SHOP FUND.

33. (1) The Captain of the Training Ship may enter into contracts with private persons for the sale of confectionery, &c., to the boys.

(2) The money received from the contract is to be used for the benefit of the boys of the Training Ship, in a similar manner to the Canteen Fund of a sea-going ship. The fund is to be managed by the Executive Officer, under the supervision of the Captain of the Training Ship.

(3) An accurate account is to be kept of all receipts and expenditures, and the account is to be balanced and audited every quarter. The account, together with all vouchers, is to be produced at the Captain's quarterly inspections.

ACCOUNTANT OFFICER.

VICTUALLING.

34. (1) The messing of boys in the Training Ship will be (under the Commanding Officer) controlled by the Accountant Officer for Victualling Duties. He is to be given a free hand to arrange for the satisfactory feeding of the boys. The ration allowance shall be dealt with by the Accountant Officer as prescribed in Financial Regulations.

(2) Necessary supplies are to be drawn or purchased by the Accountant Officer for Victualling Duties, and all direct purchases are to be made by this officer personally. Articles of provisions stocked at the victualling yards are to be obtained from that source in the usual way. In the case of other supplies, where contracts exist, the articles are to be obtained from the contractor. In all other cases they are to be obtained by direct purchase.

For account purposes, all provisions will be valued at prices approved from time to time by the Naval Board.

The greatest care is to be taken to guard against the possibility of irregular payments to any one connected with the establishment by persons supplying, or desirous of supplying, goods in connexion with the messing of boys.

35. (1) The Boys' Victualling and Check Book is to be used for noting all entries, checks, and discharges of boys. It is to be carefully kept, so that it may be a trustworthy account for the use of the Accountant Officer.

(2) A meal, at the Captain's discretion, may be issued to boys arriving late in the day from distant places, although they may have been paid travelling allowance for the same day. Credit for the provisions so expended is to be taken as for an extra issue, and vouched for on a certificate approved by the Captain.

MATERIALS ACCOUNT.

36. (1) Materials issued for cleaning mess traps and other articles and for repairing clothes, and other small stores, are to be credited quarterly on the Materials Account as expended, but articles of value or importance are not to be so credited while serviceable, but when worn out are to be surveyed in the usual manner.

(2) The Captain may, at his discretion, order any boy who carelessly or wilfully loses or damages any article of mess gear or other Government property, to replace the same out of his pay or pocket money, by debiting him on the ledger.

(3) At the end of each year, and also on the supersession or death of the Accountant Officer, the materials account is to be closed and

balanced, and the Captain is to order a survey to be held on articles then remaining on charge, by a Lieutenant and another officer, in the presence of the Accountant Officer or one of his staff. No separate reports of survey will be required, but the surveying officers are to certify the result of their survey on the account itself.

PAY.

37. (1) The rates of pay for boys entered for service in the Training Ship shall be as prescribed in Financial Regulations, viz. :—

	Per diem.		Per week.	
	s.	d.	s.	d.
Boy 1st class	1	6	10	6
Boy 2nd class	1	0	7	0

(2) Weekly payments (pocket money) on account of pay may be made as follows on the weekly pay list :—

	s.	d.
Boys 1st class	2	0
Boys 2nd class, after 12 weeks' service ..	1	6
Boys 2nd class, under 12 weeks' service ..	1	0
Boys in debt	0	6

(3) On the last pay day of each month the balance of pay of each boy (as prescribed in Financial Regulation No. 48), after allowing for payments as above, and any allotments, shall be paid into the Commonwealth Savings Bank to the credit of the boy.

The pass books shall be retained on the Training Ship in charge of the Accountant Officer, and no withdrawal from the Bank shall be made except with the approval of the Commanding Officer in writing.

(4) When a boy whose pocket money is stopped, or who is in debt, is discharged to any ship, a notation to that effect is to be made on the transfer list; and when a boy's pocket money is stopped, he is not to be allowed to draw any out of his Savings Bank account.

ALLOTMENTS.

38. (1) Boys with sufficient credit are to be afforded all facilities for allotting to their parents, and care is to be taken that the Regulations on the subject are strictly observed.

(2) No boy is to be allowed to allot until the expiration of the first six months of his training; great care should be taken that the scale for casual issues and other charges is not exceeded, so as to prevent the necessity for stoppage of allotments on account of debt.

(3) When, however, boys are unavoidably brought into debt, their allotments are to be stopped at once until they recover their credit, and the allottees are to be informed by the Accountant Officer.

39. Special Allowances in connexion with the Training Service payable from Boys Fund.

Description of Allowance.	To Whom Payable.	Rate of Special Allowance.
Instruction of boys in singing	Schoolmasters (Singing Instructors)	3s. a week.
Instructing boys in bugling	Bugler Instructor ..	3s. 6d. for each boy passed as bugler.
Instructing boys in bugling	Instructor boy.. ..	6d. a week.
Instruction of boys in piping	Piping Instructor ..	1s. for each boy they qualify.
Good conduct badges ..	Boys in Training Ships ..	3d. a week.
Petty officer boys ..	Ditto and youths ..	6d. a week.
Instructor boys ..	Ditto	1s. a week (inclusive of Crown and badge pay).